



## Yakima Campus

S. 16th Avenue & Nob Hill Boulevard, PO Box 22520, Yakima, WA 98907-2520

P: 509.574.6800 • [www.yvcc.edu](http://www.yvcc.edu)

## MINUTES

SPECIAL MEETING/STUDY SESSION  
YAKIMA VALLEY COLLEGE  
BOARD OF TRUSTEES  
May 12, 2020, 3:30 p.m.

Join Zoom Meeting

<https://zoom.us/j/98994712137>

Meeting ID: 989 9471 2137

Dial by your location +1 253 215 8782 US

Chair Cate called the special meeting to order at 3:32 p.m. Trustees present were Chair Sara Cate, Trustee Rosalinda Mendoza and Trustee Robert Ozuna.

**A. 2020-2021 Operating Budget Presentation,**

Dr. Teresa Rich, Vice President of Administrative Services, presented on the 2020/2021 operating budget development process. She discussed the State and SBCTC budget cycles as well as YVC's budget cycle. Dr. Rich presented on unfunded mandates and the addition of CARES Act funds. Dr. Rich discussed OFM's request for each state agency to identify budget savings FY 19-20 and plan for potential budget reductions for FY 20-21 due to drastically reduced state revenue forecasts. Dr. Rich discussed the Executive Council's budget reduction scenario planning of what a 10, 15, or 20% reduction would look like for 20-21. Dr. Rich informed the Board that she would be bringing a request for spending authority to the June board meeting and would subsequently bring a request for approval of the operating budget to the Board in September. A copy of the presentation is filed with these minutes in the President's office.

**B. 2020-2021 Proposed Student Residence Center Budget**

Mr. Brady Mugleston, Director of Auxiliary Services, presented on the proposed student residence center budget. Mr. Mugleston discussed room rental averages, he indicated there has been an 80% drop due to COVID-19 and he was unsure how many students will return. He explained that revenues and expenditures were based on previous year averages. He discussed the capital projects that occurred in 19-20, to include restroom renovations, new mattresses and dining equipment. Mr. Mugleston will bring a request to approve the 20-21 SRC operating budget to the June board meeting. A copy of the presentation is filed with these minutes in the President's office.

**C. 2020-2021 Proposed S & A Budget**

Ms. Laura Yolo, presented on the 20/21 proposed Service and Activity Fee (S&A) budget. She reviewed the S&A budget process and timelines, discussed the budget summary and the S&A category details. She will bring a request to approve the 20-21 S&A operating budget to the June board meeting. A copy of the presentation is filed with these minutes in the president's office.

## AGENDA

SPECIAL MEETING  
YAKIMA VALLEY COLLEGE  
BOARD OF TRUSTEES  
May 12, 2020, 4:30 p.m.

Join Zoom Meeting

<https://zoom.us/j/98994712137>

Meeting ID: 989 9471 2137

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**Chair Cate called the meeting to order at 4:30 p.m.**

### A. Roll Call Introduction of Guests and New Employees

#### **Board of Trustees Present**

Dr. Sara Cate, Chair

Mr. Patrick Baldoz, Vice Chair (joined at 4:35)

Ms. Rosalinda Mendoza

Mr. Neil McClure (joined at 4:35)

Mr. Robert Ozuna

Dr. Linda Kaminski, Secretary

#### **Others Present**

YVC Staff

**Introduction of Guests and New Employees.** There were no introductions.

**B. Proposed Changes to the Agenda.** There were no changes to the agenda.

**C. Approval of Minutes:** Trustee Mendoza moved that the minutes of the special meeting of April 9, 2020 be approved as submitted. The motion was seconded by Trustee Ozuna and passed unanimously.

**D. Action Items.** There were no action items.

**E. Communications.** There were no communications.

### F. Reports

1. **Board of Trustees.** There were no reports.

2. **Students.** Laura Yolo, Coordinator of Student Life, informed the Board that student life purchased tassels and cards for all graduates.

3. **Classified Staff.** No report

4. **Professional Staff** – Ms. Hillary Emerson, AFT-YPS Professional Representative, indicated that negotiations are ongoing, she thanked Steve and Megan for their assistance with some recent information requests.

5. **Faculty** – Ms. Rachel Dorn, AFT-Y Yakima President, shared that the faculty are working very hard, that some have had to teach online for the very first time, they continue to work through the challenges and extra time spent meeting the needs of their students. Negotiations continue via zoom. She expressed her appreciation for how careful YVC has managed reserve funds so they are available to help us. Chair Cate inquired about “office hours” to help students. Ms. Dorn said there is a CANVAS conference tool that faculty use to communicate with their students.
6. **Vice President for Administrative Services** – Dr. Teresa Rich shared that the National Guard will be on campus Friday from 11-1 to distribute food boxes in a drive through procession.
7. **Vice President for Instruction and Student Services** – Mr. Tomás Ybarra  
**Arts & Sciences Division Report.** Dean Kerrie Cavaness presented her division report. A copy of the report is filed with these minutes in the President’s office.

VP Ybarra discussed the 2.5% tuition increase recently approved by SBCTC. He will present an action item at the June board meeting.

**Information Item - Dean** Leslie Blackaby presented an information item on suspending placement fee collection until in-person proctoring is again available. A copy of the information item is filed with these minutes in the President’s office.

VP Ybarra invited Oscar Verduzco, Director of Financial Aid, to help present on the distribution of CARES funds to students. Mr. Verduzco indicated that students filled out a short online application for funds, over \$465,000 has already been distributed, and the department continues efforts to reach out to eligible students that have yet to apply for benefits. Mr. Verduzco indicated that half of the funds were set aside to help students who would be applying for Fall quarter, the college has a year to dispense the funds.

VP Ybarra thanked students and faculty as they all work through this new way of teaching and learning. There was no expectation that everyone would be proficient in this move to online. He has encouraged everyone to not be hard on one another and to try to keep it simple. Mr. Ybarra discussed the results of a survey of students in which over 1200 students participated and the majority of the feedback has been positive.

8. **President** –

**Community Relations Report** – Mr. Jay Frank, Director of Community Relations, discussed the recent communications that have gone out from his office. He shared one video clip of the commencement project and he thanked his community relations team for all their efforts. A copy of his report is filed with these minutes in the President’s office. Copies of the notices can be viewed online at; <https://www.yvcc.edu/services/coronavirus/>

**Human Resource Activity Report** – Mr. Steve Sloniker, Executive Director of Human Resources, stated there were no new staff or faculty hires, only recruiting for a handful of

positions and each of those are looked at on an individual basis. Continuing to negotiation contracts and hope to have them done before summer.

**President's Report** – Dr. Kaminski recognized all college employees for doing such a great job. It's been like threading a needle in a hurricane and each time we take one step forward we take six backwards. Even looking back at the last recession, this has been ten times worse but just like back then, the entire college has pulled together. We pull up our sleeves and do what we can to keep the train on the track. This appears to be our new normal for a while. Dr. Kaminski discussed the enrollment reports and her twice weekly meetings with her presidents group. She also discussed the first two ESCALA presentations and how amazed she is with all the work they have done. She discussed attending a NWCCU debrief on the results of the Institutional Transformation Assessment survey aimed at increasing equity outcomes.

**G. Call to the Public** – No one indicated a desire to address the Board.

**H. Date of Next Meeting**— The next Regular meeting will be **June 11, 2020**

**I. Executive Session.** No executive session was called.

**J. Action Items.** N/A

**K. Adjournment.** The meeting adjourned at 6:00 p.m.

SARA CATE  
Dr. Sara Cate, Chair

LINDA KAMINSKI  
Attest: Linda Kaminski, Secretary