



Yakima Campus

S. 16th Avenue & Nob Hill Boulevard, PO Box 22520, Yakima, WA 98907-2520

P: 509.574.6800 • www.yvcc.edu

AGENDA

**REGULAR MEETING BOARD OF TRUSTEES
YAKIMA VALLEY COLLEGE**

January 12, 2023

038-122 Conference Center

Meeting Room D

1704 W Nob Hill Blvd, Yakima, WA 98907

Chair Arteaga called the meeting to order at 4:30 pm

A. Roll Call and Introduction of Guests and New Employees

Board of Trustees Present

Cus Arteaga, Chair
Patrick Baldoz, Trustee
Dr. Sara Cate, Trustee
Neil McClure, Trustee
Bertha Ortega, Trustee

Others Present

YVC Students
YVC Faculty & Staff

Dr. Linda Kaminski

Introduction of Guests and New Employees: Alma Ramirez, Interim Executive Director Human Resource Services, introduced Rebecca Sanchez, Fiscal Specialist 1; Tristen Breitenfeldt, Program Assistant—DSS; Maribel Castellanos, BASM Coordinator; Kelsey Brontide, RSVP Coordinator; Heather Harrison, Secretary Senior; Sherrie Warren, Credentials Evaluator 3; and Kelly Albertelli, Director of Enrollment Services.

B. Proposed Changes to the Agenda: There were no changes to the agenda.

C. Approval of Minutes: Trustee Ortega moved that the minutes of the Special Meeting of November 10, 2022 be approved as submitted. The motion was seconded by Trustee McClure and pass unanimously.

D. Action Items: There are no action items.

E. Communications: There were no communications.

F. Reports:

- 1. Board of Trustees:** Trustee Baldoz announced that he was fortunate to attend the International Student Reception a few days ago. The International program had videos of the students and the students talked about what brought them to this particular area and it mostly was because of the programs the college offered. Dr. Kaminski mentioned that she would play the video that were shown at the International Student Reception during her report. Trustee Cate shared that she was going to be attending Transforming Lives and participating in the actual program, which would be a week from Monday and then attend the Legislative session the following day on Tuesday. Trustee Cate mentioned that she saw David Lynx in the Larson Gallery and he asked her to share with everyone that there is a wonderful exhibit “Put a Bird on it” and they are going to have a Falconer on Saturday at the opening. Trustee Ortega also is going to attend Transforming Lives. Dr. Kaminski mentioned that for the Transforming Lives, each college is supposed to invite one of their local legislators, YVC shares lower valley legislators and all were invited, but no response yet. Both trustee Cate and Ortega will be attending the National Legislative Meeting in February.
- 2. Students:** Victoria Cardenas, YSC President introduced herself to the Board; she is in her second year at YVC as a Running Start student and is a senior in high school. Jessica Rodriguez, GSC President introduced herself to the Board; this is her freshman year. Both Victoria and Jessica talked about the student events that occurred and the achievements of each event. They also mentioned future events that they plan to have and what they expect students to gain from attending the event. Chair Arteaga, invited Jessica to attend the Grandview Council so that she can be introduced to the Council.
- 3. Classified Staff:** Michelle Perry, WPEA Representative, started off with a positive note, the members wanted to commend the PDC for the retreat held on December 16, 2022 and hope that there are more professional development events regularly for the members. She shared concerns from the members, one concern was that the annual labor management meetings, one meeting per quarter, per the contract between the college and the union have not been happening for the past several years. Another concern is the compression issues arising from the reallocation of part-time hourly staff and a higher paid positions and the detrimental effect that it has had on union members.
- 4. Professional Staff:** Ms. Hillary Emerson, AFT-YPS Professional Representative stated that while they have made progress on language at the bargaining table, need to reach a tentative agreement that is equitable and includes a pay increase for professional staff. She hopes that when they meet with Administration next week, they can reach a ratifiable tentative agreement.

- 5. Faculty:** Ms. Rachel Dorn, AFT-Y Yakima President, has three items to discuss. The three issues are: bargaining, response to information requests and errors, and job security for special faculty. AFT-Y has been trying to bargain the Nurse Educator MOU this Fall, delays in bargaining was part of the problem. Had refusal to meet with Nurse Ed. or for regular CBA bargaining in March. Cancelled through fall or postponed meetings, Administration showing up late and unprepared. Lack of clarity as to who has the authority to bargain with AFT-Y. AFT-Y encourages the Board and Administration to read the bill, it is a Workforce Education Reinvestment Act that impacts Nurse Educators and High Demand faculty. Need to put the funding to use based on what the bill was to accomplish. Issue on information requests and communication, it is still taking beyond 15 days to respond to information requests and when information is received it is riddled with errors. The information is either inaccurate or unusable and makes it difficult for the unions to do their job representing faculty and staff. The third issue is job security, half of full-time faculty and all part-time faculty do not know if they have a job in September. Full-time faculty do not find out until March, and part-time faculty find out basically when the quarter starts. No clear criteria for faculty to move up, have not received an answer on how faculty move to tenure track positions.
- 6. Vice President for Administrative Services:** Dr. Teresa Rich shared that we are in audit times. There are two audits going on at the same time, which is a challenge. Financial Statement Audit, Friday, December 23, 2022 YVC presented the financial statements to the State Auditors. Currently YVC is responding to questions that the auditors have. The hope is that the State Auditors are done by the end of February so that we have our financial statements by March to bring to the Board. Dr. Rich mentioned there would be an entrance conference next week and she sent an invite to Chair Arteaga. There would also be an exit conference. The second audit, the Accountability Audit, it is looking at four years of data, started last week and will go until June. Dr. Rich went into ctcLink updates, still have not had a lot of success in Financial Aid, they still have to do things manually. The State Board is still working on processes. In Finance, it is going better because the systems built in would help the financial statement preparation. Chair Arteaga asked if the payroll aspect working more smoothly. Dr. Rich responded that it is working a little more smoothly, but there is coding that is still not accurate. YVC does not get to code the system anymore, the system coding comes from the State Board and sometimes it can take four to five weeks.
- 7. Vice President for Instruction and Student Services:** Dr. Jennifer Ernst introduced Skye Field, Dean of Workforce Education to present her annual report on the Workforce Education Division. Skye stated that several of the WED programs have recently completed reaccreditation and will have an accreditation site visit this spring for the Dental Hygiene program. The Nursing Department has finally moved into their newly renovated space, building 22 and 23, so all

nursing programs are located together in one cohesive space. Skye highlighted an important project, YVC received approximately \$450,000 in funding through a grant application to update the Nursing simulation labs. One of the high-profile purchases is the Harvey Manikin and YVC is the only college on the eastside of the State that has this unique Manikin. The Manikin will help enhance student learning, students will be able to hear realistic adult and pediatric heart and lungs sounds, which is great because a student may never hear these sounds during their clinical experiences. Skye thanked Brady and the Technology Services; Rebecca Sugden, Nursing Program Coordinator; Eraina Hatch, Interim Nursing Director; Faculty; and Facilities and Custodial teams for all their help with this project.

Dr. Ernst shared a few highlights from academics and Student Services. There has been a campus effort to manage our enrollment and have seen an increase for Winter quarter of over 13%, beating our enrollment gains for fall quarter. Added admissions in-person enrollment days, which contributed to the enrollment gains. YVC will continue this effort with in-person enrollment days for spring and fall. Mark Fuzie, Guided Pathways Director has been instrumental in launching YakConnect, previously known as EAB Navigate, as part of our advising tools so that we can connect students and their advisor across campus, and fulfill our commitment to making sure all students have mandatory advising for their first thirty college credits. Also working with Dustin Wunderlich to coordinate additional marketing efforts. Dr. Ernst shared that YVC had an amazing event on Saturday, annual STEM Day, and there was an article about it in the Yakima-Herald. She gave a special shout out to the STEM club and Engineering Club; and thanked our community partners: Washington Fish and Wildlife; Washington Department of Ecology, Fulcrom Environmental Consulting; Oregon Museum of Science and Industry; and ESD 105. YVC was excited to host Rick Evans, Senator Cantwell's Director of Outreach for Center Washington, yesterday. A big highlight was that Rick Evans assured us that Senator Cantwell will support YVC on future federal grants as we move our students into the future. Dr. Ernst announced some developments in the College and Career Readiness area. The Ellensburg Learning Center opened in the fall quarter and starting to see enrollments build there. The Toppenish Learning Center reopened winter quarter and YVC is working on a partnership with the Yakama Nation to offer classes unique to their programs in our facility. Lastly, Dr. Ernst invited everyone to the Larson Gallery on Saturday for the new show, "Put a Bird on it", with a reception 3-5pm organized by David Lynx.

8. President:

Community Relations Report: Mr. Dustin Wunderlich shared that STEM Day got some fantastic coverage for the college, and was amazing to have faculty, staff, and students volunteer for the event. Also, with marketing efforts to promote enrollment, just this morning YVC announced that we will be holding a couple application days on the Yakima and Grandview campus.

President's Report: Dr. Kaminski shared that the President of Olympic College, Marty Cavalluzzi, asked all the Presidents to go online and answer the question: How is your winter enrollment compared to a year ago winter? It is winter quarter to winter quarter, so if you compare the numbers of YVC winter to fall quarter, YVC is about level which is unusual because we always drop from fall to winter. However, we are not where we were pre-COVID in terms of students, but we hope we can get there. Dr. Kaminski shared that Tuesday of this week, she went to the Foundation meeting and that proceeded the annual International Student Reception. Dr. Kaminski mentioned that Marc Coomer, Dean of College & Career Readiness said that a lot of the GED students get their GED, but there is a low rate of them enrolling into college courses afterwards. He had the idea that it would be nice if the Foundation gave some funds so that we can promote a scholarship specifically for GED students upon taking their first college level course. Marc Coomer attended the Foundation meeting and presented on his idea. The next day the Foundation decided that they would have ten scholarships specifically for GED completers. Dr. Kaminski shared that she was asked by Yakima city if YVC would do a letter of support for investing a big airport and include YVC, Perry Tech, and Heritage in the letter the city would send to get a study done. Trustee Cate said there are pros and cons to this and thinks YVC should be careful supporting without knowing more about the impacts.

Video of the International Student Reception 2023 was played. <https://youtu.be/8jpZLVEYKrw>

Lastly, Dr. Kaminski talked about the documents the State Board put together around the legislative session and they get information from us. Dr. Kaminski showed the document and said can be used as handouts for the Olympia meeting to promote our college. One document is called Field Guide and the other is called Operating and Capital Budget Requests.

G. Call to the Public—The public is welcome to make comments on issues not on the agenda after being recognized by the chair. Trustees may ask questions of the speaker for clarification, but generally will not discuss items that are not on the agenda. If appropriate, they may refer the subject to college staff for research or request an item be placed on a subsequent agenda.

Renee DiMeo—Introduced herself to the Board, she is a registered nurse and has been for 29 years. She's worked in patient care and higher education. Renee shared her hiring experience of April 2021. She saw the Nursing Instructor job posting and was immediately disheartened when reading the annual salary which was less than what she earned at previous colleges in Yakima. The 2019-2020 State Legislative House Bill that was signed into law to increase Nurse Educator salaries and that the money would be an additional stipend to the annual salary making the job more appealing. Distribution of Nurse Educator funds from one year does not apply to the next academic year and as Rachel Dorn



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mentioned in her report, negotiations were supposed to happen last April of 2022 and got pushed back to fall quarter. Rene told the board that hopefully they have the time to read, Dr. Kaminski has a presentation that was shared with Dr. Ernst and Dr. Rich.

No one else present indicated a desire to address the Board.

H. Date of next Meeting—The next meeting will be Thursday, February 9, 2023.

I. Executive Session—No executive session was called.

J. Action items. N/A

K. Adjournment. The meeting was adjourned at 5:55 pm

CUS ARTEAGA

Cus Arteaga, Chair

LINDA KAMINSKI

Attest: Linda Kaminski, Secretary