



Yakima Campus

S. 16th Avenue & Nob Hill Boulevard, PO Box 22520, Yakima, WA 98907-2520

P: 509.574.6800 • [www.yvcc.edu](http://www.yvcc.edu)

## MINUTES

### SPECIAL MEETING/STUDY SESSION

YAKIMA VALLEY COLLEGE

BOARD OF TRUSTEES

March 10, 2022 3:30 p.m.

Join Zoom Meeting

<https://us02web.zoom.us/j/86797727614>

Meeting ID: 867 9772 7614

One tap mobile

1-253-215-8782

Chair McClure called the study sessions to order at 3:30 p.m. Trustees present were Vice Chair Cus Arteaga, Trustee Patrick Baldoz, Dr. Sara Cate, Chair Neil McClure, and Trustee Bertha Ortega.

#### **A. Employment Statistics – Annual Report**

Steve Sloniker, Executive Director Human Resources, presented to the Board the annual employment statistics report. Steve discussed Washington State Laws and Affirmative Action Principles including Initiative 200, RCW 49.60.400 and Executive Order 22-02. Director Sloniker reviewed the workforce profile for YVC from 1995 to present and our comparison data with our fellow community and technical colleges in the state of Washington. Chair McClure requested comparison data between YVC and ESD. Director Sloniker indicated he would gather that data and present it to the Board at a later date. A copy of the report is filed with these minutes in the president's office.

#### **B. Proposed Student Fees for Nursing Programs 2022-23**

Dr. Jennifer Ernst, Vice President of Instruction and Student Services, presented proposed fee increases for the nursing program. Dr. Ernst explained that normally all the fee increases would be presented together but due to staffing issues there was a delay in the collecting data for the nursing program. Dr. Ernst presented and explained the necessity for each of the increases some of the reasons include the increase in the number of simulators, equipment for electronic charting and online testing system costs. Dr. Ernst pointed out that even with these increases we are still in line with costs at other colleges. A copy of the fee chart is filed with these minutes in the president's office.

The study sessions adjourned at 4:01 p.m., the regular meeting will begin at 4:30 p.m.

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REGULAR MEETING  
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**A. Roll Call and Introduction of Guests and New Employees**

**Board of Trustees Present**

Cus Arteaga, Vice Chair

Patrick Baldoz

Dr. Sara Cate

Neil McClure, Chair

Bertha Ortega

**Others Present**

YVC Students

YVC Staff & Faculty

Dr. Linda Kaminski, Secretary

**Introduction of Guests and New Employees.** Steve Sloniker, Executive Director Human Resource Services, introduced Pedro Navarete, Assistant Dean Grandview Campus.

**B. Proposed Changes to the Agenda.** There were no changes to the agenda.

**C. Approval of Minutes:** Trustee Ortega moved that the Special and Regular Meeting of February 10, 2022 be approved as submitted. The motion was seconded by Trustee Arteaga and passed unanimously.

**D. Action Items:**

**1. Nonrenewal of special faculty.**

Dr. Jennifer Ernst, stated that the following special faculty members served in the 2021-2022 academic year; Jamie Hansen, Mary Dewitt, Meghan Flynn, Stephanie O'Brine, Teana Robbins.

**MOTION 22-03-01:** Trustee Ortega moved that the Board of Trustees adopts a motion to not renew the following special faculty members who served in the 2021-2022 academic year: Jamie Hansen, Mary Dewitt, Meghan Flynn, Stephanie O'Brine, Teana Robbins. The motion was seconded by Trustee Cate. Chair McClure inquired if the non-renewals were due to funding issues. Dr. Ernst confirmed this and stated that they could come back if funding becomes available. There was no further discussion and the motion passed unanimously.



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2. Renewal of faculty funded by “Special Funds”.

Dr. Jennifer Ernst stated that RCW 28B.50.851 governs the renewal of “special faculty.” The State Board for Community and Technical Colleges (SBCTC), in WAC 131-16-400, defines “special funds” as, “all funds received by a college district other than those generated by operating fees collected by such district pursuant to chapter 28B.15 RCW and state general funds appropriated by the legislature and distributed to college districts by the state board by formula allocation.” Sources for “special funds” include grants, contracts, Running Start, and Worker Retraining.

The positions occupied by the following individuals are funded by “special funds” and are hereby recommended for renewal for the 2022-2023 academic year, subject to the terms of RCW 28B.50.851 and contingent upon the availability of funds:

Amanda Gall	Janette Pettey	Matthew Owen
Anna Pascoe	Jeffrey Gerhardstein	Melanie Cox
Anthony Schmidt	Jeremy Brown	Michael Follansbee
Ashley Bergeron	Jeremy Marion	Nat Wall
Cami Pangrazi	John Menard	Olivia Hernandez
Carrie Dyk	John Paul Cyr	Peter Monahan
Christopher Otten	Jonathan Byrn	Raymond Navarro
Cody Smith	Joy Clark	Stacey Gingras
Eliann Carr	Julie Schillreff	Stacy DeBlasio
Eliot Treichel	Katrina Carr	Stephanie Ahlgren
Emeka-Charles Udenze	Keith Reyes	Steven Mock
Eraina Hatch	Kevin Dyke	Suzanne Smaglik
Guadalupe Huitron	Kimberlee Tuning	Teresa Lewis
Hector Saez Nunez	Kristy Webster	Timothy Brown
Holly Cousens	Luis Bello-Zarallo	Travis Margoni
Holly Ferguson	Margaret France	Wilson Phillips
Janathan Grandoit	Maria Saucedo	Zachary Schierl

**MOTION 22-03-02:** Trustee Cate moved that the Board of Trustees adopts a motion to renew the faculty funded by “special funds” to the above-listed individuals, contingent upon availability of funds for the 2022-2023 academic year. The motion was seconded by Trustee Arteaga and passed unanimously.

3. Renewal of Faculty Probationers.

Dr. Jennifer Ernst, presenter RCW 28B.50.850 through 28B.50.869 and Article XII of the AGREEMENT between YVC and the American Federation of Teachers—Yakima establish the procedures for review of probationary academic employees and for renewal/nonrenewal of probationary employees, and for the withholding/granting of tenure. Each trustee has had the opportunity to read the tenure review reports and recommendations of the tenure review committees. The following faculty probationers, having been recommended for renewal by their respective Tenure Review Committees, are presented for the Board’s approval.

**MOTION 22-03-03:** Trustee Ortega moved that the Board of Trustees adopts a motion to renew the appointments of the following faculty probationers for the 2022-2023 academic year:

**Second Year**

- Ericka Tollefson
- Lisa Dominguez
- Mark Fuzie

**Fourth Year**

- Jeff Norwood

The motion was seconded by Trustee Baldoz and passed unanimously.

#### 4. **Granting of Tenure.**

Dr. Jennifer Ernst stated that RCW 28B.50.850 through 28B.50.869 and Article XII of the AGREEMENT between YVC and the American Federation of Teachers—Yakima establish the procedures for review of probationary academic employees and for renewal/nonrenewal of probationary employees, and for the withholding/granting of tenure. Each trustee has had the opportunity to read the tenure review reports and recommendations of the tenure review committees. The following faculty probationers, having been recommended for granting of tenure by their respective Tenure Review Committees, are presented for the Board's approval.

**MOTION 22-03-04:** Trustee Arteaga moved that the Board of Trustees adopts a motion to grant tenure to the following academic employees effective the beginning of fall quarter 2022:

Antoinette Hull  
Natalia Dunn

David McReynolds  
Steven Slusher

The motion was seconded by Trustee Cate. Chair McClure expressed his appreciation of the strong candidates and how impressed he is with all the hard work the tenure committees do in support of the recommendations. All the other Board members expressed their appreciations as well. There was no further discussion and the motion passed unanimously.

#### 5. **Student Lab Fee Increases.**

Dr. Jennifer Ernst stated that General lab fees must be reassessed from time to time to determine if sufficient revenue is generated to cover operating costs unique to individual courses. Administrative staff and faculty have reviewed current lab fees and emerging needs and recommend the adjusted fees as shown in the attachment, which were presented in the February study session, become effective fall quarter 2022.

**MOTION 22-03-05:** Trustee Ortega moved that the Board of Trustees adopts a motion to approve the proposed student lab fees as presented to become effective fall quarter 2022. The motion was seconded by Trustee Cate. Chair McClure stated that the Board does not take any pleasure in fee increases to our students but that the explanations provided in the study session help to clarify the necessity for the increases. There was no further discussion and the motion passed unanimously.

**E. Communications:** There were no communications.

#### **F. Reports**

**1. Board of Trustees.** Vice Chair Arteaga discussed his introduction meeting with Dean Coomer and Assistant Dean Navarete. Chair McClure discussed the ACCT National Legislative Conference in Washington D.C. Both Chair McClure and Trustee Ortega attended and they thought it was a very productive conference.

**2. Students:**

Kayla Villanueva, ASYVC Yakima President discussed some current and future events; the opening of the food pantry, the many donations it has received and the recent media coverage.

Lily Villa, ASYVC Grandview President discussed some past events; Blog posts, virtual Wednesdays, Dr. J Speaker event.

Introduced discussion on the group, bridge to college, who want to help ESL/CCR students with recruitment, retention and completion. To provide information on how to succeed in college and complete a degree. They meet via zoom and will have speakers from financial aid. The group information is getting shared and they would like to be recognized as an official club.

### **3. Classified Staff – No Report**

**4. Professional Staff** – Ms. Hillary Emerson, AFT-YPS Professional Representative, recently had a general membership meeting to get feedback from the larger group. Great discussion about what we wanted to get done this contract negotiation. Have had two meetings so far both sides very committed to getting this done as efficiently as possible.

**5. Faculty** – Ms. Rachel Dorn, AFT-Y Yakima President, discussed lobby day in February, had 6-7 faculty members go to or go virtually to Olympia for lobby day. Met with Senator King, Senator Honeyford and representative Corry to advocate for funding for ctc's and support for funding for student grants and a number of bills. Good conversations. Rachel congratulated the newly tenured faculty. Having tenure is a commitment between the faculty and the institution that allows faculty the freedom to advocate for programs and initiatives. Happy to see that YVC is doing a lot of hiring but wants to remind everyone that we are down ten tenure track positions compared to 2015. Discussed Bill 5194 funding for converting positions to tenure track and its emphasis on diversity equity and inclusion. Discussed some numbers of current staffing regarding DEI. We need to explore the hiring recruiting and campus culture.

**6. Vice President for Administrative Services** – Dr. Teresa Rich, gave an update on our financial statement audit, wrapping up the end of the audit. Exit conference via zoom on March 25<sup>th</sup> and look for the audit acceptance at the April meeting. Update on ctcLink getting close, just 8 weeks away from go live on May the 9<sup>th</sup>. The Friday before will start our conversion with state board. Dr. Rich complimented the faculty and staff for all their hard work. Reminder that the business functions of the college will be shut down from May 9<sup>th</sup>-May 20<sup>th</sup> to allow faculty and staff to test the new system. Dr. Rich thanked community relations for getting the information out to students.

**7. Vice President for Instruction and Student Services** – Dr. Jennifer Ernst offered her congratulations to the newly tenured faculty members. It is a long and in-depth process and achieving tenure is quite an accomplishment. Dr. Ernst indicated she was going to invite Mark Fuzie to offer the Board a progress report on Guided Pathways but tonight sharing with you about a new position, Student Navigator, that assists students when they appear to be struggling and connects the student directly with the area of the college that can help them the most. Dr. Ernst discussed a list of 995 students who were about to drop out for not meeting tuition payment deadlines. The Navigators contacted almost all of the students and only 66 of those 995 students were ultimately dropped. Dr. Ernst stated that Mark and the Guided Pathways steering committee have been working on SD 105 a new course that will help students connect with careers their pathways offer.

### **8. President**

**Community Relations Report.** Dustin Wunderlich, Director of Community Relations, discussed the extensive media coverage of grant funds to support formerly incarcerated individuals interested in pursuing higher education. Dustin discussed the Beyond Dreamers Scholarship and the YVC Voice which is will be published soon. A copy of the report is filed with these minutes in the president's office.

**Human Resource Activity Report** – Mr. Steve Sloniker, Executive Director Human Resource Services reported that HR has been busy with the ctcLink conversion, running payroll parallel testing. There are twenty active postings, working on getting as many filled or offered by April 22<sup>nd</sup> cut off date, next month will be busy with interviews and then on to ctcLink. Waiting on the results from Hanover from the climate assessment, hope to have it in the next few weeks.

**President's Report.** 1) President Kaminski discussed the Foundation meeting she attended this month. She is going to take a member of her executive staff each month to introduce them to the Foundation. This month she took Executive Director Steve Sloniker, and he was able to answer a lot of good questions. 2) Dr. Kaminski highlighted the fact that over the last 12 months HR has hired 85 faculty and staff and our opportunity to improve our diversity is limited because we can't fire them, we have to wait until we have future opportunities. Recognize that we are challenged because of high turnover, competition for qualified applicants, market wages, uncertainty of COVID-19 and that we are restricted by the pool of candidates we attract. 3) The college has some critical nursing positions open but its hard to hire because the hospital is offering bonuses which takes away from our pool of candidates. 4) Dr. Kaminski discussed the TILT presentation and encouraged the Board to attend the presentations if time allows. 5) President Kaminski shared that Emily Washines has agreed to be the keynote speaker for this year's commencement ceremony. 6) Dr. Kaminski discussed some of the conference budget comparisons.

#### **G. Call to the Public -**

Liz DeVilleneuve, YVC Faculty Counselor and AFT member addressed the Board about the allocation of funds provided by SB5194. The areas where YVC has made progressive changes in area of Diversity, Equity and Inclusion (DEI). Proud of all the strides and hard work that the administration, faculty, staff and student have made and continue to make to bring us closer to equitable outcomes and representation. Liz discussed the options and interpretations for spending the SB5194 funding and statistical data. Asked the Board to acknowledge the critical importance of the funding and its allocation.

Alex Bazan, indicated that he is working with Dustin on pathway maps for students to help them see pathways and what they are. Alex suggested that once the pandemic wraps up, maybe need a student poll to see if they want to continue to go hybrid, lots of students like hybrid, it might be a good idea to continue to offer it.

**H. Date of Next Meeting** — The next meeting will be Thursday, April 14, 2022.

**I. Executive Session-** No executive session was called.

**J. Action Items -** N/A

**K. Adjournment.** The meeting adjourned at 5:54 p.m.



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**NEIL MCCLURE**

Neil McClure, Chair

**LINDA KAMINSKI**

Attest: Linda Kaminski, Secretary