

AGENDA

SPECIAL MEETING/STUDY SESSION
BOARD OF TRUSTEES
YAKIMA VALLEY COLLEGE

September 14, 2017
3:30 p.m.
M. L. King Room, HUB
Yakima Campus

- A. Board Self Evaluation and Continued Discussion of Retreat Issues

AGENDA

REGULAR MEETING
BOARD OF TRUSTEES
YAKIMA VALLEY COLLEGE

September 14, 2017
4:30 p.m.
M.L. King Jr. Room
Hopf Union Building, Yakima Campus

- A. Roll Call
 - Introduction of Guests and New Employees, *Mr. Kraig Michels, presenter*
- B. Proposed Changes to the Agenda
- C. Approval of Minutes: Special and Regular Meetings of June 8, 2017 and Special Meeting of July 13, 2017.

D. Action Items

- 1) Approval of the 2017-18 Operating Budget, *Dr. Linda Kaminski, presenter*
- 2) Use of Local Funds for Facilities Building Renovation, *Dr. Teresa Rich, presenter*
- 3) Administrative & Non-Represented Exempt Employee Cost of Living Adjustments, *Mr. Kraig Michels, presenter*
- 4) Update of Administrative & Non-Represented Exempt Employment Code, *Mr. Kraig Michels, presenter*
- 5) Modification of President's Contract, *Chair Rosalinda Mendoza, presenter*
- 6) President's Contract Extension, *Chair Rosalinda Mendoza, presenter*

E. Communications

F. Reports

1. Board of Trustees — *Ms. Rosalinda Mendoza, Chair*
2. Students —
Elizabeth Stavros, President of ASYVC
*Nicholas Mejia, President of Grandview Student Council – **Written Report Only***
3. Classified Staff — *Ms. Cathy VanWinsen, WPEA Representative*
4. Professional Staff – *Ms. Hillary Emerson, AFT-YPS Professional Representative*
5. Faculty — *Mr. Tom Mount, AFT-Y Yakima President*
6. Vice President for Administrative Services — *Dr. Teresa Rich*
7. Vice President for Instruction and Student Services — *Mr. Tomás Ybarra*
Student Services Division Report, *Ms. Leslie Blackaby, presenter*
8. President — *Dr. Linda Kaminski*
Community Relations Report, *Mr. Jay Frank*
Human Resource Activity Report – *Mr. Kraig Michels*

G. Call to the Public

The public is welcome to make comments on issues not on the agenda after being recognized by the chair. Trustees may ask questions of the speaker for clarification but generally will not discuss items that are not on the agenda. If appropriate, they may refer the subject to college staff for research or request an item be placed on a subsequent agenda.

H. Date of Next Meeting— The next Regular meeting will be Thursday, October 12, 2017 in the M.L. King Jr. Room, Hopf Union Building, Yakima Campus

- I. Executive Session –
 - 1. An Executive Session may be called for any reason allowed under the Open Public Meetings Act (RCW 42.30)
 - 2. Announcement of time Executive Session will conclude
- J. Action Items, if any, that may be necessary to be taken as a result of matters considered in Executive Session
- K. Adjournment



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MINUTES

SPECIAL MEETING/STUDY SESSION YAKIMA VALLEY COLLEGE BOARD OF TRUSTEES

September 14, 2017, 3:30 p.m.
M. L. King Room, HUB
Yakima Campus

Chair Rosalinda Mendoza called the special meeting to order at 3:30 p.m. in the M.L. King Room of the Hopf Union Building on the Yakima Campus. Trustees present were Chair Rosalinda Mendoza, Vice Chair Robert Ozuna, Trustee Patrick Baldoz, Trustee Sara Cate and Trustee Patricia Whitefoot.

- A. The Board discussed its Self-Evaluation and had continued discussion of retreat issues.

MINUTES

REGULAR MEETING YAKIMA VALLEY COLLEGE BOARD OF TRUSTEES

September 14, 2017, 4:30 p.m.
M.L. King Jr. Room
Hopf Union Building, Yakima Campus

Chair Rosalinda Mendoza called the regular meeting to order at 4:34 p.m.

A. **Roll Call and Introduction of Guests and New Employees**

Board of Trustees Present

Mr. Patrick Baldoz
Dr. Sara Cate
Ms. Rosalinda Mendoza, Chair
Mr. Robert Ozuna, Vice Chair
Ms. Patricia Whitefoot

Others Present

YVC Students
YVC Staff and Faculty

Dr. Linda Kaminski, Secretary

Introduction of Guests and New Employees.

President Kaminski introduced the new Director of Human Resource Services, Mr. Kraig Michels. Mr. Michels introduced Mr. Marc Coomer, Dean of Basic Skills; Mr. Cody Thompson, Program Assistant in Workforce Education; Ms. Victoria Allers, Coordinator Fitness Center in Athletics; Mr. Miguel Martinez, Fiscal Analyst 2 in Administrative Services and Ms. Adelina Martinez, Program Assistant in Student Services.

B. **Proposed Changes to the Agenda.** There were no changes to the agenda.

C. **Approval of Minutes:** Trustee Whitefoot moved that the minutes of the Special and Regular Meetings of June 8, 2017 and Special Meeting of July 13, 2017, be approved as submitted. The motion was seconded by Trustee Ozuna and passed unanimously.

D. Action Items

1) **Approval of the 2017-18 Operating Budget.**

Dr. Linda Kaminski stated that the June 8, 2017, Board meeting the college requested and the Board approved spending authority, to continue daily operations at the 2017-2018 proposed operating budget level of \$30,372,161 until a new 2017-2018 budget could be proposed and approved by the state legislature and the SBCTC. A proposed operating budget of \$30,469,792 was provided to the Board via email on Thursday, September 8, 2017, for review. If there are any further questions or clarifications needed, Misael Lopez, Director of Budget Services, and Teresa Rich, Vice President for Administrative Services, will be available to respond. At this time, the college is requesting the 2017-2018 operating budget approval.

MOTION 17-09-01: Trustee Baldoz moved that the Board of Trustees adopt a motion to approve the 2017-2018 Operating Budget of \$30,469,792. The motion was seconded by Trustee Cate and passed unanimously.

2) Use of Local Funds for Facilities Building Renovation.

Dr. Teresa Rich stated that every biennium colleges are allocated state capital funds to provide repairs, perform preventative maintenance and perform minor renovations to an existing space. In April of 2016, YVC developed a minor works renovation request to use state capital funds from the 2017-2019 capital budget to provide matching funds as part of a Title III Part F HSI STEM Grant to remodel the old Facilities Building into an Engineering and Physics Center. As part of the state budget process, the legislature approved an operating budget but was unsuccessful in approving a capital budget. At this time, there is no certainty that a capital budget will be approved. In order to continue the progress in completing the facilities building renovation it is necessary to use local funds to complete this project. The estimated budget for this project is \$2,073,000, \$1,200,000 from federal grant funds and \$873,000 from local funds. The college has identified local funds to complete this project and their use will require Board approval.

MOTION 17-09-02: Trustee Ozuna moved that the Board of Trustees adopt a motion to authorize the use of \$873,000 from Local Funds for completing the renovation of the old Facilities Building into an Engineering and Physics Center. The motion was seconded by Trustee Cate. Trustee Whitefoot inquired about what would happen if the capital budget request was eventually approved. Dr. Rich indicated those funds would then be used toward a different project. Trustee Ozuna inquired about the timelines of the project. There was no further discussion and the motion passed unanimously.

3) Administrative & Non-Represented Exempt Employee Cost of Living Adjustments.

Mr. Kraig Michels stated that the 2017 Washington State Legislature has authorized the granting of cost of living adjustments for a number of employee groups, including administrative and non-represented exempt employees. The increases are composed of a two percent (2.0%) increase effective July 1, 2017; a two percent (2.0%) increase effective July 1, 2018 and a two percent (2.0%) increase effective January 1, 2019.

MOTION 17-09-03: Trustee Baldoz moved that the Board of Trustees adopts a motion to approve the granting of cost of living adjustments as approved by the 2017 Washington State Legislature. The motion was seconded by Trustee Whitefoot and passed unanimously.

4) Update of Administrative & Non-Represented Exempt Employment Code.

Mr. Kraig Michels stated that the Administrative & Non-Represented Employment Code specifies a number of terms and conditions of employment for Administrative & Non-Represented Exempt employees. This Code requires periodic updating. A draft of substantive changes has been reviewed with employees covered by the Code, as well as this Board of Trustees.

MOTION 17-09-04: Trustee Ozuna moved that the Board of Trustees adopts a motion to approve the updated Administrative & Non-Represented Exempt Employment Code as presented. The motion was seconded by Trustee Cate and passed unanimously.

5) Modification of President's Contract.

Chair Rosalinda Mendoza stated that the 2017 Washington State Legislature has authorized the granting of cost of living adjustments for a number of employee groups, including administrators such as the Yakima Valley College President. The increases are composed of a two percent (2.0%) increase effective July 1, 2017; a two percent (2.0%) increase effective July 1, 2018 and a two percent (2.0%) increase effective January 1, 2019.

MOTION 17-09-05: Trustee Cate moved that the Board of Trustees adopts a motion to approve the granting of cost of living adjustments as approved by the 2017 Washington State Legislature for the Yakima Valley College President. The motion was seconded by Trustee Baldoz and passed unanimously.

6) President's Contract Extension.

Chair Rosalinda Mendoza stated that the Board of Trustees has completed a review of the college president's performance and found it exceeding expectations and performance goals. The board chair has negotiated, on behalf of the board, a renewal contract that the president has accepted, subject to the approval of the Board of Trustees.

MOTION 17-09-06: Trustee Ozuna moved that the Board of Trustees adopts a motion to approve the negotiated agreement offering the President an additional year on her employment contract, through September 30, 2020. The motion was seconded by Trustee Whitefoot. Trustee Whitefoot thanked Dr. Kaminski for her work on behalf of the college. Trustee Ozuna also thanked Dr. Kaminski for her management and leadership at the college. There was no further discussion and the motion passed unanimously.

E. **Communications.** Dr. Kaminski shared with the board two letters from Regional Health.

F. Reports

1. **Board of Trustees** — Chair Mendoza discussed the Board’s retreat that occurred on August 14th. Trustees Ozuna and Cate discussed attending the Foundation meeting on September 12th. Trustee Baldoz confirmed he would be attending the Foundation meeting on October 10th. Trustee Ozuna informed the Board that he is on the ACT Transforming lives committee and he will be attending the ACCT Leadership Congress September 25th-28th.
2. **Students**
Elizabeth Stavros, President of ASYVC provided the Board with a copy of their calendar of events. Ms. Stavros introduced two new ASYVC Executive Board Members; Ms. Perla Chavez and Ms. Jasmine James. Ms. Chavez is the Director of Student Programs 2 and Ms. James is Director of Student Programs 1. Ms. Stavros also discussed a few of the past ASYVC events.
Nicholas Mejia, President of Grandview Student Council – **Written Report Only**
3. **Classified Staff** — No one present
4. **Professional Staff** – Ms. Hillary Emerson, AFT-YPS Professional Representative introduced herself but had no new business to discuss.
5. **Faculty** — No one present
6. **Vice President for Administrative Services**
Dr. Teresa Rich shared that the Grandview Entrance Project is still moving forward, however, at this time there is not a date for the “grand opening”. On August 29th, interviews of the architects took place for the West Campus Expansion Project. Pleased to announce that BOR Architecture was selected. Dr. Rich thanked the Board for approving the action item to use local funds for completing the renovation of the old Facilities Building into an Engineering and Physics Center. This project will go out to bid on October 17, 2017 with a completion date in fall of 2018. She congratulated Brady Mugleston, Director of Auxiliary Services, for his success in increasing our international student enrollment to 16. Dr. Rich shared that the state auditors will be on campus in October. Information will be sent our regarding the entrance and exit conferences. Dr. Rich provided the board with a copy of the Barnes & Noble bookstore report. The report is filed with these minutes in the president’s office.
7. **Vice President for Instruction and Student Services**
Dean Leslie Blackaby presented the Student Services Division Report. She introduced Tomas a student in the TRiO Upward Bound program. Tomas shared that he is 2nd year running start student and discussed his involvement in the Upward Bound Summer Residential Program. Ms. Blackaby shared updated in admissions and financial aid. A copy of the report will be filed with these minutes in the president’s office.

- 7.) Vice President Ybarra briefly discussed the preliminary enrollment numbers. Basic Skills enrollment just opened today so there will be no enrollment information for that program until next month. He shared that the college is transitioning to a new digital catalog and schedule to ween us off the paper versions. This relieves a lot of burden however a rollout like this is a major transition and there will be training opportunities for faculty. Mr. Ybarra discussed a new orientation process and a series of ongoing personal development opportunities for faculty. He briefly discussed the information emailed out regarding the rescission of DACA.

8. **President**

Community Relations Report - Mr. Jay Frank provided the board with a copy of the events calendar. He highlighted the new Larson Gallery exhibit, which opens September 16th, as well as the auditions for Young Frankenstein that begin this evening. A copy of the events calendar is filed with these minutes in the president's office.

Human Resource Activity Report – no new information to report

President's Report. 1.) Dr. Kaminski provided the Board with a copy of the FTE Allocation & Census Report. 2.) She provided the Board with a copy of the WACTC letter to Attorney General Bob Ferguson for his assistance in the recent lawsuit of Ciber, Inc. vs. State of Washington. 3) President Kaminski provided the Board with a copy of the letter from the SBCTC, Council of Presidents, and Independent Colleges of Washington, Washington Student Achievement Council regarding the rescission of DACA. 4) She provided the Board with copies of the recent donation letters. 5) Dr. Kaminski provided the Board with a copy of the Server Software Conversion update from Director Scott Towsley.

Dr. Kaminski also discussed a recent update on the running start program, there are currently 628 students enrolled in the program, which is a 91% increase from 2010.

- G. **Call to the Public.** No one present indicated a desire to address the Board.
- H. **Date of Next Meeting.** The next Regular meeting will be Thursday, October 12, 2017 in the M.L. King Jr. Room, Hopf Union Building, Yakima Campus
- I. **Executive Session.** No executive session was called.
- J. **Action Items.** N/A
- K. **Adjournment.** The meeting adjourned at 5:51 p.m.

ROSALINDA MENDOZA

LINDA KAMINSKI

Rosalinda Mendoza, Chair

Attest: Linda J. Kaminski, Secretary



BOARD OF TRUSTEES MEETING

September 14, 2017

ACTION ITEM

- Regular Meeting
- Special Meeting

Requested by: Dr. Teresa Rich
 Presented by: Dr. Linda
 Motion No.: Kaminski 17-09-01
 Citation(s): *RCW 28B.50.140 Board of Trustees Powers and Duties*

SUBJECT:

Approval of the 2017-18 Operating Budget

BRIEF:

At the June 8, 2017, Board meeting the college requested and the Board approved spending authority, to continue daily operations at the 2017-2018 proposed operating budget level of \$30,372,161 until a new 2017-2018 budget could be proposed and approved by the state legislature and the SBCTC.

A proposed operating budget of \$30,469,792 was provided to the Board via email on Thursday, September 8, 2017, for review.

If there are any further questions or clarifications needed, Misael Lopez, Director of Budget Services, and Teresa Rich, Vice President for Administrative Services, will be available to respond.

At this time, the college is requesting the 2017-2018 operating budget approval.

RECOMMENDATION:

That the Board of Trustees adopt a motion to approve the 2017-2018 Operating Budget of \$30,469,792.

MOTION: Baldoz

SECOND: Cate

VOTE:	Ayes	<u>5</u>
	Nays	<u>0</u>
	Abstentions	<u> </u>
	Carried	<u>X</u>
	Defeated	<u> </u>

**Yakima Valley College
2017-18 Budget**

	May 2017 Estimate	September 2017 Final
Allocation	19,556,980	19,532,947
3.5% Loan	158,000	158,000
Tuition	9,164,843	9,164,843
Reserve Use	1,492,338	1,614,002
Total Funding	30,372,161	30,469,792



BOARD OF TRUSTEES MEETING

September 14, 2017

ACTION ITEM

- Regular Meeting
- Special Meeting

Requested by: Dr. Teresa Rich
Presented by: Dr. Teresa Rich
Motion No.: 17-09-02
Citation(s): *RCW 28B.50.140(4) Board of Trustees Powers and Duties*

SUBJECT:

Use of Local Funds for Facilities Building Renovation

BRIEF:

Every biennium colleges are allocated state capital funds to provide repairs, perform preventative maintenance and perform minor renovations to an existing space. In April of 2016, YVC developed a minor works renovation request to use state capital funds from the 2017-2019 capital budget to provide matching funds as part of a Title III Part F HSI STEM Grant to remodel the old Facilities Building into an Engineering and Physics Center.

As part of the state budget process, the legislature approved an operating budget but was unsuccessful in approving a capital budget. At this time there is no certainty that a capital budget will be approved.

In order to continue the progress in completing the facilities building renovation it is necessary to use local funds to complete this project.

The estimated budget for this project is \$2,073,000, \$1,200,000 from federal grant funds and \$873,000 from local funds. The college has identified local funds to complete this project and their use will require Board approval.

Budget	
Project Estimate	\$2,073,000
Federal Funds	\$1,200,000
Funds needed	\$873,000

RECOMMENDATION:

That the Board of Trustees adopt a motion to authorize the use of \$873,000 from Local Funds for completing the renovation of the old Facilities Building into an Engineering and Physics Center.

MOTION: Ozuna

SECOND: Cate

VOTE:	Ayes	<u>5</u>
	Nays	<u>0</u>
	Abstentions	<u> </u>
	Carried	<u>X</u>
	Defeated	<u> </u>



BOARD OF TRUSTEES MEETING

September 14, 2017

ACTION ITEM

- Regular Meeting
- Special Meeting

Requested by: Mark Rogstad
 Presented by: Kraig Michels
 Motion No.: 17-09-03
 Citation(s): RCW 28B.50

SUBJECT:

- Administrative & Non-Represented Exempt Employee Cost of Living Adjustments

BRIEF:

- The 2017 Washington State Legislature has authorized the granting of cost of living adjustments for a number of employee groups, including administrative and non-represented exempt employees. The increases are composed of a two percent (2.0%) increase effective July 1, 2017; a two percent (2.0%) increase effective July 1, 2018 and a two percent (2.0%) increase effective January 1, 2019.

RECOMMENDATION:

That the Board of Trustees adopts a motion to approve the granting of cost of living adjustments as approved by the 2017 Washington State Legislature.

MOTION: Baldoz

SECOND: Whitefoot

VOTE:	Ayes	<u>5</u>
	Nays	<u>0</u>
	Abstentions	<u> </u>
	Carried	<u>X</u>
		<u> </u>



BOARD OF TRUSTEES MEETING

September 14, 2017

ACTION ITEM

- Regular Meeting
- Special Meeting

Requested by: Mark Rogstad
 Presented by: Kraig Michels
 Motion No.: 17-09-04
 Citation(s): RCW 28B.50

SUBJECT:

Update of Administrative & Non-Represented Exempt Employment Code

BRIEF:

The Administrative & Non-Represented Employment Code specifies a number of terms and conditions of employment for Administrative & Non-Represented Exempt employees. This Code requires periodic updating. A draft of substantive changes has been reviewed with employees covered by the Code, as well as this Board of Trustees.

RECOMMENDATION:

That the Board of Trustees adopts a motion to approve the updated Administrative & Non-Represented Exempt Employment Code as presented.

MOTION: Ozuna

SECOND: Cate

VOTE:	Ayes	<u>5</u>
	Nays	<u>0</u>
	Abstentions	<u> </u>
	Carried	<u>X</u>
	Defeated	<u> </u>



BOARD OF TRUSTEES MEETING

September 14, 2017

ACTION ITEM

- Regular Meeting
- Special Meeting

Requested by: Ms. Rosalinda Mendoza
 Presented by: Ms. Rosalinda Mendoza
 Motion No.: 17-09-05
 Citation(s): RCW 28B.50

SUBJECT:

Modification of President's Agreement

BRIEF:

- The 2017 Washington State Legislature has authorized the granting of cost of living adjustments for a number of employee groups, including administrators such as the Yakima Valley College President. The increases are composed of a two percent (2.0%) increase effective July 1, 2017; a two percent (2.0%) increase effective July 1, 2018 and a two percent (2.0%) increase effective January 1, 2019.

RECOMMENDATION:

That the Board of Trustees adopts a motion to approve the granting of cost of living adjustments as approved by the 2017 Washington State Legislature for the Yakima Valley College President.

MOTION: Cate

SECOND: Baldoz

VOTE:	Ayes	<u>5</u>
	Nays	<u>0</u>
	Abstentions	<u> </u>
	Carried	<u>X</u>
	Defeated	<u> </u>



BOARD OF TRUSTEES MEETING

SEPTEMBER 14, 2017

ACTION ITEM

- Regular Meeting
- Special Meeting

Requested by: Ms. Rosalinda Mendoza
 Presented by: Ms. Rosalinda Mendoza
 Motion No.: 17-09-06
 Citation(s): RCW 28B.50.140 (3)

SUBJECT:

President's Contract Extension

BRIEF:

The Board of Trustees has completed a review of the college president's performance and found it exceeding expectations and performance goals.

The board chair has negotiated, on behalf of the board, a renewal contract that the president has accepted, subject to the approval of the Board of Trustees.

RECOMMENDATION:

That the Board of Trustees adopts a motion to approve the negotiated agreement offering the President an additional year on her employment contract, through September 30, 2020.

MOTION: Robert

SECOND: Whitefoot

VOTE:	Ayes	<u>5</u>
	Nays	<u>0</u>
	Abstentions	<u> </u>
	Carried	<u>X</u>
	Defeated	<u> </u>

REGIONAL

HEALTH

Date: August 24, 2017

To: Our Supporters

From: John Gallagher, President and CEO



Re: Regional Health's Washington Department of Health CN Applications

I am pleased to inform you that Regional Health has received notification that the Washington Department of Health (DOH) issued its analysis of both applications. Pending our agreement to certain conditions, the DOH recommends approval of both the Toppenish Community Hospital and the Yakima Regional Medical and Cardiac Center Certificate of Need applications.

We are in the process of reviewing the analysis and will respond within the 20-day timeline specified by the DOH. The conditions are as Regional Health expected, and we do not foresee any problems meeting them.

I want to again thank you for your letters to the Washington Department of Health and thank those who were able to attend the public hearings. Your input made a big difference in the process. The tremendous show of support clearly communicated the public's strong support of both hospitals and their desire to return both to locally owned non-profit status as a part of Regional Health.

REGIONAL HEALTH

July 20, 2017

Linda Kaminski, Ed.D
President
Yakima Valley College
P.O. Box 22520
Yakima, WA 98907-22520

RE: Thank you –Letter of Support
CN Application #1725 Toppenish Community Hospital
CN Application #1726 Yakima Regional Medical & Cardiac Center

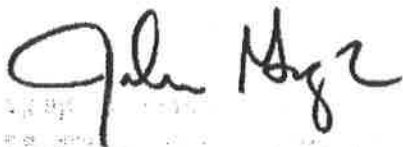
Dear Dr. Kaminski,

I would like to thank you for supporting Regional Health's Department of Health (DOH) CN application process. Hundreds of supporters attended the Toppenish and Yakima DOH Public Hearings on Tuesday, July 11. They voiced their support for Regional Health's purchase of Toppenish Community Hospital and of Yakima Regional Medical and Cardiac Center. Hundreds of other supporters sent letters directly to the DOH. Their passion for a locally controlled, non-profit, healthcare system focused on the Valley and creating access points all along the I-82 corridor was inspiring. I want to especially thank you for supporting us through the process.

Completing the acquisition of Yakima Regional Medical and Cardiac Center and Toppenish Community Hospital brings us closer to achieving our mission of providing comprehensive quality care to the Valley. Our Yakima Valley communities are struggling to find access to quality, affordable health care. The acquisition is an important step forward in helping us to provide the highest level of quality care to people and families living and working throughout the Valley.

We look forward to receiving the Department of Health decision and completing the acquisition. We share your vision and commitment to our Valley.

Sincerely,



John Gallagher
President and Chief Executive Officer

**ASYVC Board of Trustees Report
September 14, 2017 4:30pm MLK Room**

Past events:

August 16- September 14: ASYVC Training

ASYVC Student Government attended on campus training to learn more about the campus and specific training for our different roles within student government. Team building and leadership exercises were included.

September 6-8: Student Leadership Conference

ASYVC Student Government travelled to Pasco to participate in a state-wide student leadership conference. ASYVC Student Government explored their roles and learned different skills to further their understanding of student government.

Upcoming events:

September 18-20: Help Desk

ASYVC Student Government will provide students with help locating buildings on campus, finding their classes, and basic campus life from 7 a.m. to 1 p.m.

September 21: ASYVC Movie Series: Wonder Woman

ASYVC Student Government will show our first movie in our year-long movie series special. Our first movie will be this summer's blockbuster hit Wonder Women. Students will enjoy popcorn and soda during the 1 p.m. and 6 p.m. showings.

October 3: Town Hall Meeting: YVC Fitness Center Remodel

ASYVC Student Government will host a student led conversation about a potential fitness center remodel. This will be a time for students on campus to voice their opinions or concerns about the upcoming fitness center remodel.

October 5: ASYVC Movie Series: Spiderman

ASYVC Student Government will show our second movie in our year-long movie series special. Students can enjoy popcorn and soda during the 1 p.m. and 6 p.m. showings.

October 9-13: Welcome Yaks Week

ASYVC Student Government will host a week of activities to welcome new and returning students back to campus.

October 9: Yak Pride

Students will be encouraged to use the 20 percent off coupon located in the student's events calendar to purchase YVC gear from the bookstore and wear it to build campus community.

October 10: Club Fair

ASYVC Clubs will have the opportunity to advertise their clubs in the HUB activities center from 10 a.m. to 2 p.m.

October 11: Karaoke

Students can sing their hearts out in the HUB activities center from 1 p.m. to 3:30 p.m.

October 12: Game Day

ASYVC Student Government will be hosting a game day with a BBQ in the courtyard at 12:30 p.m.

October 13: Blood Drive

Students can sign up to donate blood.

ASYVC Student Life Mission Statement

To provide a broad-based program dedicated to enhancing students' cultural, intellectual, social, recreational, wellness, community service, and leadership skills.

Introduction of 2016-17 Officers

President: Nicholas Mejia
Vice President: Leah Shenyer
Programmer: Emily Wilkins
Ambassador: Andrew Whittaker

Events:

- National Night Out
 - Handed out watermelon and bottled water
 - Talked with community about YVC
 - Over 400 community members attended the event
- New Student Orientation
 - Gave tours to new students
- GSC Training
 - Food Handler's Card
 - Constitution Review
 - Leadership reading

Future Events:

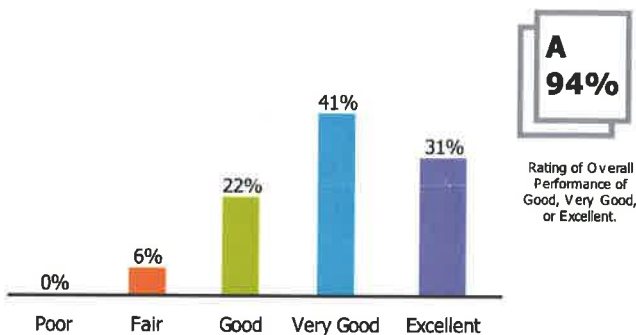
- Welcome Back Event, Sept. 19th, 2017

Listen. Learn. Act. Three small words, one invaluable commitment to everyone we serve at your school. Through our Barnes & Noble College Insights platform, we ensure that the experience we deliver for your students, faculty and entire campus is directly shaped by their voices. With these insights - like those shared below - as well as your continued partnership, we can collaborate to drive even greater success in the years to come.

WHY YOUR BOOKSTORE MATTERS

The days of simply selling textbooks and sweatshirts are far behind us. Your campus bookstore plays a direct role in supporting your strategic objectives - enhancing recruitment, retention, academic success, and always, always asking, "how can we do more?" Let us be a true champion for your mission and values, and you'll see the results.

If you were to rate the bookstore on overall performance, what would your rating be?



What are the benefits of having a bookstore on your campus (as opposed to an online-only store)?

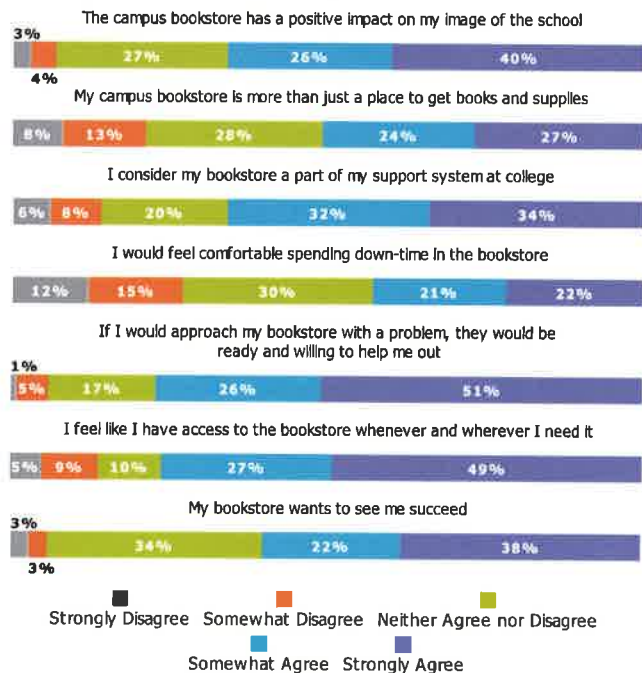
- 66%** On-campus location is convenient
- 64%** I can see the products in-person before I buy them
- 61%** There are staff members able to help me
- 57%** Textbooks/Merchandise are immediately available for pickup
- 54%** Easy checkout process

N = 233
Fielded: February 2017

Which of the following events or offerings from your campus bookstore would make you want to visit more frequently?

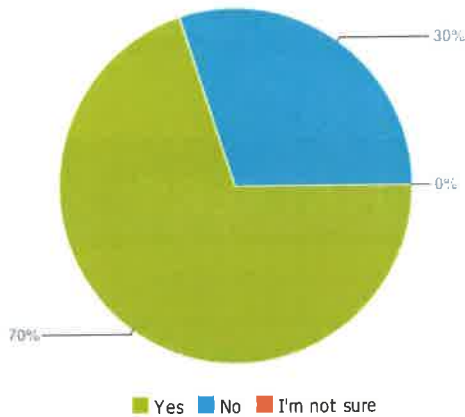
- 58%** Free samples
- 45%** More promotional events and sales
- 30%** New product arrivals

Please indicate your agreement with each of the following statements.



EMPOWERING THE ACADEMIC EXPERIENCE

This term/semester, did you have all of your textbooks/course materials on your first day of class?



The higher education industry is constantly changing, but one thing remains the same: your students and faculty need guidance and support throughout the academic journey. Not having access to affordable course materials or not being prepared for the first day of class can impact student outcomes from day one. Our solutions set them up for success.

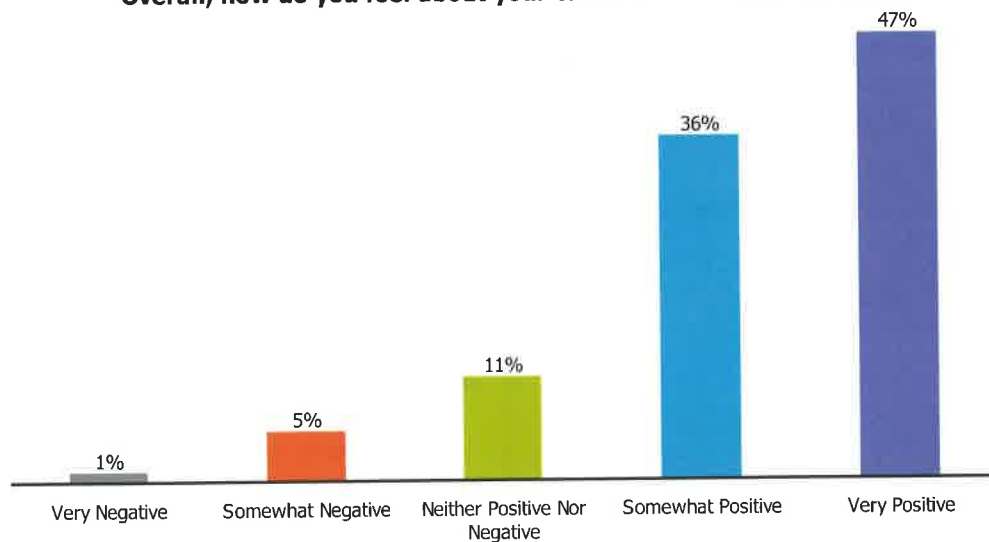
For what reason(s) did you not have all of your textbooks on the first day of class this term/semester?

- 34%** I can't afford the cost of a new/used book
- 24%** I wanted to check with professor first if textbook is needed
- 20%** I had not received my financial aid yet
- 19%** I procrastinated/forgot
- 14%** Order was delayed/back-ordered

What are the reasons you are attending college?

- 77%** To prepare for a career
- 58%** To learn/better myself
- 58%** To secure a stable job
- 52%** To follow my passion
- 48%** To set a good example for my family

Overall, how do you feel about your current situation at school?



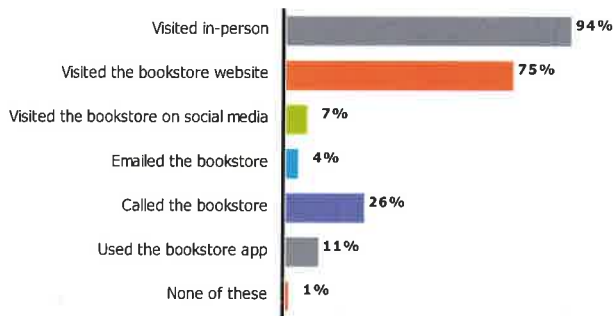
DRIVING REVENUE

Revenue doesn't come from selling products - it's about engaging students and your entire campus by building relationships and earning their loyalty. It's about creating a campus hub that enhances the social and academic experience of everyone on your campus. Supporting the campus bookstore directly funds scholarships and academic programs, ensuring we are driving success in and out of the classroom.

Does your campus bookstore match the prices of other textbook providers (e.g. Amazon, bn.com)?



In what ways have you used the campus bookstore in the past 6 months?



Where do your professors generally recommend you purchase your course materials?

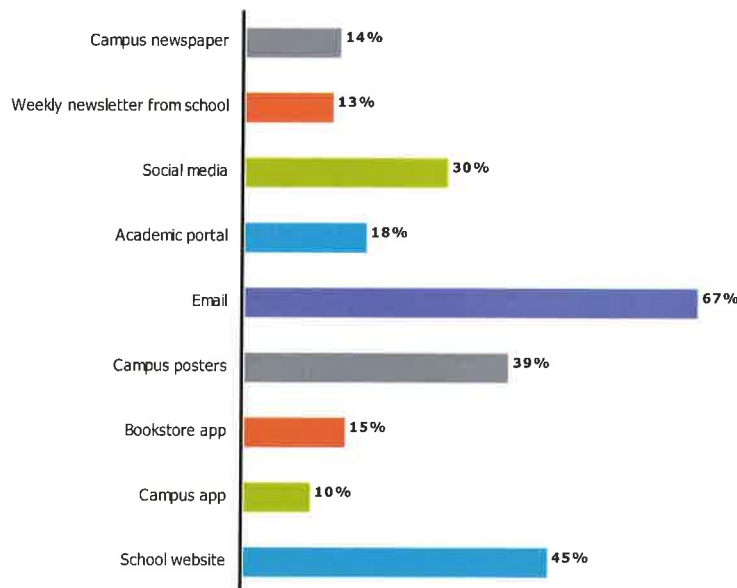
65% Campus bookstore (online/in-store)

36% Amazon

22% N/A; my professors don't provide specific recommendations.

79% Purchased at least one textbook/course material from the bookstore (online and/or in-store)

How would you prefer to hear about bookstore offers and events in the future?



APPAREL/SCHOOL-SPIRIT CLOTHING



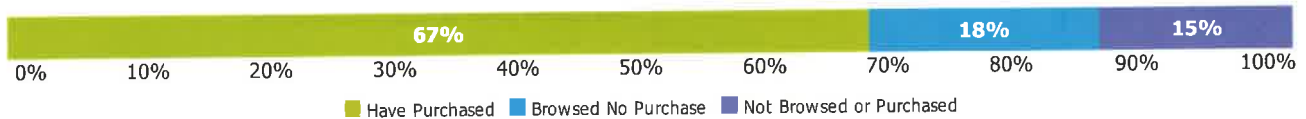
For what reason(s) have you purchased apparel at the bookstore?

- 76%** To support my school
- 45%** Store promotion/sale

Why haven't you purchased apparel at the bookstore?

- 49%** Haven't needed apparel
- 43%** This type of purchase isn't in my budget

SCHOOL SUPPLIES



For what reason(s) have you purchased school supplies at the bookstore?

- 59%** Required for specific class
- 59%** Item was what I was looking for

Why haven't you purchased school supplies at the bookstore?

- 42%** Already purchased school supplies
- 24%** Haven't needed school supplies

CONVENIENCE ITEMS



For what reason(s) have you purchased convenience (e.g. candy, snacks, soda) at the bookstore?

- 62%** Convenience
- 48%** Unplanned/impulse purchase

Why haven't you purchased convenience (e.g. candy, snacks, soda) at the bookstore?

- 68%** Wasn't hungry/didn't need a snack
- 25%** Not a type of product I typically purchase

With our Barnes & Noble College Insights platform, we regularly engage our network of more than seven million students, parents, faculty and alumni to better understand the thinking, behaviors and expectations of these stakeholders. These insights are the foundation of our strategic partnership and ensure whatever challenge lies ahead, we are there to listen and respond.

**YAKIMA VALLEY COLLEGE
BOARD OF TRUSTEES BUDGET 2017-18**

31-Aug-17

	<u>BUDGET</u>	<u>TO DATE EXPENSE</u>	<u>BUDGET BALANCE</u>
GOODS AND SERVICES (E)	6,425	3,638	2,787
<i>Supplies & Materials</i>		0	
<i>Postage</i>		0	
<i>Dues & Memberships</i>		3,488	
<i>Convention/MTG Fees</i>		150	
TRAVEL (G)	3,251	226.76	3,024
<i>Hotel</i>		227	
SAL/WAGES (A)	8,261	-	8,261
TOTALS	<u>17,937</u>	<u>3,638</u>	<u>14,072</u>



EASTERSEALS JANE'S HOUSE YEARLY UPDATE: JUNE 2017

Easterseals of Washington has a few changes this year. They have changed their name from being two words and have combined it into one. They also have a new logo with new colors. The marketing team has been working hard on this to create a fresh new look and appeal to a wide range of people. They are also stepping into the adult day services business and have three new sites on the west side. Easterseals of Washington operates childcare centers, autism centers, workforce development and now adult day services. The expansion is exciting. Jane's house is the only center in Eastern Washington at this time and we are proud to be on the YVC campus.

Easterseals Jane's House continues to provide quality childcare for children of students, faculty and the community. We are licensed for 66 children and have full enrollment year round with long waitlists. We prioritize our center to provide childcare to students and faculty first before filling spots with children from the community. Our enrollment directly related to the college has grown over the last few years. Currently fifty percent of our children have parents that are students or faculty.

Education is a key component in our program. Not only education in all of our classrooms for our children but also for early childhood education students enrolled at YVC. We welcome these students right into our classrooms to do observations and work on their practicums while being hands on in an active childcare center. Several students have also been hired as employees at our center. Currently we have two employees attend YVC in the morning and work at our center in the afternoon.

There was a slight tuition increase this spring for our families due to the rising costs of operating our center. We still offer reduced rates for students and faculty. Our staffing remains consistent with just a few changes ahead for this year. Several of our staff have been employed here for five or more years. We continue to employ a full time cook and serve a full breakfast, lunch and pm snack daily.

We appreciate the continued support and value our partnership with YVC. We thank you for your generous contributions to our program. We love being able to help the students and faculty with their childcare needs. Working with the early childhood education students is very rewarding. We are looking forward to a fun summer and a new school year just around the corner.

Molly Gunderson

Easterseals Jane's House

Director

00Board of Trustees Report

Student Services Division

September 14, 2017

Admissions - Online Admission Application Payment System

Core Themes – Access

Applicants to the college can now pay their application fee online! The new service is fully operational and usage is encouraging. This accomplishment required nearly two years of collaborative development and planning with YVC's Technology Services department, Business Office, an outside vendor and Information Technology staff at the State Board for Community and Technical Colleges (SBCTC).

The current implementation requires both the SBCTC and the college to complete weekly, manual processes. The plan is for increased automation to commence in the 2017-18 academic year.

Athletics - Student Athletes and Community Service

Core Theme – Community

The college's student athletes participate in a number of community service events throughout the year. As featured recently in the Yakima Herald Republic and on GoYaks.com, one of the recent events was the partnership of YVC's soccer team with the Special Olympics soccer team of Yakima.

"The partnership is amazing because it allows our athletes to get involved within the community and bond over a sport they are passionate about" stated YVC Head Coach [Abigail Drollinger](#). Yak players are helping coach 1-2 days per week for the duration of spring..."

In addition to coaching, the team participated in a fundraiser on April 9 to help cover the cost of uniforms for the Special Olympic athletes.

<http://goyaks.com/news/2017/4/10/yak-womens-soccer-gives-back-to-special-olympics.aspx?path=wsoc>



Yak Goal Keeper Addy Eckstrom gives some pointers to a Special Olympic athlete

Financial Aid Service Enhancements

Core Theme – Access

The Financial Aid Office developed and implemented several service enhancements after processing extensive student feedback. Several of these changes were feasible in part due to support from the Title V FINISH grant. This is an ongoing project that will extend into 2017-18.



Implemented service enhancements include:

Accessibility

- Increased in-person service hours
- Extended service hours for special events such as: New Student Orientation, new quarter start and other unique campus activities
- Expanded telephone access

Communication and Outreach

- Resumed in-person service in Grandview
- Started a system of proactively calling and e-mailing applicants who are missing documents and failing to respond to routine forms of communication
- Increased the frequency and varied the types of training for staff to further improve the breadth of questions that can be addressed at the front intake counter
- Added additional locations and increased the frequency of FAFSA/WASFA workshops. The newest list includes:
 - YVC Yakima
 - YVC Grandview (new)
 - Toppenish Learning Center (new)
 - High Schools (new)

During 2017-18, the office plans to implement additional strategies such as the following:

- Cross-train the department's staff and expand their access to the Financial Aid Management computer system to enable further expansion of the in-person service hours. The goal is to align the department's in-person service hours with the college's regular business hours.
- Enhance partnerships and communications with Counseling & Advising, Admissions, Registration, Business Office, Bachelor Programs, and grant funded programs so that the student experience is as streamlined and as welcoming as possible.

Placement Testing – Additional Assessment Options

Core Themes – Access, Success, Community

The Placement Testing Taskforce, a cross-divisional team focused on recommending continuous improvements, reviewed YVC's placement testing alternatives, identified solutions, developed an implementation plan and, in 2016-17, supported the implementation of many new multiple measures for the assessment of student learning.

This work supports the goals of SB 5712, state legislation which encourages colleges "...to use multiple measures to determine whether a student must enroll in a precollege course including, but not limited to, placement tests, the SAT, high school transcripts, college transcripts, or initial class performance, and require colleges to post all the available options for course placement on their web site and in their admissions materials..."

This Placement Taskforce formed in 2003 and has done excellent work. The committee began investigating multiple measures well before the legislature took notice of this need. This was in part due to the college's participation in Achieving the Dream.



The taskforce continues this assignment by focusing on ways to increase access to college-level math and English courses, evaluate course success rates and make the placement process more transparent and accessible for students, faculty, advisors and staff.

<http://www.yvcc.edu/admission/placement-testing/Pages/Placement-Options.aspx>

English Placement Options

- The Write Class
 - Self-directed placement
 - Designed by Boise State University and tailored by YVC's English department to meet the needs of YVC's students
 - Full implementation is scheduled for fall 2017
- Accuplacer's standardized reading test (for Running Start eligibility testing)
- ACT/SAT
- High School Transcript: Cumulative GPA 3.2 or higher
- Smarter Balanced scores (high school standardized testing results)

Math Placement Options

- WAMAP
 - Piloting in Testing Services with current math students
 - Full implementation is scheduled for spring 2017
- Accuplacer standardized testing
- High School Transcript: A.C. Davis, Eisenhower, Selah and West Valley for placement into a college-level mathematics course
- SAT/ACT
- Smarter Balanced high school standardized testing results

TRiO Upward Bound – Summer Residential Experience

Core Themes – Access, Success

The TRiO Upward Bound program provides fundamental academic support for high school participants in their preparation for college entrance. Target schools are Sunnyside, Granger, Toppenish and Wapato High Schools. These participants are high school students from low-income families and high school students from families in which neither parent holds a bachelor's degree.

An annual highlight of the program is the six-week summer residential program. This program gives students the opportunity to experience college life, living in the college's Student Residential Center and attending classes. The experience culminates in a field trip that incorporates the summer classes' focus as well as exploring new learning areas. One of the definitions of success for this program is 90% persistence and graduating on time with a traditional high school diploma.

Pathway Advising Evaluation

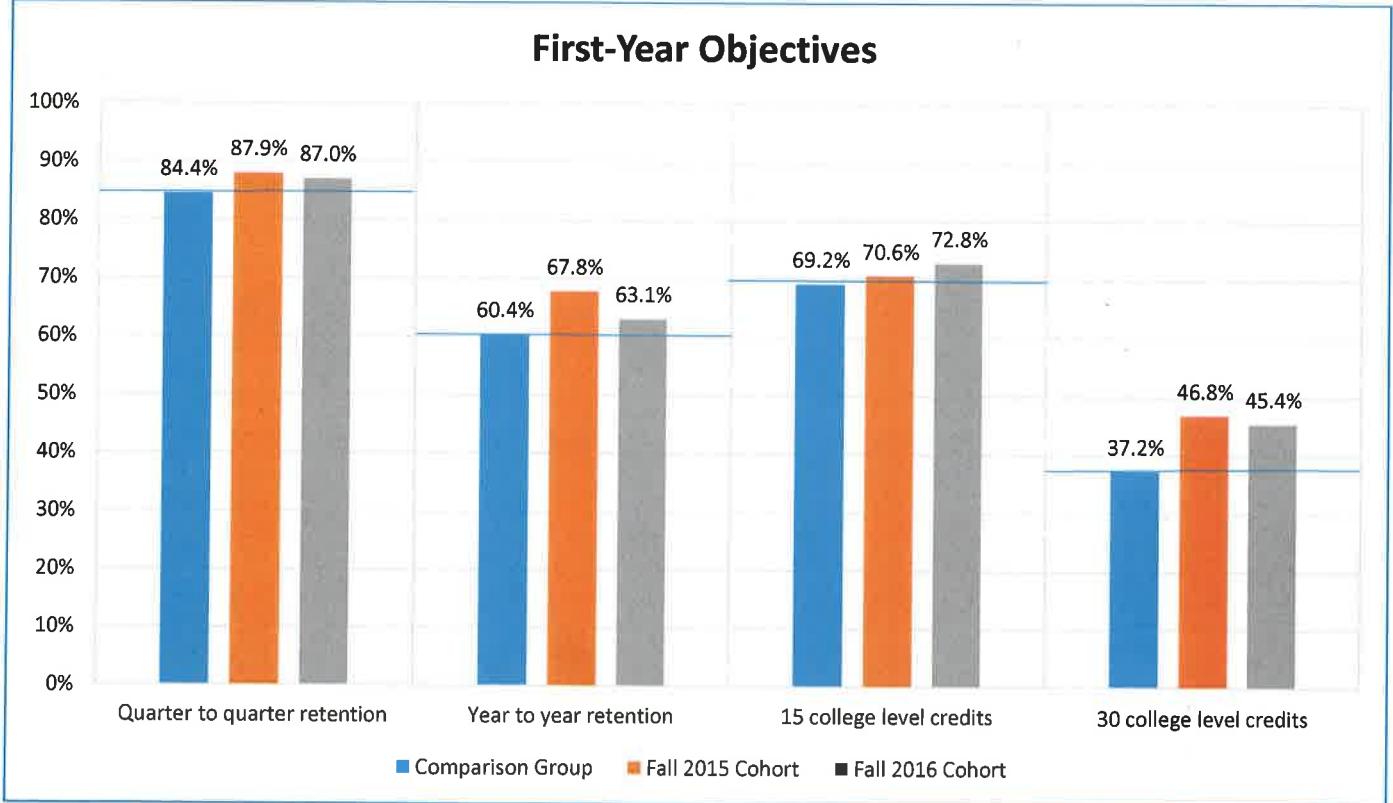
Date of Report: September 6, 2017

To evaluate the effectiveness of YVC's Pathway Advising program, a baseline study will be used to analyze the differences between the treatment group and comparison group. The comparison group for this report includes students who entered in the fall quarters of 2011-2013 with less than 15 college level credits. First-year objectives:

- 1) Increase quarter to quarter retention
- 2) Increase year to year retention
- 3) Increase completion of 15 college level credits within one year
- 4) Increase completion of 30 college level credits within one year

The chart below shows that in all areas for both the Fall 2015 and 2016 Cohort, the percentage is higher for the group receiving Pathway Advising services. The differences for both cohorts for the retention measures and attainment of 15 college level credits are not statistically significant. However, the increase in earning 30 college level credits is statistically significant at the .01 level (99% confidence interval).

Chart 1



Second-year objectives include the following:

- 1) Increase completion of 45 college level credits within two years
- 2) Increase completion of quantitative degree requirements within two years
- 3) Increase completion of communication degree requirements within two years

In the chart below, for the Fall 2015 Cohort, attainment of 45 college level credits is above the baseline. The difference is statistically significant at the .05 level. For attainment of the quantitative requirement, there is no difference between the groups. For attainment of the communication requirement, the Fall 2015 Cohort is above the baseline, but the difference is not statistically significant.

Chart 2

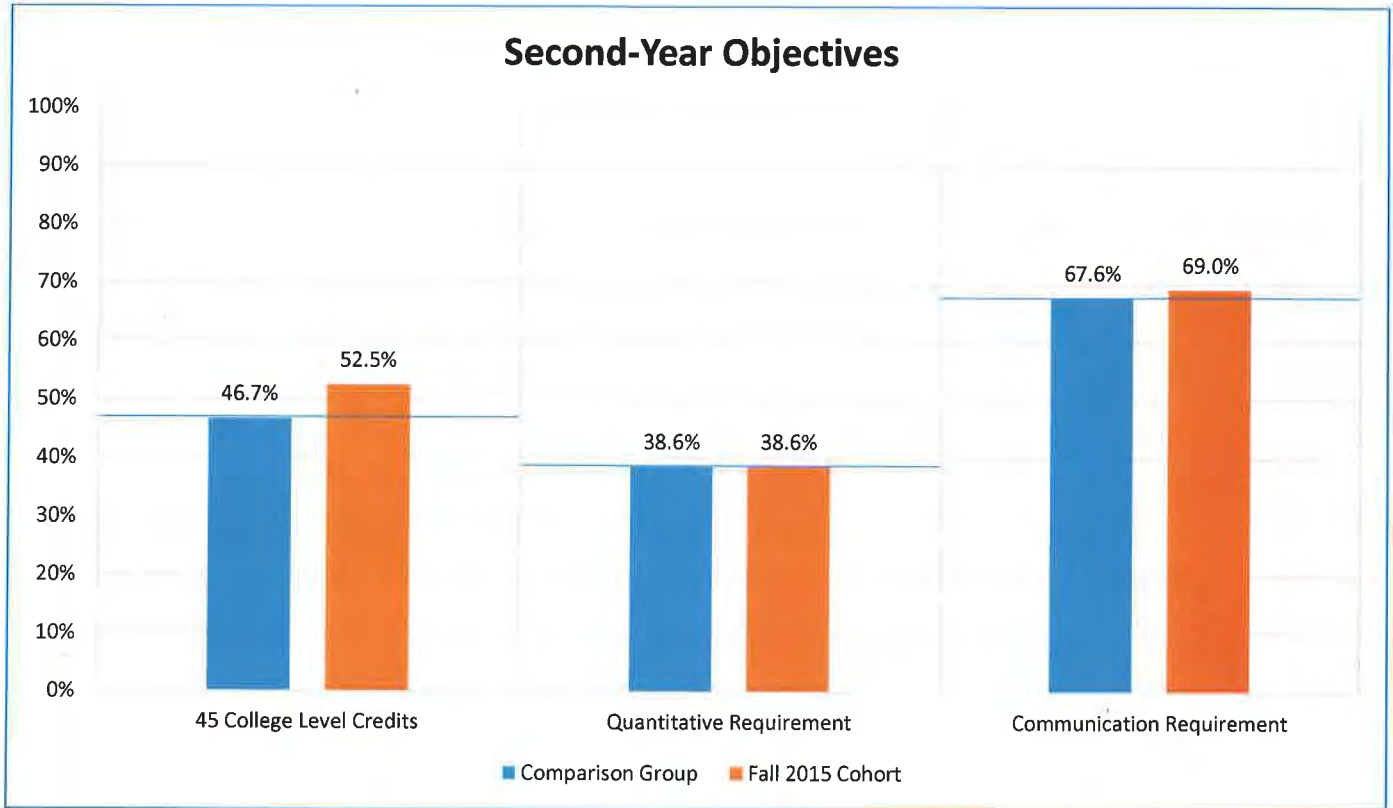


Table 1: Summary of Cohort Sizes, Rates, and Z-Test Results

Cohort	Baseline Fall 11-13	Fall 2015	Fall 2016
Size	1,219	448	401
Quarter to quarter retention	84.5%	87.7%	87.0%
Year to year retention	60.5%	65.4%	63.1%
15 college level credits	69.3%	70.5%	72.8%
30 college level credits	37.3%	46.9%**	45.4%**
45 college level credits	46.7%	52.5%*	Not Available
Quantitative requirement	38.6%	38.6%	Not Available
Communication requirement	67.6%	69.0%	Not Available

In addition to these measures, students will complete an evaluation of Advising Day each fall. In addition, the Annual Fall Student Survey contains questions about advising at YVC. The results of both will be added in to this evaluation once more data are available.

Please see below for a list of terms, definitions, and application at YVC:

Term	Definition¹	Application at YVC
Baseline Study	An analysis describing a condition prior to an intervention against which progress can be assessed or comparisons made.	Baseline data will be collected from the 2011-12, 2012-13, and 2013-14 academic years; this was prior to the implementation of Pathway Advising.
Quasi-experimental Design	Tests how well a program achieves its objectives by measuring a set of indicators and analyzing the differences between the group that receives the elements of the program and those who do not. The main difference between a quasi-experiment and a true experiment is the lack of random assignment in quasi-experiments.	Two groups will be studied; those exposed to Pathway Advising and those not exposed to Pathway Advising. The cohorts cannot be drawn from the same academic year as all students entering in 2015-16 with less than 30 college-level credits should have received Pathway Advising. Incoming students were not randomly assigned to different groups.
Treatment Group	Subjects/participants exposed to the intervention.	New students at YVC who, upon admission, had less than 15 college level credits. The first cohort to be constructed will be from the 2015-16 academic year. These students were exposed to Pathway Advising. The program was piloted in 2014-15, so that year will not be used for analysis.
Comparison Group	Subject/participants not exposed to the intervention. This group is as similar as possible to the treatment group in terms of baseline (pre-intervention) characteristics.	The comparison group will be new students at YVC who, upon admission, had less than 15 college level credits. Fall cohorts from the 2011-12, 2012-13, and 2013-14 academic years will be used. These students were not exposed to Pathway Advising.
Intervention	An action, program, or event(s) that are designed to improve a condition.	The intervention is the receipt of mandatory advising by students until they have accumulated 30 college level credits.
Objective	Verifiable measures that have been selected to make decisions about the effectiveness of a program.	Four first-year and three second-year objectives have been identified. Post-intervention data will be collected as available.

¹ (White & Sabarwal, 2014)



Events Calendar

September 14, 2017-October 12, 2017

Prepared for the Board of Trustees

Larson Gallery

Transitions: Heidi Lewis Coleman

September 16-October 21, 2017

The Larson Gallery presents Transitions: Heidi Lewis Coleman. Coleman studied art at Parsons and the New York School of Design. She is a juried member of the National Association of Women Artists, the Women's Caucus for Art and the Silvermine Guild of Artists. Coleman is an award-winning artist who has exhibited widely in galleries and museums across the country. Although currently living in Connecticut, Heidi Lewis Coleman is a Yakima native who graduated from Eisenhower High School. She lived a block from the Allied Arts Center, taking classes as a child. Her first show there came in 1997, with a second in 2007. An opening reception will be held Saturday, September 16, 2017 at 5:00pm. For more information: 574.4875 or www.larsongallery.org.

Athletics

Women's Soccer

September 16, 2017

Soccer match against Spokane.

Women's Volleyball

September 22, 2017

Volleyball match against Big Bend.

A complete schedule is available at: www.goyaks.com

Other Items of Interest

Auditions for Young Frankenstein

September 14, 2017 at 6:00pm and September 19, 2017 at 4:00pm • Kendall Hall, Building 12, Auditorium

Students and community members are encouraged to audition. No prior acting experience necessary. Individuals should prepare a one minute comedic monologue also please prepare 17-32 bars of musical number not from *Young Frankenstein*. Cold readings and sight singings will also be available. Callbacks will be held on September 20th. The production will run November 9-12, 2017. For more information, contact Ray Pritchard at rpritchard@yvcc.edu / 509.834.4554.

Improv by YVC student group Adults Who Can't Adult

September 22 & 23, 2017 • 7:30pm • Kendall Hall, Building 12, Auditorium

Join us for a free performance by the YVC student improv group *Adults Who Can't Adult*. All performers are YVC students and they specialize in Short Form Improv Comedy, much like the television show *Whose Line is it Anyway?* For more information, contact Ray Pritchard at rpritchard@yvcc.edu / 509.834.4554.

Please reference the ASYVC and GSC student reports for additional student activities. Additional information can be found on YVC's college calendar at <http://www.yvcc.edu/calendar>



Activity Report
June, July, August
2017

NEW HIRES:			
Name	Position Title	Start Date	Division/Department
Cody Thompson	Program Assistant	6/26/2017	Workforce Education
Victoria Allers	Coordinator – Fitness Center	6/28/2017	Athletics
Julie Gabriel	Secretary Senior	7/1/2017	Grandview Campus
Hilda Guzman	Director of Equal Grant	7/1/2017	Arts and Sciences
Marc Coomer	Dean of Basic Skills	7/1/2017	Basic Skills
Adelina Martinez	Program Assistant	7/16/2017	Student Services
Kraig Michels	Executive Director of Human Resource Services	8/15/2017	Human Resource Services
Miguel Martinez	Fiscal Analyst 2	8/16/2017	Administrative Services
Randy Couch	Custodian 1	9/5/2017	Grandview Campus
William Seefried	Custodian 1	9/5/2017	Facility Operations
Alaa Selim	Mathematics Instructor	9/12/2017	Arts and Sciences
Chris Otten	Arts/Photography Instructor	9/12/2017	Arts and Sciences
Kevin Dyke	Mathematics Instructor	9/12/2017	Arts and Sciences
Kenerie Guy	Radiologic Sciences Instructor	9/12/2017	Workforce Education
Luis Zarallo	Spanish Language Instructor	9/12/2017	Arts and Sciences
Margo Carr	Mathematics Instructor	9/12/2017	Arts and Sciences
Mathew Gougherty	Sociology Instructor	9/12/2017	Arts and Sciences
Melissa Matczak	Education/Early Childhood Instructor	9/12/2017	Workforce Education
Peter Monahan	Spanish Language Instructor	9/12/2017	Arts and Sciences
Richard Davis	Philosophy Instructor	9/12/2017	Arts and Sciences
Robin Dhakal	Economics Instructor	9/12/2017	Workforce Education
Suzanne Smaglik	Chemistry Instructor	9/12/2017	Workforce Education
Laura Morgan	Nursing Instructor	9/12/2017	Workforce Education
Susan Gleeson	Nursing Instructor	9/12/2017	Workforce Education
Lisa Dominguez	Allied Health Instructor	9/12/2017	Workforce Education

Skye Field	Director Applied Baccalaureate Programs	9/18/2017	Workforce Education
RESIGNATIONS & RETIREMENTS:			
Name	Position Title	Effective Date	Division/Department
Rosalinda Mendez	Program Assistant	6/16/2017	Arts and Sciences
Zach Scheidegger	Senior System Administrator	7/13/2017	Technology Services
Taryn Monti	Tech Prep Coordinator	8/3/2017	Workforce Education
Stacey Jones	Program Assistant	8/15/2017	Workforce Education
Jordan Gottlieb	Application Developer	8/31/2017	Technology Services
James Klarich	Chemistry Instructor	9/1/2017	Arts and Sciences
Sandra Schroeder	English Instructor	9/1/2017	Arts and Sciences
Kathleen Ashworth	Chemistry Instructor	9/1/2017	Arts and Sciences
Becky Scott	Basic Skills Instructor	9/8/2017	Basic Skills
Susan Perrault	Counselor	9/8/2017	Student Services
STAFF VACANCIES			
Position Title	Current Status	Closing Date	Division/Department
ADMINISTRATIVE & EXEMPT PROFESSIONAL:			
Director – Teacher Education	Accepting Applications	9/17/2017	Workforce Education
Grants and Contracts Fiscal Manager	Accepting Applications	9/24/2017	Administrative Services
Senior System Administrator	Accepting Applications	9/25/2017	Technology Services
CLASSIFIED:			
Bilingual Office Assistant 3	Accepting Applications	9/5/2017	Grandview Campus
Credentials Evaluator 2	Accepting Applications	9/5/2017	Student Services
Office Assistant 3	Accepting Applications	9/10/2017	Grandview Campus
Procurement and Supply Support Specialist 1	Accepting Applications	9/10/2017	Administrative Services
Bilingual Office Assistant 3	Accepting Applications	9/10/2017	Basic skills
FACULTY:			
Counselor	Accepting Applications	9/24/2017	Student Services

President's Activities

June/July/August 2017

		Community									Access						Success				
		Network w/ community	Share information	Ed/training needs	Visibility	Contribute to community	Potential donors	Legislative issues	Network w/education	Internal community	Info to prosp students	Create transitions	Scholarship funding	Expand outreach	Expand facilities	Expand learn activities	Student Recognition	Improve stu success	Influence policies, etc.	Data student success	Learn strategies
		A1	A2	A3	A4	A5	A6	A7	A8	A9	B1	B2	B3	B4	B5	B6	C1	C2	C3	C4	C5
Meeting Out of District																					
6/1-6/2	WACTC Meeting, Spokane WA		●	●	●			●	●					●	●	●		●	●	●	●

Meetings—In College District

June																					
6/6	Veterans Coin Ceremony	●			●	●								●		●					
6/6*	SW Rotary Club Meeting	●	●	●	●	●	●					●									
6/8	Yakima Rotary Club Meeting	●	●	●	●	●	●					●									
6/8*	YVC Board of Trustees' Meeting		●													●		●			
6/9	All-College Employee Meeting		●								●					●		●			●
6/13	Administrative Council Meeting			●						●				●		●		●		●	
6/13*	One-Stop Meeting	●	●		●	●	●	●						●			●		●		
6/14*	Rotary Club Meeting	●	●	●	●	●	●						●								
July																					
7/6	Yakima Rotary Club Meeting	●	●	●	●	●	●						●								
7/10	Administrative Retreat			●						●			●		●		●	●			●
7/13	YVC Board of Trustees' Special Meeting		●														●	●			
7/13	Yakima Rotary Club Meeting	●	●	●	●	●	●						●								
August																					
8/1*	Yakima Rotary Club MakeUp	●	●	●	●	●	●						●								
8/3	Yakima Rotary Club Meeting	●	●	●	●	●	●						●								
8/8	Administrative Council Meeting			●						●			●		●		●	●			●
8/8	South Central Workforce Board Meeting	●	●		●	●	●	●					●				●		●		
8/9*	Yakima Rotary Club MakeUp	●	●	●	●	●	●						●								
8/9*	DREAMers Scholarship Reception	●	●		●	●	●						●			●		●			
8/10	Yakima Rotary Club Meeting	●	●	●	●	●	●						●								
8/14	YVCC Board of Trustees Summer Retreat		●					●		●				●	●		●	●			●
8/15	Staff Appreciation/Welcoming back BBQ	●								●											
8/29*	Yakima Rotary Club MakeUp	●	●	●	●	●	●						●								
8/30	WACTC Conference Call		●					●	●											●	
8/31	Yakima Rotary Club Meeting	●	●	●	●	●	●						●								

*Outside Normal Business Hours

A-Community

- A-1 Provided opportunity to network with community leaders
- A-2 Provided opportunity to share information about the college
- A-3 Provided opportunity to learn about educational/training needs in the community
- A-4 Provided visibility for college within the local community, state or country
- A-5 Provided opportunity for college to actively contribute to the community
- A-6 Raised awareness for potential donors to contribute to the college
- A-7 Informed legislators about issues that could potentially affect the college
- A-8 Provided opportunity to network with other educational organizations/leaders to promote collaboration and sharing of resources
- A-9 Provided opportunity to discuss issues with college's internal community

B-Access

- B-1 Provided opportunity to share information about the college to prospective students
- B-2 Provided opportunity to create effective transitions for students
- B-3 Provided opportunity to cultivate funding for student scholarships
- B-4 Provided opportunity to expand outreach
- B-5 Provided opportunity to expand facilities
- B-6 Provided opportunity to expand learning activities

C-Success

- C-1 Provided opportunity to recognize student achievements
- C-2 Provided opportunity to engage others in improving student success
- C-3 Provided opportunity to influence policies, regulations, laws and/or resource allocations that would improve or create barriers to student success
- C-4 Provided data that demonstrate accomplishments and challenges to student success
- C-5 Provided opportunity to learn about strategies from other institutions that have successfully reduced student achievement gaps

PRESIDENT'S REPORT

September 13, 2017

- Jay Frank – Report & Talking points
- Kraig Michels – Human Resource Services Report

President's Report

1. **HANDOUT** - FTE Allocation & Census Report
2. **HANDOUT** - WACTC Letter to Attorney General Bob Ferguson
3. **HANDOUT** – Letter from colleges re: DACA
4. **HANDOUT** - Donation Letters
5. **HANDOUT** - Server Software Conversion

*** B782 - Fall Qtr 2017 Target Summary**

State FTE	3,207
State FTE Target Allocation	3,736
Above/Below Target Allocation	-529

FTE Census Report

B782 - Fall Qtr 2017

***Head Count Difference**

Current Year Quarter	4,937
Prior Year Quarter	5,709
Difference	-772

* Totals may vary slightly due to rounding

	Prior Year Quarter Final Report				Current Year Quarter Run Date 9/14/2017				Difference			
	State	Grant	Stu	Total	State	Grant	Stu	Total	State	Grant	Stu	Total
Arts and Science												
Distance	233			233	310			310	77			77
Grandview	257			257	287			287	30			30
Yakima	1,407			1,407	1,498			1,498	91			91
Total:	1,897			1,897	2,096			2,096	198			198

Workforce Ed

Distance	274			274	287			287	13			13
Grandview	60			60	46			46	-14			-14
Off Campus	94	5		100	78	0		78	-17	-5		-22
Yakima	618	1		618	587			587	-31	-1		-32
Total:	1,046	6		1,052	998	0		998	-49	-5		-54

Basic Skills

Grandview	170			170	12	20		33	-158	20		-137
Off Campus	130	11		141	21			21	-109	-11		-120
Yakima	431		0	431	80	3	0	83	-351	3	0	-348
Total:	730	11	0	742	113	23	0	137	-617	12	0	-605

Cumulative Totals:	3,674	17	0	3,692	3,207	24	0	3,230	-468	7	0	-462
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State FTE: State supported full-time equivalent students. It is the sum of the FTES for students in state supported classes (funding source = 1).
 Grants/Con FTE: Contract and grant supported classes (funding sources = 4).
 Total FTE: All full time equivalent FTE regardless of funding source.

YVCC Weekly FTE Allocation Report

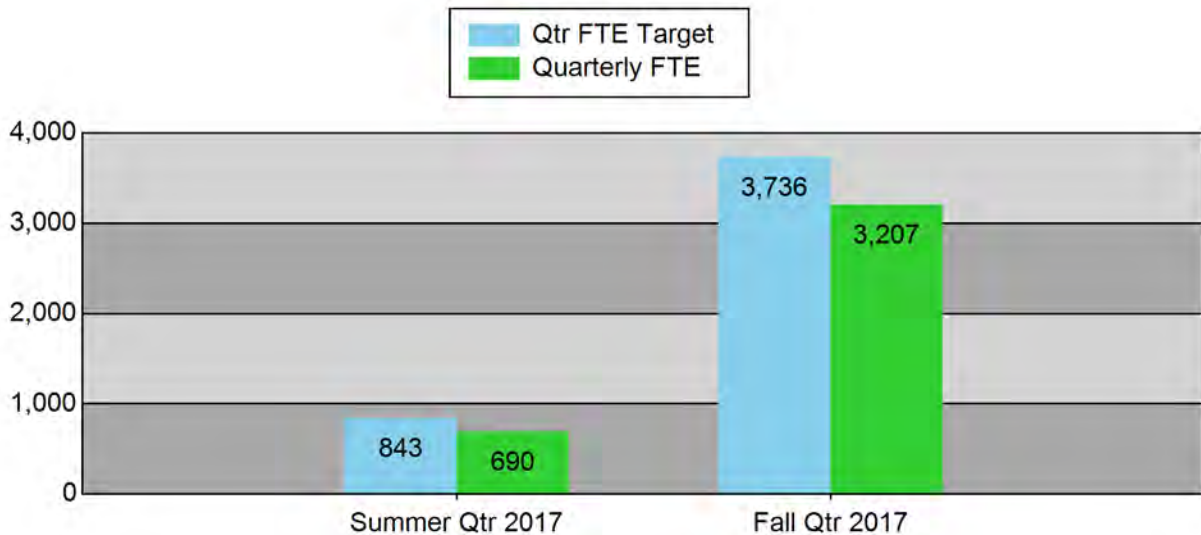
Thursday, September 14, 2017

2017 FTE Allocation	
Basic Annual FTE	3,977
Basic Worker FTE	40
Total Annual	4,017

2017 Tolerance Band	
Lower Band @ 2%	80
Minimum FTE	3,937

	Quarterly Picture			Annual Picture		
	Quarterly FTE Target	Quarterly FTE Actual	Above/Below	Annual FTE Target	Annual FTE Actual	Above/Below
B781 - Summer Qtr 2017	843	690	-153	281	230	-51
B782 - Fall Qtr 2017	3,736	3,207	-529	1,245	1,069	-176

Total Annual FTE	1,299
Total Allocated FTE	4,017
Current amount Above/Below Target	-2,718





Washington Association of Community and Technical Colleges
Board of Presidents

July 31, 2017

The Honorable Bob Ferguson
Attorney General of the State of Washington
PO Box 40100
Olympia, WA 98504-0100

The Honorable Bob Ferguson,

On behalf of the Washington State Community and Technical College System's presidents and chancellors, I want to thank you and your office for the excellent assistance you provided in the recent lawsuit of Ciber, Inc. vs. State of Washington in the Bankruptcy Court for the District of Delaware. We especially want to thank Assistant Attorney General Dave Stolier for assembling and leading a premier team of experienced Assistant Attorneys General in your office to create a comprehensive defense for these allegations. That team included Assistant Attorneys General Zachary Mosner and Rene Tomisser.

We particularly appreciate how Dave kept all the presidents and chancellors informed and solicited our input throughout the process. He was closely engaged with the appropriate subject matter experts and instilled confidence during the entire process. Dave has been critical to other higher education issues in the past, and my colleagues across our 34-college system and at the State Board for Community and Technical Colleges have complete confidence in him and your entire staff.

Unfortunately, these situations arise and it is good to know the residents of Washington State are well represented by you and your staff.

Sincerely,

Dr. David Beyer, President
Everett Community College
Washington Association of Community and Technical Colleges

cc: Dave Stolier
Zachary Mosner
Rene Tomisser
WACTC Board of Presidents



September 5, 2017

The presidents of Washington's six public baccalaureate college and universities, 34 community and technical colleges, 10 members of the Independent Colleges of Washington, as well as the 10 members of the Washington Student Achievement Council issued the following statement following today's announcement terminating the federal Deferred Action for Childhood Arrivals (DACA) program in six months:

"Today's announcement leaves us with profound disappointment and pained yet unequivocal resolve to stand up for our students who are among the 800,000 nationwide registered under DACA. These young people are some of the finest and most resilient students at our colleges and universities, often exhibiting unique character forged in the fire of adversity. They overcome major obstacles just to gain and retain eligibility without access to the federal financial assistance needed by so many to help make a college education attainable.

In Washington, all of our students, regardless of their immigration status, are invaluable to the teaching we provide in our classrooms, the research we perform in our labs, and the discoveries we make in medicine. These students and those who came before them are not strangers on our campuses, in our communities, and in our homes. They are our neighbors, our co-workers, our friends and our family. They are us.

Our nation's history has proven that education and service are essential components to sustaining communities and stimulating economic growth in addition to helping create personal success and happiness. Washington's colleges and universities are working aggressively to produce graduates with degrees in science, business, technology, and medicine and a variety of other high-demand areas of endeavor. Employers in their desperate search for talented young people are already reaching out of state to fill top jobs. DACA graduates are playing and will continue to play an important role in meeting this critical need in the state of Washington. They embody the initiative and resolve that has made the United States of America the most prosperous and innovative country in the world.

This lamentable decision to end DACA threatens to rob us of hundreds of thousands of gifted, hardworking, and dedicated young people who are American in every way but their immigration status. We agree with the many business leaders throughout the country who are urging Congress to pass the bipartisan Dream Act or legislation that will allow these students to continue to contribute to the global competitive environment."

On behalf of:

Central Washington University
Eastern Washington University
The Evergreen State College
University of Washington
Washington State University
Western Washington University
State Board for Community and Technical Colleges
Bates Technical College
Bellevue College
Bellingham Technical College
Big Bend Community College
Cascadia College
Centralia College
Clark College
Clover Park Technical College
Columbia Basin College
Edmonds Community College
Everett Community College
Grays Harbor College
Green River College
Highline College
Lake Washington Institute of Technology
Lower Columbia College
North Seattle College
Olympic College
Peninsula College

Pierce College Fort Steilacoom
Pierce College Puyallup
Renton Technical College
Seattle Central College
Shoreline Community College
Skagit Valley College
South Puget Sound Community College
South Seattle College
Spokane Community College
Spokane Falls Community College
Tacoma Community College
Walla Walla Community College
Wenatchee Valley College
Whatcom Community College
Yakima Valley College
Gonzaga University
Heritage University
Pacific Lutheran University
Saint Martin's University
Seattle Pacific University
Seattle University
University of Puget Sound
Walla Walla University
Whitman College
Whitworth University
Washington Student Achievement Council



Purchasing & Central Receiving

1107 S. 16th Ave, Yakima, WA 98902, PO Box 22520, Yakima, WA 98907-2520

P: 509.574.4620 • www.yvcc.edu

July 27, 2017

Ms. Lori Schmit, Regional Manager
Barnes & Noble College Booksellers
5000 N. Willamette Blvd
Portland, OR 97203

Dear Ms. Schmit,

Yakima Valley College acknowledges your gift and thanks you for your unrestricted annual donation of \$5,000.00 to the college. The importance of your gift goes beyond its monetary value. Your support of Yakima Valley College helps not only the students but also the community that the college serves.

As a learning-centered institution, YVC responds to the ever-changing and diverse community we serve. We provide opportunities for our students to acquire knowledge in basic literacy, academic, professional and technical education and skills for lifelong learning.

As an instrumentality of a governmental unit, community and technical colleges are not subject to Federal income tax therefore contributions made to Yakima Valley College are tax deductible under Section 170 (c) (1) of the Internal Revenue Code.

Again thank you for your support with your donation to Yakima Valley College.

Sincerely,

A handwritten signature in cursive script that reads 'Nicole Delp'.

Nicole Delp
Procurement & Supply Specialist 3

CC: Dr. Linda Kaminski
Dr. Teresa Holland Rich
Mr. Tomás Ybarra

To: Dr. Linda Kaminski, President
From: Scott Towsley, (CIO) Director of Technology Services
Date: September 12, 2017
Subject: Server Software Conversion

Server migration* has proceeded very well indeed. The migration has been a true success, we now have 79 servers virtualized, 21 eliminated from the pre-project count of 100. This reduction is realized due to efficiencies put in place during the migration. We are looking at possibly reducing even more with the introduction this year of Office 365 (email system in the cloud) and the redesign of our website in the cloud.

Purchases:

None required

In Process:

1. Operational management software has been scheduled for installation during the first week of November. We must coordinate with a 3rd party vendor for timing, hence the first week of November timeframe.
2. Workspace One, we'll pilot at end of fall quarter.

Completed:

1. All licenses purchased and in place.
2. All servers migrated.
3. Replication and backup management software installed and setup.
4. Professional consulting services (VMware Engineer), exceeded our expectations in vendor support, their support helped us train Jason and proceed ahead of schedule with the migration.
5. Management switch purchase not needed.

***Note:** Migration means: both the data and server are moved to the new storage and server environment and a backup plan and configuration has been setup.



Purchasing & Central Receiving

1107 S. 16th Ave, Yakima, WA 98902, PO Box 22520, Yakima, WA 98907-2520

P: 509.574.4620 • www.yvcc.edu

July 26, 2017

Ms. Heidi Shaw
Naneum Road
Ellensburg, WA 98926

Dear Ms. Shaw,

Yakima Valley College acknowledges your gift and thanks you for your donation of \$1000.00 for the cross-fostered chimpanzee's research project here at the college. The importance of your gift goes beyond its monetary value. Your support of Yakima Valley College helps not only the students but also the community that the college serves.

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Sincerely,

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Nicole Delp
Procurement & Supply Specialist 3

CC: Dr. Linda Kaminski
Dr. Teresa Holland Rich
Mr. Tomás Ybarra