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AGENDA

REGULAR MEETING BOARD OF TRUSTEES YAKIMA VALLEY COLLEGE

November 16, 2016

4:30 p.m.

M.L. King Jr. Room

Hopf Union Building, Yakima Campus

A. Roll Call

Introduction of Guests and New Employees, *Mr. Mark Rogstad, presenter*

B. Proposed Changes to the Agenda

C. Approval of Minutes: Special and Regular Meetings of October 13, 2016

D. Action Items

1. Exceptional Faculty Awards – Fall 2016, *Mr. Tomás Ybarra, presenter*

E. Communications

F. Reports

1. Board of Trustees — *Ms. Patricia Whitefoot, Chair*
2. Students — *Elizabeth Stavros, President of ASYVCC*
Grandview Student Council –
3. Classified Staff — *Ms. Cathy VanWinsen, WPEA Representative*
4. Professional Staff — *Ms. Diana Jennings, AFT-YPS Professional Representative –*
5. Faculty — *Mr. Tom Mount, AFT-Y Yakima President*
6. Vice President for Administrative Services — *Dr. Teresa Rich*
Operating Budget Status Report, *Mr. Misael Lopez, presenter*
7. Vice President for Instruction and Student Services — *Mr. Tomás Ybarra*
8. President — *Dr. Linda Kaminski*
Community Relations Report,

Human Resource Activity Report, *Mr. Mark Rogstad, presenter*

G. Call to the Public

The public is welcome to make comments on issues not on the agenda after being recognized by the chair. Trustees may ask questions of the speaker for clarification but generally will not discuss items that are not on the agenda. If appropriate, they may refer the subject to college staff for research or request an item be placed on a subsequent agenda.

H. Date of Next Meeting— The next Regular meeting will be Thursday January 12th, 2017 in the M.L. King Jr. Room, Hopf Union Building, Yakima Campus

I. Executive Session

1. An Executive Session may be called for any reason allowed under the Open Public Meetings Act (RCW 42.30)
2. Announcement of time Executive Session will conclude

J. Action Items, if any, that may be necessary to be taken as a result of matters considered in Executive Session

K. Adjournment

MINUTES

YAKIMA VALLEY COLLEGE
REGULAR MEETING
BOARD OF TRUSTEES
November 16, 2016, 4:30 p.m.
M.L. King Jr. Room
Hopf Union Building, Yakima Campus

Chair Patricia Whitefoot called the regular meeting of the Board of Trustees to order at 4:30 p.m. in the M.L. King Jr. Room in the Hopf Union Building.

A. Roll Call and Introduction of Guests and New Employees

Board of Trustees Present

Mr. Patrick Baldoz

Dr. Sara Cate

Ms. Rosalinda Mendoza, Vice Chair

Mr. Robert Ozuna

Ms. Patricia Whitefoot, Chair

Others Present

YVC Students & Staff

Prior to the introduction of guests and new employees Chair Whitefoot expresses her appreciation for today's diversity workshop.

Introduction of Guests and New Employees. Human Resource Director Mr. Mark Rogstad introduced Dr. Holly Ferguson, Agriculture/Viticulture Instructor, Workforce Education Division.

B. Proposed Changes to the Agenda: There were no changes to the agenda.

C. Approval of Minutes: Trustee Mendoza moved that the minutes of the Special and Regular Meetings of October 13, 2016, be approved as submitted. The motion was seconded by Trustee Baldoz and passed unanimously.

D. Action Items

1. **Exceptional Faculty Awards – Fall 2016.** Vice President Tomás Ybarra stated that the Washington State Legislature under RCW 28B.50.835 authorized an exceptional faculty award program to “foster partnerships by creating matching grant programs to assist public community and technical colleges in creating endowments for funding exceptional faculty awards.” In 1992, Yakima Valley Community College and the YVCC Foundation agreed to participate in the program for exceptional faculty.

In 2001, in accordance with RCW 28B.50.843, the college negotiated a Memorandum of Understanding with the faculty union regarding the process for determining local awards from the Exceptional Faculty Awards fund invested by the YVCC Foundation. The MOU reflected the division structure in place at that time.

The faculty union executive board and the college have agreed on a Faculty Development Committee that reflects the current division structure. The committee is composed of one dean, one Arts & Sciences faculty, one Workforce Education faculty, one Basic Skills faculty, and one librarian. This committee has received and is reviewing three (3) faculty proposals for fall 2016. The final recommendations for the board’s approval will be submitted at the board meeting.

MOTION 16-11-01: Trustee Ozuna moved that the Board of Trustees adopts a motion to approve the recommended award amounts to the recipients as submitted by the Faculty Development Committee. The motion was seconded by Trustee Baldoz and passed unanimously.

- E. **Communications:** Dr. Kaminski shared three letters regarding recent donations to the college.

F. Reports

1. **Board of Trustees** — Trustee Baldoz discussed a Workforce meeting that he attended a couple weeks back that included a discussion about the lack of adult basic education and skills training in the Columbia Gorge area and different scenarios for partnerships to bring the necessary training to the area.
2. **Students** — Elizabeth Stavros, President of ASYVC, introduced Mr. Eric Westphal ASYVC Student Programmer 2. Eric a graduate of Davis High School discussed his goal to complete his AA. Ms. Stavros then discussed some past student events including the Trunk or Treat and discussed ASYVC's commitment to hosting events on the south side of campus.

Grandview Student Council President Ubaldo Pena introduced Emma who attends YVC at the Grandview campus and hopes to complete her accounting certificate next fall. She indicated that she lives in Grandview so it is very convenient for her to attend there. Mr. Pena discussed some upcoming events.
3. **Classified Staff** — Ms. Cathy VanWinsen, WPEA Representative, welcomed back Trustee Ozuna and welcomed YVC's new Trustee Mr. Baldoz. Ms. VanWinsen indicated that elections were held yesterday and that the quarter was moving along well.
4. **Professional Staff** — *No Report*
5. **Faculty** — *No Report*
6. **Vice President for Administrative Services** — Dr. Teresa Rich handed out the latest edition of the Behind the Scenes Newsletter.

Operating Budget Status Report. Mr. Misael Lopez, Director of Budget Services, presented the YVC Fiscal Report July 1, 2016 through September 30, 2016. There were a few adjustments during this period, more expenditures are expected when classes start.
7. **Vice President for Instruction and Student Services**

Mr. Tomás Ybarra gave the board an update on the recent annual Faculty & Staff of Color Conference in Spokane. Due to grant funds a large contingent of YVC faculty and staff were able to attend. Some of the presentations dealt with how to analyze multicultural skills, how to improve interview processes and questions. A debriefing of the participants will take place to see what they learned from the conference.
8. **President**

Community Relations Report. Board members received an updated calendar of events.

Human Resource Activity Report. No Report

President's Report. 1) Dr. Kaminski presented the board with the updated FTE Census report & FTE Allocation report. She indicated that the numbers will go up as the quarter moves forward. 2) She distributed SBCTC's legislative report and discussed some of the topics in the report. 3) Dr. Kaminski discussed the upcoming legislative visits and requested that the board let her office know if they will be available to attend. 4) She discussed the AACC Commission meeting she attended earlier in the month.

- G. **Call to the Public.** No one present indicated a desire to address the board.
- H. **Date of Next Meeting.** The next Regular meeting will be Thursday January 12th, 2017 in the M.L. King Jr. Room, Hopf Union Building, Yakima Campus
- I. **Executive Session.** No executive session was called.
- J. **Action Items.**
- K. **Adjournment.** The meeting was adjourned at 5:25 p.m.

PATRICIA WHITEFOOT

LINDA KAMINSKI

Patricia Whitefoot, Chair

Attest: Linda J. Kaminski, Secretary



BOARD OF TRUSTEES MEETING

November 16, 2016

ACTION ITEM

- Regular Meeting
- Special Meeting

Requested by: Kerrie Cavaness

Presented by: Tomás Ybarra

Motion No.: 16-11-01

Citation(s): RCW 28B.50.843

Exceptional Faculty Awards Determination of award-Collective Bargaining.

SUBJECT:

Exceptional Faculty Awards-Fall 2016

BRIEF:

The Washington State Legislature under RCW 28B.50.835 authorized an exceptional faculty award program to “foster partnerships by creating matching grant programs to assist public community and technical colleges in creating endowments for funding exceptional faculty awards.” In 1992, Yakima Valley Community College and the YVCC Foundation agreed to participate in the program for exceptional faculty.

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RECOMMENDATION:

That the Board of Trustees adopts a motion to approve the recommended award amounts to the recipients as submitted by the Faculty Development Committee.

MOTION: _____

SECOND: _____

VOTE: Ayes _____

Nays _____

Abstentions _____

Carried _____

Defeated _____

Exceptional Faculty Award Committee Recommendations
 Fall 2016

Full Time Faculty	Department	Received EFA in the last two years and amount	Recommended Award Amount Fall 2016	Funds Available for Winter Awards
Michele Coville	Education	No	\$1,500	
Lois Sabol	Sociology	No	\$1,500	
Anthony Schmidt	Communication Studies	No	\$1,500	
		Total	\$4,500	\$15,500

Part Time Faculty	Department	Received EFA in the last two years	Recommended Award Amount Fall 2016	Funds Available for Winter Awards
There were no applications from part time faculty fall quarter			\$ 0	\$10,000

Exceptional Faculty Awards Committee, 2016-2017: Chris Beaudry, Jill Widner, Raquel Ramirez, Barbara Boutaine, and Kertie Cavanness.

**ASYVC Board of Trustees Report
November 16, 2016 4:30pm MLK Room**

Past events:

October 14: Welcome Week "Welcome YAKs!"- Blood Drive

Red Cross was on campus to put on the blood drive. Student Ambassadors assisted and helped make the event successful. Amazingly, our goal was to get 22 donors; however, we had a total of 26 donors. The donations will save 78 lives!

October 25: "I am Sam" DSS Awareness Event

ASYVC partnered with Disability Support Services to host a viewing of "I am Sam" in the HUB activity area. We offered free pizza and popcorn. 129 students participated.

October 26: ASYVC Trip to Grandview Campus

ASYVC student government went to Grandview campus to speak with students about unfilled student council positions. We were able to collaborate with both the Grandview Student Council's interim secretary and programmer on marketing strategies to create more interest in the open positions on the council.

October 30: Trunk or Treat

Our second annual Trunk or Treat at YVC was a success. Clubs offered activities at their trunks as well as candy. It was safe Trick-or-Treating environment for our community! Approximately 1,300 community members attended.

November 10: Veteran's Day Event

ASYVC student government honored our Veterans with a moment of silence, veteran testimonials, a falling comrade table, a cake and a reception.

Upcoming events:

November 23: Thanksgiving Dinner at the Dorms

ASYVC student government will be providing a full Thanksgiving meal for the people who live in the dorms. This meal is for residents who may not be able to make it home for the holidays.

November 30: Coffee or Tea with ASYVC on the Southside of Campus

ASYVC student government will be available in the Sundquist Café to answer questions about student government, clubs, and general campus questions. The goal is to help create a collaborative relationship between the Southside and Northside of campus.

December 10: Santa's Workshop

Larson Gallery and ASYVC presents Santa's Workshop. We will offer a visit with the "real" Santa Claus, cookie decorating and other activities.

YVC FISCAL REPORT

July 1, 2016 through September 30, 2016

Core Themes: Community, Access & Success

2016-17 Board Approved Budget	30,965,815.00
Adjustments already reported	-
Adjustments to Operations	
Centers of Excellence	(48)
Aero Space Apprentice	12,042
Opportunity Grants	(9,100)
Total Adjustments This Quarter	2,894
Revised Budget	\$30,968,709

Expenditures through September 30, 2016

Program	Budget	Expenditures	Available Balance	% of Budget Remaining
Instruction	\$16,294,432	\$1,763,564	\$14,530,868	89%
Primary Support	783,413	169,601	613,812	78%
Library and Media	799,663	146,116	653,547	82%
Student Services	3,120,244	535,525	2,584,719	83%
Institutional Support	5,690,188	1,741,197	3,948,991	69%
Plant Operations*	4,276,578	1,018,360	3,258,218	76%
Total	\$30,964,518	\$5,374,364	\$25,590,154	83%
2015-16	\$30,101,829	\$5,026,699	\$25,075,130	83%
2014-15	\$26,628,323	\$4,308,338	\$22,319,985	84%
2013-14	\$25,731,855	\$4,630,635	\$21,101,220	82%
2012-13	\$23,996,772	\$4,126,721	\$19,870,051	83%
2011-12	\$24,339,515	\$4,032,268	\$20,307,247	83%

*Includes Shift to Capital

Misael Lopez 10/13/16



Events Calendar

November 16, 2016-January 12, 2017

Prepared for the Board of Trustees

Larson Gallery

61st Annual Central Washington Artists' Exhibition

November 5-December 3, 2016

Celebrating its 61th year at the Larson Gallery, this exhibition showcases the most current and progressive work being produced in the area. For more information: 574.4875 or www.larsongallery.org

Santa's Workshop

December 10, 2016 • 1:00-3:00pm

Come see Santa at Larson Gallery. A free event for kids, families, and adults! Art making activities, cookie decorating, and Christmas rummage sale. For more information: 574.4875 or www.larsongallery.org

Ishaan Raga: The Art of Dr. Deepali Mahanta Kayal

January 12 - February 25, 2017

The Larson Gallery presents *Ishaan Raga: The Art of Dr. Deepali Mahanta Kayal*. A doctor by profession, Deepali started painting at a young age after she won a national level painting competition. Her work is inspired by her search for hidden beauty, pathos, and finding meaning in our day-to-day lives. Indian folklore, mythology, and philosophy are common themes in her work. An opening reception will be held on Thursday, January 12 from 5:00-7:00pm. For more information: 574.4875 or www.larsongallery.org.

Athletics

Women's Basketball

December 2, 2016

Home game against Edmonds Community College.

Men's Basketball

December 10, 2016

Basketball game with alumni.

A complete schedule is available at: www.goyaks.com

Other Items of Interest

The Nether

November 17-19, 2016 • 7:30pm and November 20, 2016 • 2:00pm

YVC Playmasters presents *The Nether*. Performances will be held November 17-19, 2016 at 7:30pm and November 20, 2016 at 2:00pm in Kendall Hall Auditorium. Tickets can be purchased in advance online at the special internet price of \$7.00

at: www.http://YVCTheNether.brownpapertickets.com. Tickets sold at the box office before the performance are \$10.00, cash or check only. *The Nether* is written by American playwright Jennifer Haley. The play explores how a virtual wonderland provides total sensory immersion. For more information contact Alicia Bickley at abickley@yvcc.edu / 509.574.4881.

Basic Skills Division Open House

November 28, 2016 • 1:00-6:00pm

YVC Basic Skills Division will host an *Open House* at all locations on Monday, November 28, 2016 from 1:00-6:00pm. Are you interested in earning your high school diploma or high school equivalency degree? Visit a location near you to learn about our program offerings including English as a Second Language, High School 21+, GED, and I-BEST. Meet our staff who can help answer questions and enjoy free refreshments. For more information: www.yvcc.edu/calendar.

FAFSA/WASFA Workshops

November 30, 2016 • 2:00pm, 4:00pm, and 6:00pm

Yakima Valley College will host FAFSA/WASFA Workshops on Wednesday, November 30, 2016 to help students complete either the Free Application for Federal Student Aid (FAFSA) or the Washington Application for State Financial Aid (WASFA). The workshops will be held in the Deccio Higher Education Center Room C210. Each day will feature session's beginning at 2:00pm, 4:00pm, and 6:00pm. Volunteers will be available to help students and answer questions. There is no cost to attend.

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Please reference the ASYVCC and GSC student reports for additional student activities. Additional information can be found on YVCC's college calendar at <http://www.yvcc.edu/calendar>



Activity Report
October
2016

NEW HIRES:			
Name	Position Title	Start Date	Division/Department
Justin Hawkes	Graphic Designer	10/5/2016	Community Relations
RESIGNATIONS & RETIREMENTS:			
Name	Position Title	Effective Date	Division/Department
Tamera Rich	Program Assistant	10/28/2016	Workforce Education
Niki Hopkins	Coordinator-Community Relations	12/2/2016	Community Relations
Stan Conrad	Chemistry Instructor	12/9/2016	Arts and Sciences
STAFF VACANCIES			
Position Title	Current Status	Closing Date	Division/Department
ADMINISTRATIVE & EXEMPT PROFESSIONAL:			
Administrative Assistant – Vice President for Instruction and Student Services	Accepting Applications	11/21/2016	Instruction and Student Services
Coordinator – Athletic Trainer	Accepting Applications	Continuous	Student Services
Coordinator – ASL and Tutoring	Conducting References	10/2/2016	Student Services
Coordinator – Workforce Programs	Scheduling Interviews	10/13/2016	Workforce Education
Curriculum and Instructional Affairs Manager	Screening Applications	10/23/2016	Instruction and Student Services
Director – Community Relations	Accepting Applications	11/21/2016	Community Relations
CLASSIFIED:			
Information Technology Specialist 1	Screening Applications	10/2/2016	Technology Services
Curriculum Advisor	Accepting Applications	11/13/2016	Student Services
Custodian 1	Accepting Applications	Continuous	Facility Operations
Program Assistant	Accepting Applications	11/20/2016	Workforce Education
Program Coordinator	Accepting Applications	12/4/2016	Student Services
FACULTY:			

President's Activities

October 2016

		Community									Access						Success				
		Network w/ community	Share information	Ed/training needs	Visibility	Contribute to community	Potential donors	Legislative issues	Network w/education	Internal community	Info to prosp students	Create transitions	Scholarship funding	Expand outreach	Expand facilities	Expand learn activities	Student Recognition	Improve stu success	Influence policies, etc.	Data student success	Learn strategies
		A1	A2	A3	A4	A5	A6	A7	A8	A9	B1	B2	B3	B4	B5	B6	C1	C2	C3	C4	C5
Meeting Out of District																					
10/20-21	WACTC Meeting, Everett WA		•	•	•			•	•					•	•	•		•	•	•	•

Meetings—In College District

10/6	Yakima Rotary Club Meeting	•	•	•	•	•	•						•								
10/7	City Economic Development Plan	•	•		•	•												•			
10/10	New Trustee Orientation Meeting w/Patrick		•		•	•			•	•											
10/10	South Central Workforce Board Meeting	•	•		•	•	•	•					•				•		•		
10/11	Administrative Council Meeting			•						•						•		•	•	•	
10/11	YVC Foundation Meeting	•	•				•					•	•					•	•	•	
10/11*	SCWDC Board Meeting	•	•		•	•	•	•									•		•		
10/13	Yakima Rotary Club Meeting	•	•	•	•	•	•						•								
10/13*	YVC Board of Trustees' Meeting		•															•	•		
10/14	EWU Luncheon Meeting	•	•		•					•				•		•					
10/14	All-College Employee Meeting		•									•				•		•		•	
10/18*	Yakima Rotary Club MakeUp	•	•	•	•	•	•						•								
10/25	Administrative Council Meeting			•						•						•		•	•	•	
10/26	YVC Alumni Board Meeting	•	•				•					•	•					•		•	
9/8	Yakima Rotary Club Meeting	•	•	•	•	•	•						•								

*Outside Normal Business Hours

A-Community

- A-1 Provided opportunity to network with community leaders
- A-2 Provided opportunity to share information about the college
- A-3 Provided opportunity to learn about educational/training needs in the community
- A-4 Provided visibility for college within the local community, state or country
- A-5 Provided opportunity for college to actively contribute to the community
- A-6 Raised awareness for potential donors to contribute to the college
- A-7 Informed legislators about issues that could potentially affect the college
- A-8 Provided opportunity to network with other educational organizations/leaders to promote collaboration and sharing of resources
- A-9 Provided opportunity to discuss issues with college's internal community

B-Access

- B-1 Provided opportunity to share information about the college to prospective students
- B-2 Provided opportunity to create effective transitions for students
- B-3 Provided opportunity to cultivate funding for student scholarships
- B-4 Provided opportunity to expand outreach
- B-5 Provided opportunity to expand facilities
- B-6 Provided opportunity to expand learning activities

C-Success

- C-1 Provided opportunity to recognize student achievements
- C-2 Provided opportunity to engage others in improving student success
- C-3 Provided opportunity to influence policies, regulations, laws and/or resource allocations that would improve or create barriers to student success
- C-4 Provided data that demonstrate accomplishments and challenges to student success
- C-5 Provided opportunity to learn about strategies from other institutions that have successfully reduced student achievement gaps