

AGENDA

SPECIAL MEETING/STUDY SESSION
BOARD OF TRUSTEES
YAKIMA VALLEY COMMUNITY COLLEGE

March 9, 2016

4:00 pm

M. L. King Room, HUB
Yakima Campus

- A. Employment Statistics Annual Report – *Mr. Mark Rogstad, presenter*

AGENDA

REGULAR MEETING
BOARD OF TRUSTEES
YAKIMA VALLEY COMMUNITY COLLEGE

March 9, 2016

4:30 p.m.

M.L. King Jr. Room
Hopf Union Building, Yakima Campus

- A. Roll Call
 - Introduction of Guests and New Employees, *Mr. Mark Rogstad, presenter*
- B. Proposed Changes to the Agenda
- C. Approval of Minutes: Special and Regular Meetings of February 18, 2016

D. Action Items

1. Nonrenewal of faculty serving in temporary appointments, *Mr. Tomás Ybarra, presenter*
2. Renewal of faculty funded by “Special Funds”, *Mr. Tomás Ybarra, presenter*
3. Renewal of Faculty Probationers, *Mr. Tomás Ybarra, presenter*
4. Granting of Tenure, *Mr. Tomás Ybarra, presenter*
5. 2015/2018 Collective Bargaining Agreement Ratification, *Mr. Mark Rogstad, presenter*
6. Sabbatical Leave Recommendation, *President Kaminski, presenter*

E. Communications

F. Reports

1. Board of Trustees — *Ms. Lisa Parker, Chair*
2. Students — *Jaime Olguin, President of ASYVCC*
Mikaela Chavez, Interim President Grandview Student Council
3. Classified Staff — *Ms. Cathy VanWinsen, WPEA Representative*
4. Professional Staff — *Ms. Diana Jennings, AFT-YPS Professional Representative - No Report*
5. Faculty — *Mr. Tom Mount, AFT-Y Yakima President*
6. Vice President for Administrative Services — *Dr. Teresa Rich*
7. Vice President for Instruction and Student Services — *Mr. Tomás Ybarra*
8. President — *Dr. Linda Kaminski*
Community Relations Report, Ms. Niki Hopkins, presenter
Human Resource Activity Report, Mr. Mark Rogstad, presenter

G. Call to the Public

The public is welcome to make comments on issues not on the agenda after being recognized by the chair. Trustees may ask questions of the speaker for clarification but generally will not discuss items that are not on the agenda. If appropriate, they may refer the subject to college staff for research or request an item be placed on a subsequent agenda.

H. Date of Next Meeting— The next Regular meeting will be Wednesday April 13, 2016 at the **Grandview Campus, Library Meeting Room**

I. Executive Session

1. An Executive Session may be called for any reason allowed under the Open Public Meetings Act (RCW 42.30)
2. Announcement of time Executive Session will conclude

J. Action Items, if any, that may be necessary to be taken as a result of matters considered in Executive Session

K. Adjournment

The facilities for this meeting are free of mobility barriers. Interpreters for deaf individuals and taped information for blind individuals will be provided upon request when adequate notice is given.

MINUTES

SPECIAL MEETING/STUDY SESSION YAKIMA VALLEY COMMUNITY COLLEGE BOARD OF TRUSTEES

March 9, 2016, 4:00 pm
M. L. King Room, HUB
Yakima Campus

The special meeting was called to order by Chair Lisa Parker at 4:00 p.m. in the M.L. King Room of the Hopf Union Building on the Yakima Campus. Trustees present were Dr. Sara Cate, Ms. Lisa Parker, and Ms. Patricia Whitefoot. Trustee Rosalinda Mendoza joined the meeting at 4:12 p.m. Trustee Robert Ozuna was absent (excused).

- A. **Employment Statistics Annual Report** – Mr. Mark Rogstad, Director of Human Resource Services presented on YVCC employment statistics. He discussed the college's mission statement, employment trends, affirmative action, technology changes and Title IX. A copy of his presentation will be filed in the President's Office with these minutes.

MINUTES

REGULAR MEETING YAKIMA VALLEY COMMUNITY COLLEGE BOARD OF TRUSTEES

March 9, 2016, 4:30 p.m.
M.L. King Jr. Room
Hopf Union Building, Yakima Campus

A. **Roll Call and Introduction of Guests and New Employees**

Board of Trustees Present

Dr. Sara Cate
Ms. Lisa Parker, Chair
Ms. Rosalinda Mendoza
Ms. Patricia Whitefoot, Vice Chair

Others Present

YVCC Students
YVCC Staff

Dr. Linda J. Kaminski, Secretary

Board of Trustees Absent

Mr. Robert Ozuna (excused)

Introduction of Guests and New Employees. Human Resource Director Mr. Mark Rogstad introduced Ms. Felicitas Valdez, Workforce Coordinator in the basic skills division.

B. **Proposed Changes to the Agenda.** There were no changes to the agenda.

C. **Approval of Minutes:** Trustee Cate moved that the minutes of the Special and Regular Meetings of February 18, 2016, be approved as submitted. The motion was seconded by Trustee Mendoza and passed unanimously.

D. Action Items

1. **Nonrenewal of faculty serving in temporary appointments.** Vice President of Instruction and Student Services, Mr. Tomás Ybarra stated that the following faculty members served in temporary appointments in the 2015-2016 academic year:

Mr. Steven Mock	Mr. Erik Reiersen	Mr. Larry Ovall
Ms. Michelle Hotchko	Ms. Deborah Williams	Mr. Roger King
Ms. Lisa Dominguez	Ms. Elizabeth Wimberly	Ms. Melissa Kotzin
Mr. William Wayenberg	Ms. Ericka Pope	Ms. Wanda Merz
Ms. Jennifer Saracino	Mr. Peter Monahan	

MOTION 16-03-01: Trustee Whitefoot moved that the Board of Trustees adopts a motion to not renew the above named faculty members who served in temporary appointments in the 2015-2016 academic year. The motion was seconded by Trustee Cate and passed unanimously.

2. **Renewal of faculty funded by “Special Funds”.** Mr. Tomás Ybarra stated that RCW 28B.50.851 governs the renewal of “special faculty.” The State Board for community and Technical Colleges (SBCTC), in WAC 131-16-400, defines “special funds” as, “all funds received by a college district other than those generated by operating fees collected by such district pursuant to chapter 28B.15 RCW and state general funds appropriated by the legislature and distributed to college districts by the state board by formula allocation.” Sources for “special funds” include grants, contracts, Running Start, and Worker Retraining.

The positions occupied by the following individuals are funded by “special funds” and are hereby recommended for renewal for the 2016-2017 academic year, subject to the terms of RCW 28B.50.851 and contingent upon the availability of funds:

Mr. Gregory Kent	Mr. Stan Conrad	Mr. Mark Fuzie
Ms. Tammy Calahan	Mr. David McReynolds	Mr. James Klarich
Dr. Keith Reyes	Ms. Abra Ramos	Mr. Anthony Schmidt
Mr. Matthew Lewis	Mr. William Spaletta	Ms. Meghan Fitzgerald
Mr. David Dalton	Mr. John Bissonette	Ms. Cami Pangrazi
Dr. Stephen Rodrigue	Mr. Michael Follansbee	Ms. Michele Coville
Mr. Brian Patterson	Mr. Vicente Lopez-Urena	Ms. Sandra Erlewine
Ms. Elizabeth Swisher	Mr. Mark Quinn	Mr. Travis Margoni
Mr. Murray Ruggles	Dr. Joy Clark	Ms. Eraina Hatch
Ms. Laura May	Ms. Lori Kunkler	Ms. Janette Pettey

MOTION 16-03-02: Trustee Mendoza moved that the Board of Trustees adopts a motion to renew the faculty funded by “special funds” to the above-listed individuals, contingent upon availability of funds for the 2016-2017 academic year. The motion was seconded by Trustee Cate. During discussion it was noted that the original action item incorrectly listed the renewal year as 2015-2016. This was amended to the correct renewal date of 2016-2017. There was no further discussion, the motion passed unanimously.

3. **Renewal of Faculty Probationers.** Mr. Tomás Ybarra stated that RCW 28B.50.850 through 28B.50.869 and Article XII of the AGREEMENT between YVCC and the American Federation of Teachers—Yakima establish the procedures for review of probationary academic employees and for renewal/nonrenewal of probationary employees, and for the withholding/granting of tenure. Each trustee has had the opportunity to read the tenure review reports and recommendations of the tenure review committees. The following faculty probationers, having been recommended for renewal by their respective Tenure Review Committees, are presented for the Board’s approval.

MOTION 16-03-03: Trustee Mendoza moved that the Board of Trustees adopts a motion to renew the appointments of the following faculty probationers for the 2016-2017 academic year:

Second Year

Ms. Michelle Closner
Ms. Maria Cuevas
Ms. Evangelina Ramirez-Cunningham
Ms. Carol Milliron
Ms. Julie Swedin

Third Year

Mr. Trent Ball
Ms. Melinda Chiprez
Dr. Amon Brock Eubanks
Mr. Jason Gooch
Ms. Maribel Jiménez
Ms. Christie Kitt
Ms. Susan Klaus
Mr. Russell Marquis
Ms. Libby McRae

The motion was seconded by Trustee Cate and passed unanimously.

4. **Granting of Tenure.** Mr. Tomás Ybarra stated that RCW 28B.50.850 through 28B.50.869 and Article XII of the AGREEMENT between YVCC and the American Federation of Teachers—Yakima establish the procedures for review of probationary academic employees and for renewal/nonrenewal of probationary employees, and for the withholding/granting of tenure.

MOTION 16-03-04: Trustee Mendoza moved That the Board of Trustees adopts a motion to grant tenure to the following academic employees effective the beginning of fall quarter 2016:

Ms. Rachel Dorn
Mr. Richard Schillinger

The motion was seconded by Trustee Cate and passed unanimously.

5. **2015/2018 Collective Bargaining Agreement Ratification.** Mr. Mark Rogstad stated that the College has reached a tentative agreement on a successor collective bargaining agreement with the American Federation of Teachers – Yakima, effective July 1, 2015 through June 30, 2018.

MOTION 16-03-05: Trustee Cate moved that the Board of Trustees adopts a motion to authorizing the President to execute the 2015 / 2018 collective bargaining agreement with the American Federation of Teachers - Yakima representing faculty. Trustee Whitefoot seconded the motion. Chair Parker stated that if major changes were made prior to signatures then the motion would need to come back to the board for approval. There was no further discussion and the motion passed unanimously.

6. **Sabbatical Leave Recommendation.** President Kaminski stated that in accordance with our negotiated faculty agreement, a Faculty Sabbatical Leave Committee was convened to review requests for sabbatical leave. I met with the Sabbatical Leave Committee and the applicants, and I am pleased to recommend to the Board of Trustees a one-quarter sabbatical for Dan Peters and Shannon Hopkins.

Mr. Dan Peters plans to visit London, England to learn more about the life and work of William Shakespeare. He plans to tour the Globe and the Rose theatres, Stratford on Avon, and the Royal Shakespeare Company. He will research curriculum to be used in the English Department for English 270, Intro to Shakespeare and English 271, Shakespeare in Ashland.

Ms. Shannon Hopkins plans, if circumstances allow it, to travel for readings after publication of her first novel, Entangled Time, currently being marketed to publishers. Ms. Hopkins alternate plan would consist of research and develop of Orleanna and Obadiah, the second novel in the series.

MOTION 16-03-06: Trustee Whitefoot moved that the Board of Trustees approves, for the 2016-2017 academic year, a one-quarter sabbatical leave each for Dan Peters and Shannon Hopkins; provided that each instructor negotiates a contract with the college covering the time frame for the leave and the activities to be conducted during and after the sabbatical. Trustee Mendoza seconded the motion and it passed unanimously.

E. **Communications:** There were no communications

F. **Reports**

1. **Board of Trustees.** Chair Parker indicated that the board retreat went well yesterday. The majority of the meeting was used to review all of the board policies. It was a very productive meeting.
2. **Students.** Jaime Olguin, President of ASYVCC introduced a new programmer Jaden. Jaden shared some information about his history and how he came to YVCC. Mr. Olguin discussed some past events including the V-Fest and the Student Governance Summit that was held on CWU's campus. He provided the board with copies of an MOU that members of different student governments signed at the summit. He also highlighted some upcoming events; Cesar Chavez Blood Drive and finals week snacks. A copy of the full report is filed with these minutes in the President's office.

Mikaela Chavez, Interim President Grandview Student Council – No one was present to address the board. A copy of the Grandview Student Council report is filed with these minutes in the President's office.
3. **Classified Staff.** Ms. Cathy VanWinsen, WPEA Representative – nothing to report
4. **Professional Staff.** Ms. Diana Jennings, AFT-YPS Professional Representative - No Report

5. **Faculty.** Mr. Tom Mount, AFT-Y Yakima President, apologized for his absences at past meetings. He discussed the upcoming vote on Friday. He discussed faculty concerns regarding the pay scale as well as transparency. Trustee Mendoza inquired about the process of negotiations and the timeline. Mr. Mount briefly described the process.
6. **Vice President for Administrative Services.** Dr. Teresa Rich discussed construction updates and provided the board with a handout on the Vet Tech Automotive Remodel. Dr. Rich stressed how amazing the partnership has been for this project. The Toppenish project is coming along very well, hoping for occupancy in May. Campus Operations is also moving ahead extremely fast, it is anticipated that occupancy will occur in April. This will bring about phase two and the demolition of Palmer Hall.
7. **Vice President for Instruction and Student Services.** Mr. Tomás Ybarra discussed the monthly meeting of the pathway advising committee that occurred on February 23rd and the upcoming meeting on March 14th. YVCC will be hosting Lake Washington Institute of Technology during the March meeting. They are excited to learn about the process YVCC uses to assist our students. Chair Parker inquired how the pathway process has been going and Mr. Ybarra indicated that he is encouraged by the results however the system seems to work better when there is a dedicated day for advising. Mr. Ybarra gave an update on the BAS in Dental Hygiene and the preliminary start for Early Childhood Education.

8. **President**

Community Relations Report. Ms. Niki Hopkins, Coordinator for Community Relations, handed out an updated calendar of events and discussed several upcoming events. A complete listing of all upcoming events can be found at;
<http://www.yvcc.edu/about/community-relations/Pages/Home.aspx>

Human Resource Activity Report. Mr. Mark Rogstad had no additional information to present.

President's Report. 1) Dr. Kaminski presented the Commission on Dental Accreditation (CODA) Notice citing approval without reporting requirements for YVCC. 2) She provided the board with an excerpt from KNDO-TV's coverage of YVCC's Automotive Service Technology programs six awards received at the Skills USA Washington Winter Competition. 3) Provided the board with the Business and College Engagement handout. 4) Dr. Kaminski informed the board that the Retired and Senior Volunteer Program received additional grant funding from the Corporation for National and Community Services.

- G. **Call to the Public.** No one present indicated a desire to address the board.
- H. **Date of Next Meeting.** The next Regular meeting will be Wednesday April 13, 2016 at the **Grandview Campus, Library Meeting Room**
- I. **Executive Session.** No executive session was called.
- J. **Action Items.** N/A
- K. **Adjournment.** The meeting adjourned at 5:56 p.m.

LISA PARKER

Lisa Parker, Chair

LINDA KAMINSKI

Attest: Linda J. Kaminski, Secretary



BOARD OF TRUSTEES MEETING

March 9, 2016

ACTION ITEM

- Regular Meeting
- Special Meeting

Requested by: Tomás Ybarra
 Presented by: Tomás Ybarra
 Motion No.: 16-3-01
 Citation(s): Title 28B RCW—28B.50.851

SUBJECT:

Nonrenewal of faculty serving in temporary appointments

BRIEF:

The following faculty members served in temporary appointments in the 2015-2016 academic year:

- | | | |
|-----------------------|------------------------|--------------------|
| Mr. Steven Mock | Mr. Erik Reierson | Mr. Larry Ovall |
| Ms. Michelle Hotchko | Ms. Deborah Williams | Mr. Roger King |
| Ms. Lisa Dominguez | Ms. Elizabeth Wimberly | Ms. Melissa Kotzin |
| Mr. William Wayenberg | Ms. Ericka Pope | Ms. Wanda Merz |
| Ms. Jennifer Saracino | Mr. Peter Monahan | |

RECOMMENDATION:

That the Board of Trustees adopts a motion to not renew the following faculty members who served in temporary appointments in the 2015-2016 academic year:

- | | | |
|-----------------------|------------------------|--------------------|
| Mr. Steven Mock | Mr. Erik Reierson | Mr. Larry Ovall |
| Ms. Michelle Hotchko | Ms. Deborah Williams | Mr. Roger King |
| Ms. Lisa Dominguez | Ms. Elizabeth Wimberly | Ms. Melissa Kotzin |
| Mr. William Wayenberg | Ms. Ericka Pope | Ms. Wanda Merz |
| Ms. Jennifer Saracino | Mr. Peter Monahan | |

MOTION: _____

SECOND: _____

VOTE: Ayes _____
 Nays _____
 Abstentions _____
 Carried _____
 Defeated _____

BOARD OF TRUSTEES MEETING

March 9, 2016

ACTION ITEM

- Regular Meeting
- Special Meeting

Requested by: Tomás Ybarra
 Presented by: Tomás Ybarra
 Motion No.: 16-3-02
 Citation(s): Title 28B RCW—28B.50.851

SUBJECT:

Renewal of faculty funded by “Special Funds”

BRIEF:

RCW 28B.50.851 governs the renewal of “special faculty.” The State Board for community and Technical Colleges (SBCTC), in WAC 131-16-400, defines “special funds” as, “all funds received by a college district other than those generated by operating fees collected by such district pursuant to chapter 28B.15 RCW and state general funds appropriated by the legislature and distributed to college districts by the state board by formula allocation.” Sources for “special funds” include grants, contracts, Running Start, and Worker Retraining.

The positions occupied by the following individuals are funded by “special funds” and are hereby recommended for renewal for the 2016-2017 academic year, subject to the terms of RCW 28B.50.851 and contingent upon the availability of funds:

- | | | |
|-----------------------|-------------------------|-----------------------|
| Mr. Gregory Kent | Mr. Stan Conrad | Mr. Mark Fuzie |
| Ms. Tammy Calahan | Mr. David McReynolds | Mr. James Klarich |
| Dr. Keith Reyes | Ms. Abra Ramos | Mr. Anthony Schmidt |
| Mr. Matthew Lewis | Mr. William Spaletta | Ms. Meghan Fitzgerald |
| Mr. David Dalton | Mr. John Bissonette | Ms. Cami Pangrazi |
| Dr. Stephen Rodrigue | Mr. Michael Follansbee | Ms. Michele Coville |
| Mr. Brian Patterson | Mr. Vicente Lopez-Urena | Ms. Sandra Erlewine |
| Ms. Elizabeth Swisher | Mr. Mark Quinn | Mr. Travis Margoni |
| Mr. Murray Ruggles | Dr. Joy Clark | Ms. Eraina Hatch |
| Ms. Laura May | Ms. Lori Kunkler | Ms. Janette Pettey |

RECOMMENDATION:

That the Board of Trustees adopts a motion to renew the faculty funded by “special funds” to the above-listed individuals, contingent upon availability of funds for the 2016-2017 academic year.

MOTION: _____

VOTE: Ayes _____
 Nays _____
 Abstentions _____
 Carried _____
 Defeated _____

SECOND: _____

BOARD OF TRUSTEES MEETING

March 9, 2016

ACTION ITEM

- Regular Meeting
- Special Meeting

Requested by: Tomás Ybarra
 Presented by: Tomás Ybarra
 Motion No.: 16-3-03
 Citation(s): Title 28B RCW—28B.50.50-869 and Section 12.6 of the AFT-Yakima Agreement

SUBJECT:

Renewal of Faculty Probationers

BRIEF:

RCW 28B.50.850 through 28B.50.869 and Article XII of the AGREEMENT between YVCC and the American Federation of Teachers—Yakima establish the procedures for review of probationary academic employees and for renewal/nonrenewal of probationary employees, and for the withholding/granting of tenure. Each trustee has had the opportunity to read the tenure review reports and recommendations of the tenure review committees. The following faculty probationers, having been recommended for renewal by their respective Tenure Review Committees, are presented for the Board’s approval.

RECOMMENDATION:

That the Board of Trustees adopts a motion to renew the appointments of the following faculty probationers for the 2016-2017 academic year:

Second Year

- Ms. Michelle Closner
- Ms. Maria Cuevas
- Ms. Evangelina Ramirez-Cunningham
- Ms. Carol Milliron
- Ms. Julie Swedin

Third Year

- Mr. Trent Ball
- Ms. Melinda Chiprez
- Dr. Amon Brock Eubanks
- Mr. Jason Gooch
- Ms. Maribel Jiménez
- Ms. Christie Kitt
- Ms. Susan Klaus
- Mr. Russell Marquis
- Ms. Libby McRae

MOTION: _____

SECOND: _____

VOTE: Ayes _____
 Nays _____
 Abstentions _____
 Carried _____
 Defeated _____

BOARD OF TRUSTEES MEETING

March 9, 2016

ACTION ITEM

- Regular Meeting
- Special Meeting

Requested by: Tomás Ybarra
Presented by: Tomás Ybarra
Motion No.: 16-3-04
Citation(s): Title 28B RCW—28B.50.50-869 and Section 12.6 of the AFT-Yakima Agreement

SUBJECT:

Granting of Tenure

BRIEF:

RCW 28B.50.850 through 28B.50.869 and Article XII of the AGREEMENT between YVCC and the American Federation of Teachers—Yakima establish the procedures for review of probationary academic employees and for renewal/nonrenewal of probationary employees, and for the withholding/granting of tenure.

RECOMMENDATION:

That the Board of Trustees adopts a motion to grant tenure to the following academic employees effective the beginning of fall quarter 2016:

Ms. Rachel Dorn
Mr. Richard Schillinger

MOTION: _____

SECOND: _____

VOTE: Ayes _____
Nays _____
Abstentions _____
Carried _____
Defeated _____

BOARD OF TRUSTEES MEETING

March 9, 2016

ACTION ITEM

- Regular Meeting
- Special Meeting

Requested by: Mark Rogstad
Presented by: Mark Rogstad
Motion No.: 16-03-05
Citation(s): RCW 28B.50

SUBJECT:

-- 2015 / 2018 Collective Bargaining Agreement Ratification

BRIEF:

-- The College has reached a tentative agreement on a successor collective bargaining agreement with the American Federation of Teachers – Yakima, effective July 1, 2015 through June 30, 2018.

RECOMMENDATION:

That the Board of Trustees adopts a motion to authorizing the President to execute the 2015 / 2018 collective bargaining agreement with the American Federation of Teachers - Yakima representing faculty.

MOTION: _____

SECOND: _____

VOTE: Ayes _____
Nays _____
Abstentions _____
Carried _____
Defeated _____

BOARD OF TRUSTEES MEETING

March 9, 2016

ACTION ITEM

- Regular Meeting
- Special Meeting

Requested by: Linda Kaminski
Presented by: Linda Kaminski
Motion No.: 16-03-06
Citation: RCW 28B.10.650 and Article 15.2 of the AFT-Y Agreement

SUBJECT: Sabbatical Leave Recommendation

BRIEF:

In accordance with our negotiated faculty agreement, a Faculty Sabbatical Leave Committee was convened to review requests for sabbatical leave. I have met with the Sabbatical Leave Committee and the applicants, and I am pleased to recommend to the Board of Trustees a one-quarter sabbatical for Dan Peters and Shannon Hopkins.

Mr. Dan Peters plans to visit London, England to learn more about the life and work of William Shakespeare. He plans to tour the Globe and the Rose theatres, Stratford on Avon, and the Royal Shakespeare Company. He will research curriculum to be used in the English Department for English 270, Intro to Shakespeare and English 271, Shakespeare in Ashland.

Ms. Shannon Hopkins plans, if circumstances allow it, to travel for readings after publication of her first novel, Entangled Time, currently being marketed to publishers. Ms. Hopkins alternate plan would consist of research and develop of Orleanna and Obadiah, the second novel in the series.

RECOMMENDATION:

That the Board of Trustees approves, for the 2016-2017 academic year, a one-quarter sabbatical leave each for Dan Peters and Shannon Hopkins; provided that each instructor negotiates a contract with the college covering the time frame for the leave and the activities to be conducted during and after the sabbatical.

MOTION: _____

SECOND: _____

VOTE: Ayes _____
Nays _____
Abstentions _____
Carried _____
Defeated _____

**ASYVCC Board of Trustees Report
March 9, 2016 4:00pm MLK Room**

Past events:**February 25: V-Fest**

This V-day event has been an annual event for at least 14 years. For the last two years YVCC has put our own spin on this event and called it V-fest. This event has usually been partnered with the Vagina Monologues, but this year it was more geared towards awareness. There were many organizations around the Valley that attended for educational purposes, pizza was served, and a raffle was held for the students who attended the most booths. Around 300 people attended.

February 27: Student Governance Summit

Central Washington University's student government invited student leaders throughout the higher education institutions to talk about common problems at our respective campuses. Collectively we identified and then constructed a Memorandum of Understanding (MOU) that will guide our efforts in making our campuses more diverse. This MOU is designed to keep student leaders focused with the mentality of "students first".

February: Skills USA

During the month of February, seven of our automotive students, and their advisor Murray Ruggles attended the Skills USA competition. There were 120 people there, and all but one student from Yakima medaled. We would like to get more students from each program to go each year to represent YVCC.

February 15-19: KCACTF Drama Festival

Around 20 YVCC students attended this festival in Denver, Colorado which had more than 5,000 people. It was great to have students to represent YVCC, and to allow our students the opportunity to expand their skills in drama.

Upcoming events:**March 29: Cesar Chavez Blood Drive**

ASYVCC and M.E.Ch.A will be hosting the Cesar Chavez blood drive from 12:00pm-5:00pm in the HUB. Our last couple of blood drives have been successful, and we even received a plaque this quarter for exceeding our anticipated amount of blood.

March 14-17: Finals Week Snacks

ASYVCC will be handing out snacks for finals week to ensure that our students have some brain glucose for their finals. This is to ensure that students are in the best shape to take their test.

March 19-23: Alliance of Hispanic Serving Institution Educators (AHSIE)

At the request of the Vice President for Instruction and Student Services and faculty member Wilma Dulin, ASYVCC selected two students to attend the 8th annual AHSIE best practices conference. Students will be able to partner up with other members from across the country and share feedback from what is happening in other institutions. These students will also come back with the knowledge on how our institution can implement proven strategies that can maximize our grant funding.

**Grandview Student Council
Board of Trustees Report
March, 2016**

Completed Events

Blood Drive – February 2, 2016

YVCC GSC partnered with American Red Cross to give YVCC students the opportunity to donate blood. Grandview Campus students donated 16 units of blood equating to 48 lives impacted.

D-Talks – February, 11 2016 & March 3, 2016 - Mass Incarcerations and Refugees

Drs. Champagne and Dieu, discussed mass incarcerations in the U.S which was offered via I-TV with Yakima to allow Grandview Campus students to participate in this event.

Dr. Keith Reyes facilitated a discussion on the issue of refugees in the U.S. Both events were well attended, we had some great discussion, and a request for more of these types of events.

Advising day- February, 12 2016

GSC hosted a Gaming Event in which we partnered with full-time faculty to help promote Advising Day. This event was intended to help bring students back to school for advising on Friday, February 12, 2016. We had a great turnout and will be working with Mr. Brian Patterson and advising faculty for future events.

Non-Perishable Food Drive- February 29, 2016- March 10, 2016

GSC is partnering with Washington National Guard to coordinate a food drive. The food drive started on February 29, 2016. We are currently collecting non-perishable food items to donation to the Mabton Food Bank. We have drop boxes set up in various places on campus as well as in the community.

Women's Day- March 8, 2016

YVCC GSC is organizing an event to bring Joel Meyers, New York magician/comedian, to the YVCC Grandview Campus. We will celebrate Women's Day by giving them a smile and a cookie and some break from classes as we head into the final days of the quarter.

**Activity Report
February 2016**

NEW HIRES:			
Name	Position Title	Start Date	Division/Department
Felicitas Valdez	Workfirst Coordinator	3/7/2016	Basic Skills
Sophia Ferguson	Bilingual Office Assistant 3	3/16/2016	Student Services
Jessica Vigil	Program Specialist 2	4/1/2016	Student Services
STAFF VACANCIES			
Position Title	Current Status	Vacancy #	Division/Department
ADMINISTRATIVE & EXEMPT PROFESSIONAL:			
Accounting Manager	Interviews Scheduled	15-047	Administrative Services
Grant Budget Manager	Selecting Candidates for Interview	15-050	Instruction & Student Services
Director – Budget Services	Reference Checks	15-057	Administrative Services
CLASSIFIED:			
		16-001	Instruction & Student Services
Bilingual Office Assistant 3	Accepting Applications	15-056	Basic Skills
Library and Archives Paraprofessional 1	Screening Applications		
Procurement & Supply Support Specialist 1	Accepting Applications	16-006	Administrative Services
Office Assistant 3	Accepting Applications	16-007	Grandview Campus
FACULTY:			
Information Technology Networking Instructor	Interviews Scheduled	15-047	Workforce Education
Nutrition Instructor	Accepting Applications	16-002	Arts and Sciences
Aerospace Machine Technology Instructor	Accepting Applications	16-003	Workforce Education
Chemistry Instructor	Accepting Applications	16-004	Arts and Sciences
Economics Instructor	Accepting Applications	16-005	Arts and Sciences

President's Activities

February 2016

Community									Access						Success				
Network w/ community	Share information	Ed/training needs	Visibility	Contribute to community	Potential donors	Legislative issues	Network w/education	Internal community	Info to prosp students	Create transitions	Scholarship funding	Expand outreach	Expand facilities	Expand learn activities	Student Recognition	Improve stu success	Influence policies, etc.	Data student success	Learn strategies
A1	A2	A3	A4	A5	A6	A7	A8	A9	B1	B2	B3	B4	B5	B6	C1	C2	C3	C4	C5

Meetings— Out of District

2/8-2/11	AACC/ACCT National Leg Summit DC																			
2/25-2/26	WACTC Meeting, Olympia WA																			

Meetings—In College District

2/2	Yakima Rotary Club Meeting – Make up																			
2/3*	Legislative Wake-Up Forum																			
2/18	Yakima Rotary Club Meeting																			
2/18	YVCC Board of Trustees' Meeting																			
2/19	WACTC Conference Call																			
2/22	Student Senate Meeting																			
2/22	All-College Employee Meeting																			
2/23	Administrative Council Meeting																			
2/23	Yakima Rotary Club Meeting – Make up																			

A-Community

- A-1 Provided opportunity to network with community leaders
- A-2 Provided opportunity to share information about the college
- A-3 Provided opportunity to learn about educational/training needs in the community
- A-4 Provided visibility for college within the local community, state or country
- A-5 Provided opportunity for college to actively contribute to the community
- A-6 Raised awareness for potential donors to contribute to the college
- A-7 Informed legislators about issues that could potentially affect the college
- A-8 Provided opportunity to network with other educational organizations/leaders to promote collaboration and sharing of resources
- A-9 Provided opportunity to discuss issues with college's internal community

B-Access

- B-1 Provided opportunity to share information about the college to prospective students
- B-2 Provided opportunity to create effective transitions for students
- B-3 Provided opportunity to cultivate funding for student scholarships
- B-4 Provided opportunity to expand outreach
- B-5 Provided opportunity to expand facilities
- B-6 Provided opportunity to expand learning activities

C-Success

- C-1 Provided opportunity to recognize student achievements
- C-2 Provided opportunity to engage others in improving student success
- C-3 Provided opportunity to influence policies, regulations, laws and/or resource allocations that would improve or create barriers to student success
- C-4 Provided data that demonstrate accomplishments and challenges to student success
- C-5 Provided opportunity to learn about strategies from other institutions that have successfully reduced student achievement gaps



Yakima Valley Community College

Projects in Progress
 WPT's Taskforce on Board
 Board's Taskforce on Board
 Safety Training
 Activation of Services for
 Youth Employees & Students

Projects in Progress
 Equipment Budgeting
 Review on the Year's Work
 Higher Quality System
 Update

Title IX Activities and Investigations

Title IX
 Title IX Coordinator
 Title IX Investigator
 Title IX Adjudicator
 Title IX Hearing Officer
 Title IX Support Person

Investigative Committee
 Chair
 Members
 Support Person

Human Resource Services Department

Human Resources
 Human Resources Director
 Human Resources Manager
 Human Resources Specialist
 Human Resources Assistant
 Human Resources Support

Human Resources
 Human Resources Director
 Human Resources Manager
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 Human Resources Support

COMPOSITION ASSIGNMENT

Who Are We?

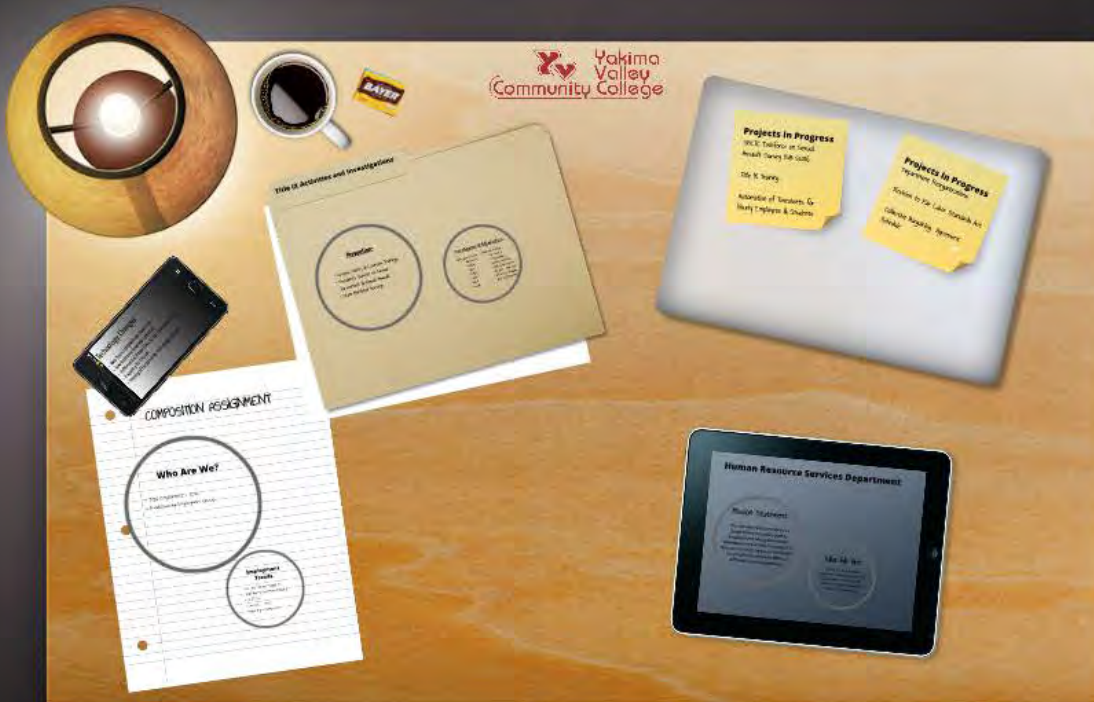
Background
 Mission Statement
 Vision Statement
 Core Values

Investigative Committee
 Chair
 Members
 Support Person

Don't Forget! Board of Trustees Meeting

March 9, 2016 - Wednesday

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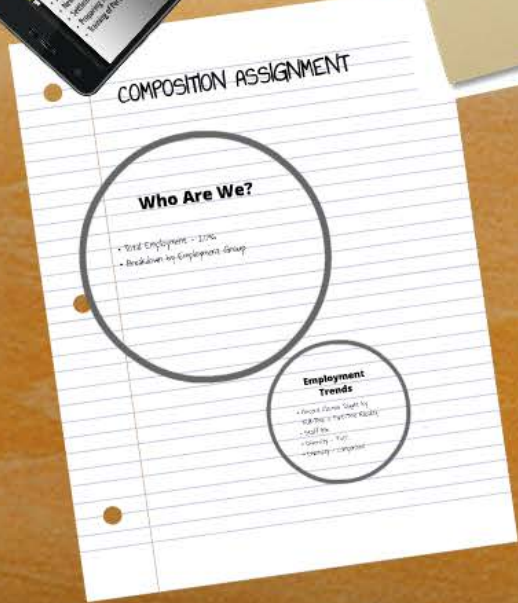
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Human Resource Services Department

Mission Statement:

The Human Resource Services Department provides quality employment and professional development services to support a diverse learning centered institution in compliance with established Affirmative Action policies.

Who We Are:

Director - Mark Rogstad
Generalist - Jeannette Quintero
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COMPOSITION ASSIGNMENT

Who Are We?

- Total Employment - 1,096
- Breakdown by Employment Group

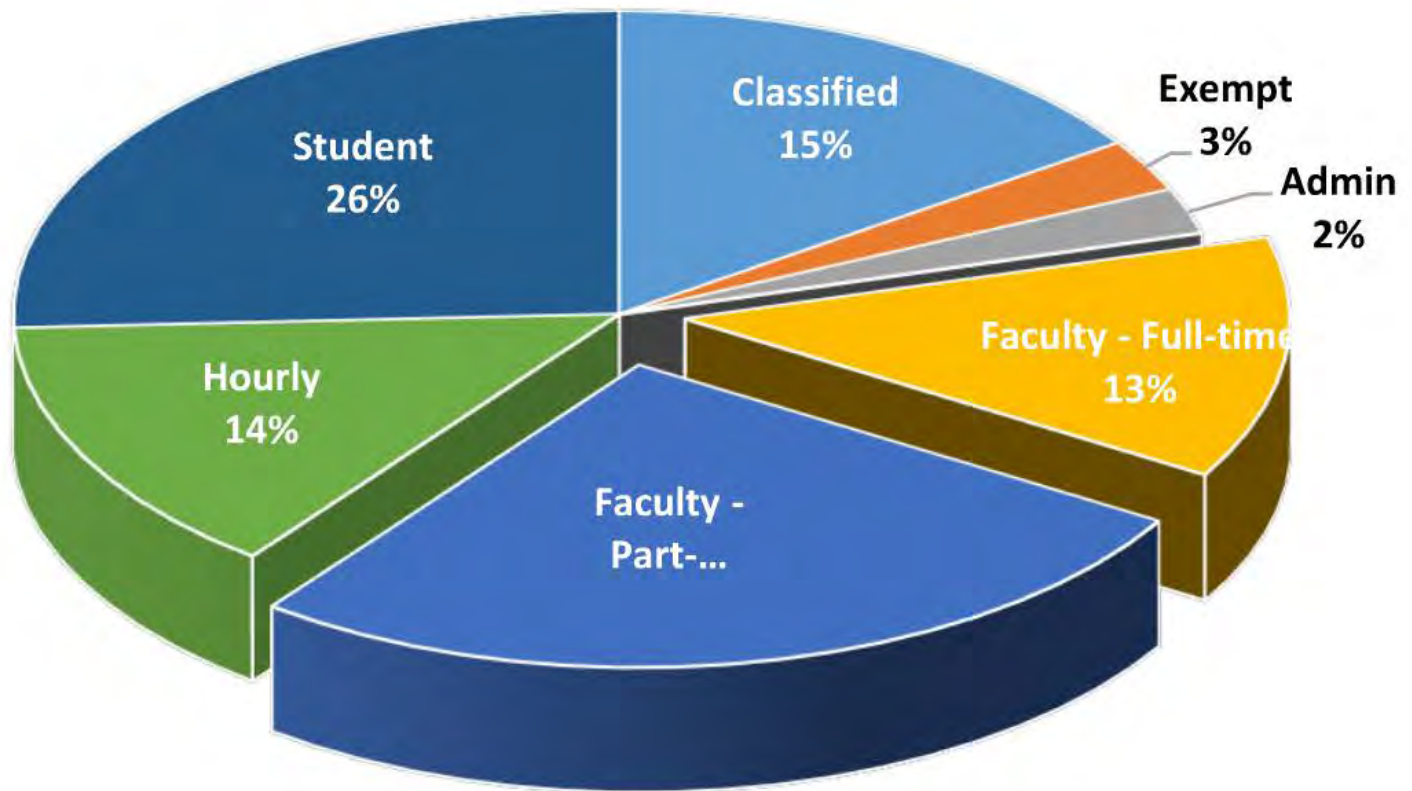
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- Staff Mix
- Diversity - YVCC
- Diversity - Comparison

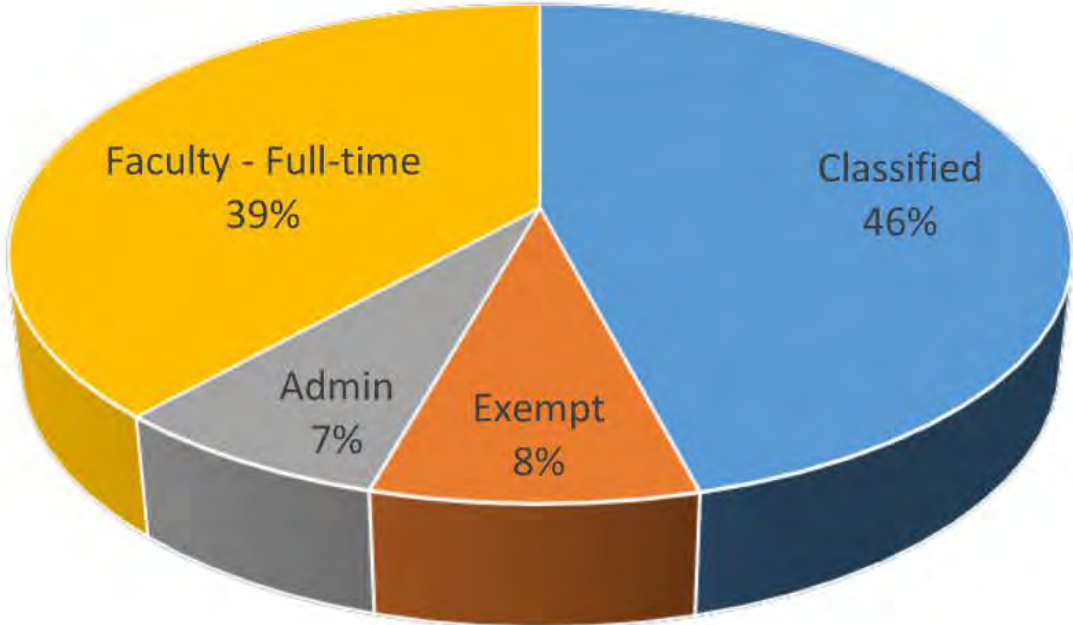
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YVCC Full-Time Employees

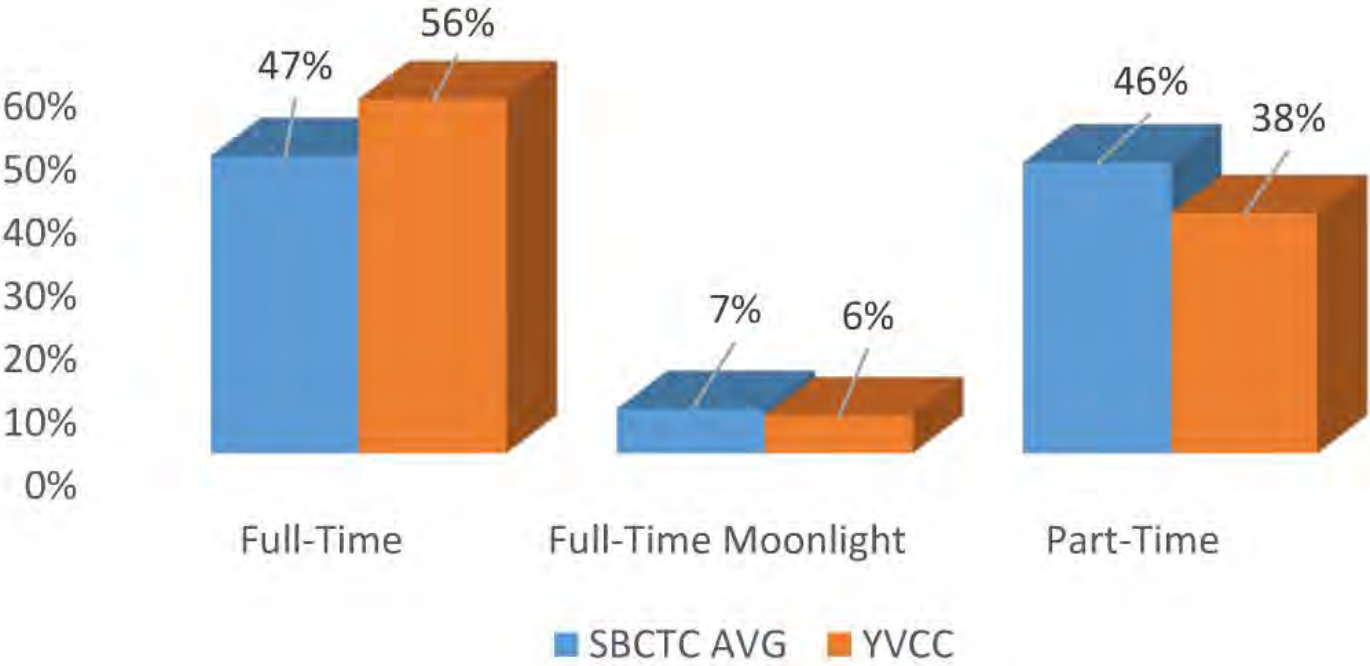


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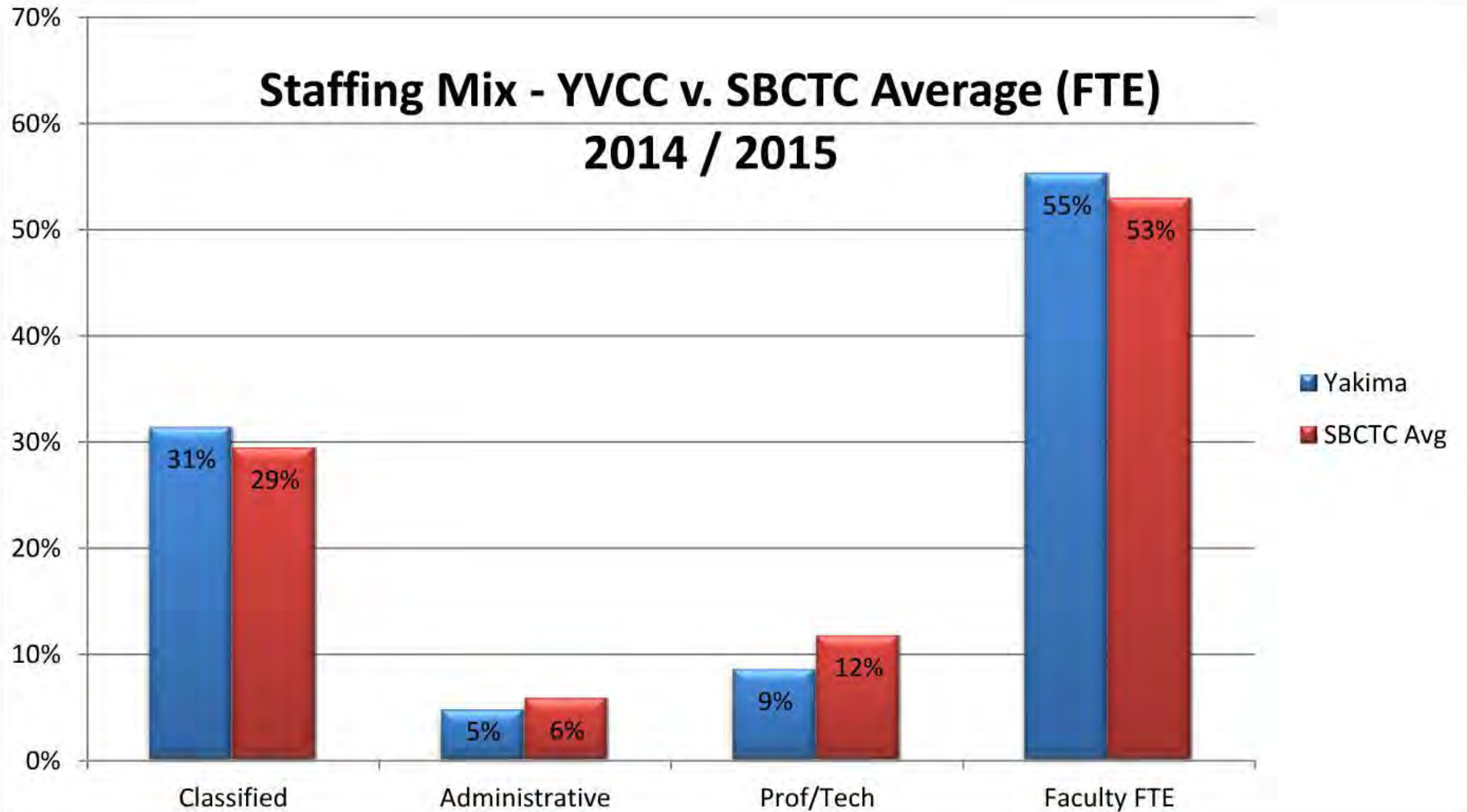
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Percent of Classes Taught by Full/Part Time Faculty



Staffing Mix - YVCC v. SBCTC Average (FTE) 2014 / 2015

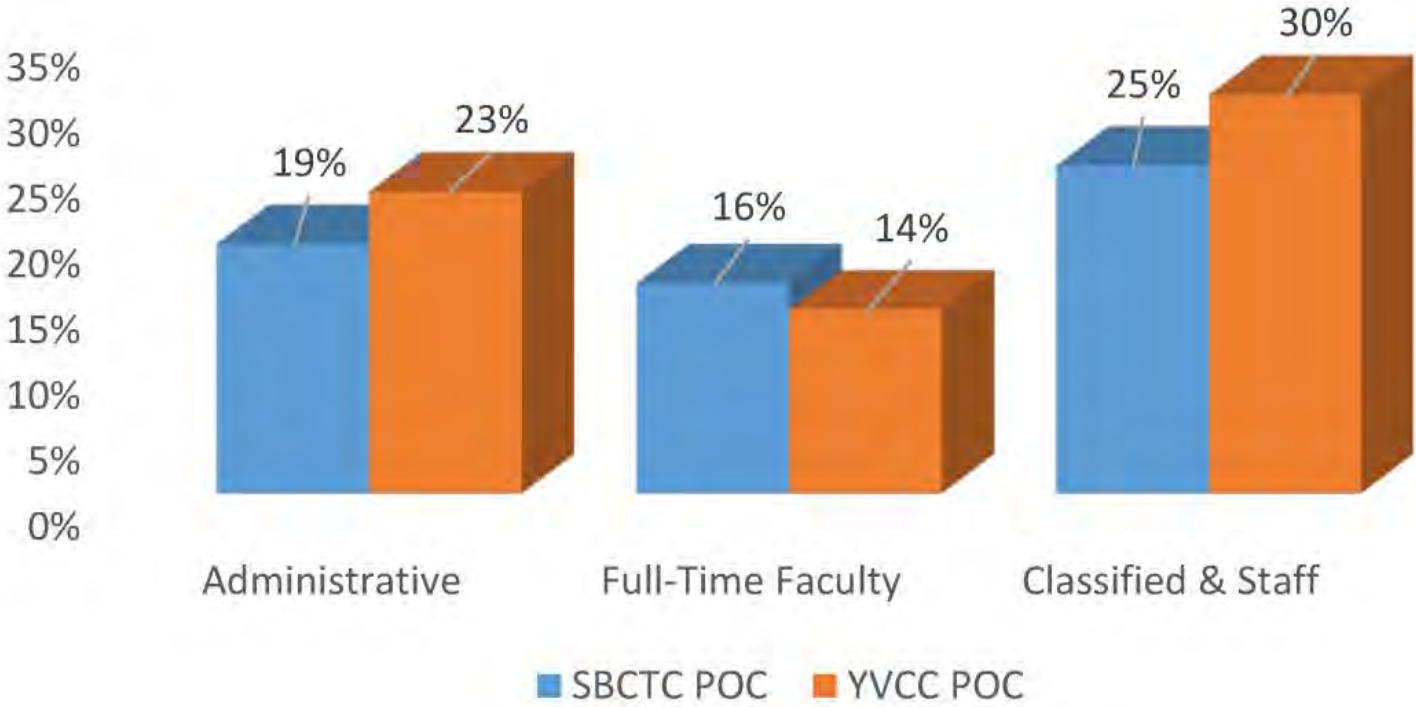




**Human Resource Services
Affirmative Action Workforce Profile
Interim 2015**

JOB GROUPS		TOTAL ALL	TOTAL FEMALE	TOTAL POC	AFRICAN AMERICAN		HISPANIC		ASIAN		NATIVE AMERICAN		DIS- ABLED	OVER 40	VIET VET	DISABLED VETERAN
					M	F	M	F	M	F	M	F				
1. Executive, Administrative, and Managerial	#	28	12	7			2	4			1		1	23		1
	%	100.0%	42.9%	25.0%	0.0%	0.0%	7.1%	14.3%	0.0%	0.0%	3.6%	0.0%	3.6%	82.1%	0.0%	3.6%
2. Faculty	#	135	80	17		2	3	7	2	1	1	1	5	107	3	
	%	100.0%	59.3%	12.6%	0.0%	1.5%	2.2%	5.2%	1.5%	0.7%	0.7%	0.7%	3.7%	79.3%	2.2%	0.0%
3. Professional Non-Faculty	#	34	23	10			1	7	1	1			1	18		
	%	100.0%	67.6%	29.4%	0.0%	0.0%	2.9%	20.6%	2.9%	2.9%	0.0%	0.0%	2.9%	52.9%	0.0%	0.0%
4. Secretarial, Clerical	#	77	67	25			2	21		2			1	55	2	
	%	100.0%	87.0%	32.5%	0.0%	0.0%	2.6%	27.3%	0.0%	2.6%	0.0%	0.0%	1.3%	71.4%	2.6%	0.0%
5. Technical, Paraprofessional	#	39	27	11	2			5	2		1	1	2	22	1	
	%	100.0%	69.2%	28.2%	5.1%	0.0%	0.0%	12.8%	5.1%	0.0%	2.6%	2.6%	5.1%	56.4%	2.6%	0.0%
6. Skilled Craft	#	7	0	3			2				1			7	1	
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7. Service Maintenance	#	35	0	9			9							26	2	
	%	100.0%	0.0%	25.7%	0.0%	0.0%	25.7%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	74.3%	5.7%	0.0%
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YVCC v. SBCTC Avg. Diversity





Technology Changes

- New Special Unpaid Leave Reporting
- New Insurance Coverage Reporting
- Settlement of Mader Class Action (Insuracne Case)
- Preparing for CTCLink
- Training of Personnel for Technology Changes

COMPOSITION Asses

Title IX Activities and Investigations

Prevention:

- Campus Clarity & Lawroom Trainings
- President's Summit on Sexual Harassment & Sexual Assault
- State Mandated Surveys

Investigation & Adjudication:

Investigations include:

- Harassment
- Stalking
- Cyber-Stalking
- Assault
- Sexual Assault

Adjudication includes:

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Projects In Progress

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Title IX Training

Automation of Timesheets for
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Projects In Progress

Department Reorganizations

Revision to Fair Labor Standards Act

Collective Bargaining Agreement
Schedule

APPENDIX B –FULL TIME FACULTY COMPENSATION – SEE ALSO ARTICLE 10

B.1 - Faculty Salary Range: Effective July 1, 2015, the salary scale for full-time faculty shall be increased by one and eight-tenths percent (1.8%), which shall be distributed as an equal dollar amount of one-thousand-fifty-six dollars per year (\$1,056) for all full-time academic employees.

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**Effective 7/1/13
Salary Schedule**

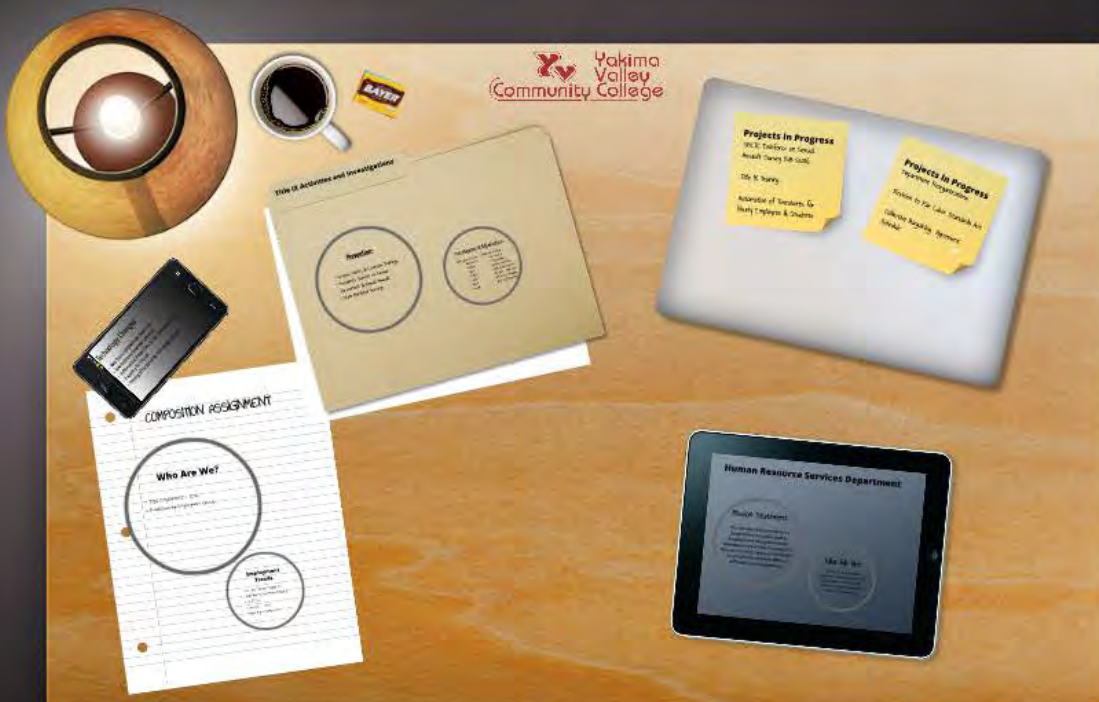
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**Effective 7/1/16
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Don't Forget!
Board of Trustees Meeting

March 9, 2016 - Wednesday

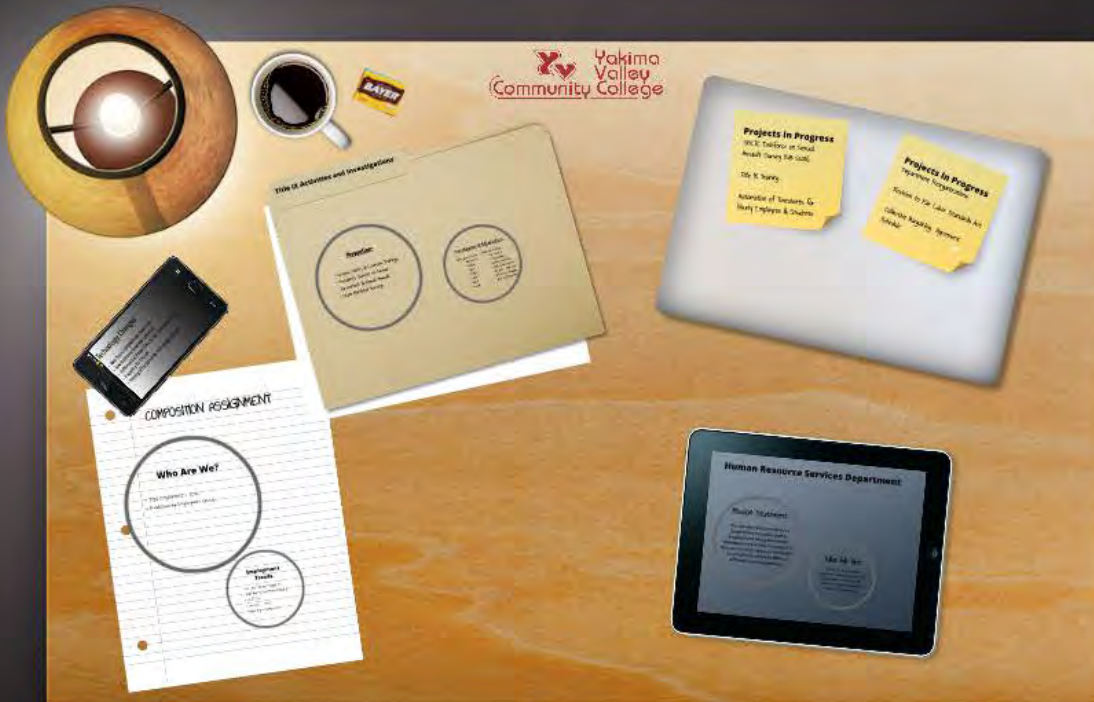
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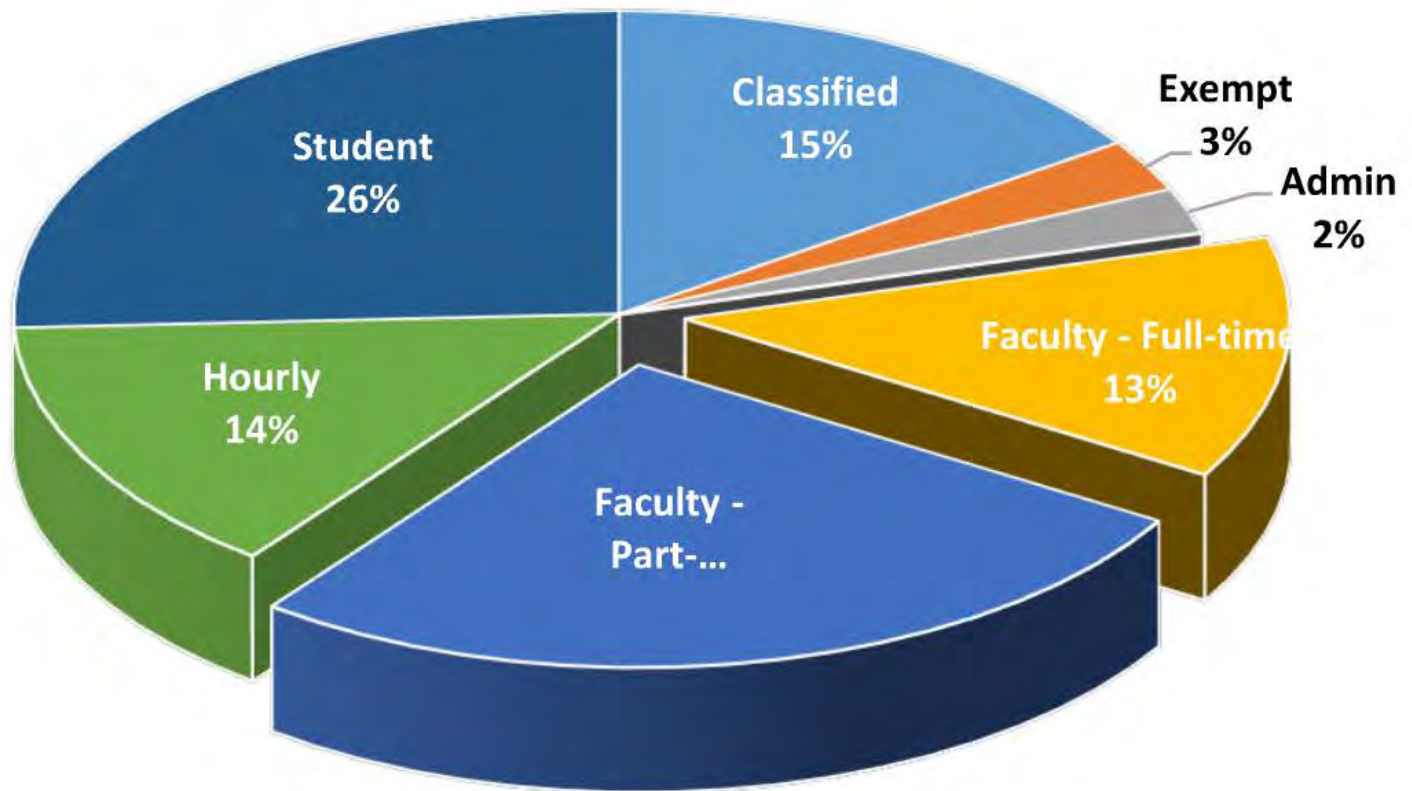
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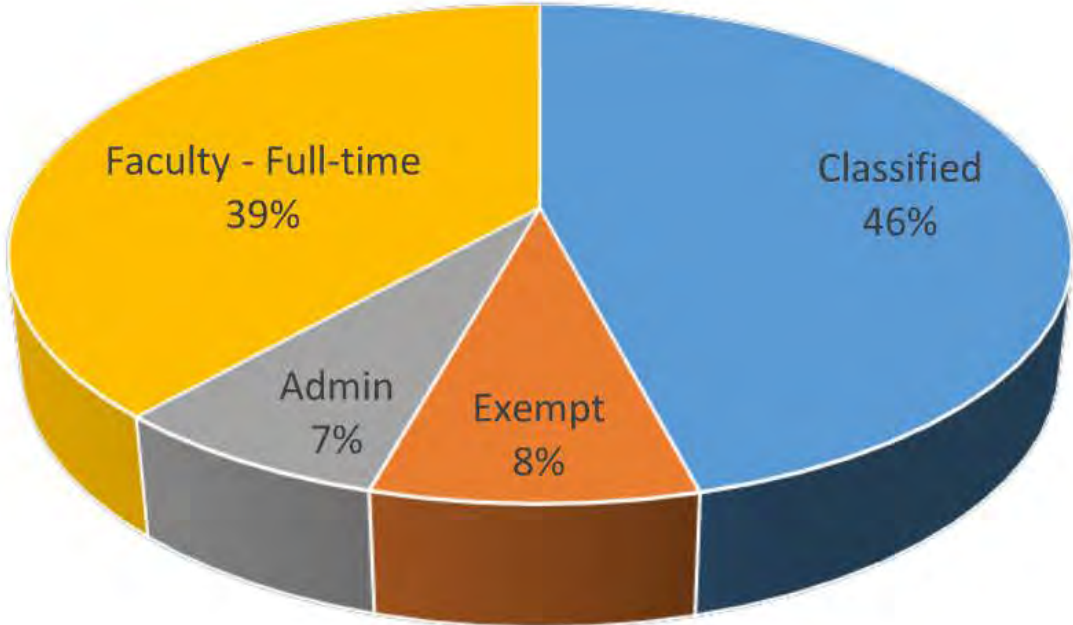
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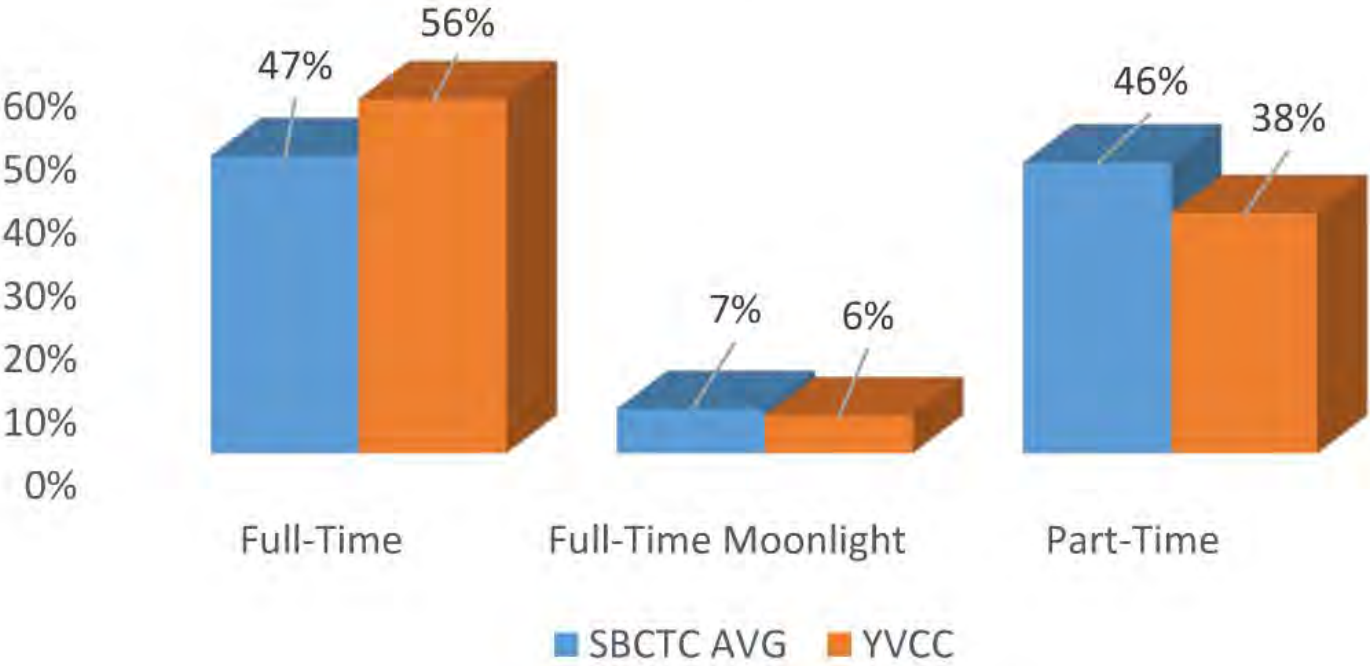


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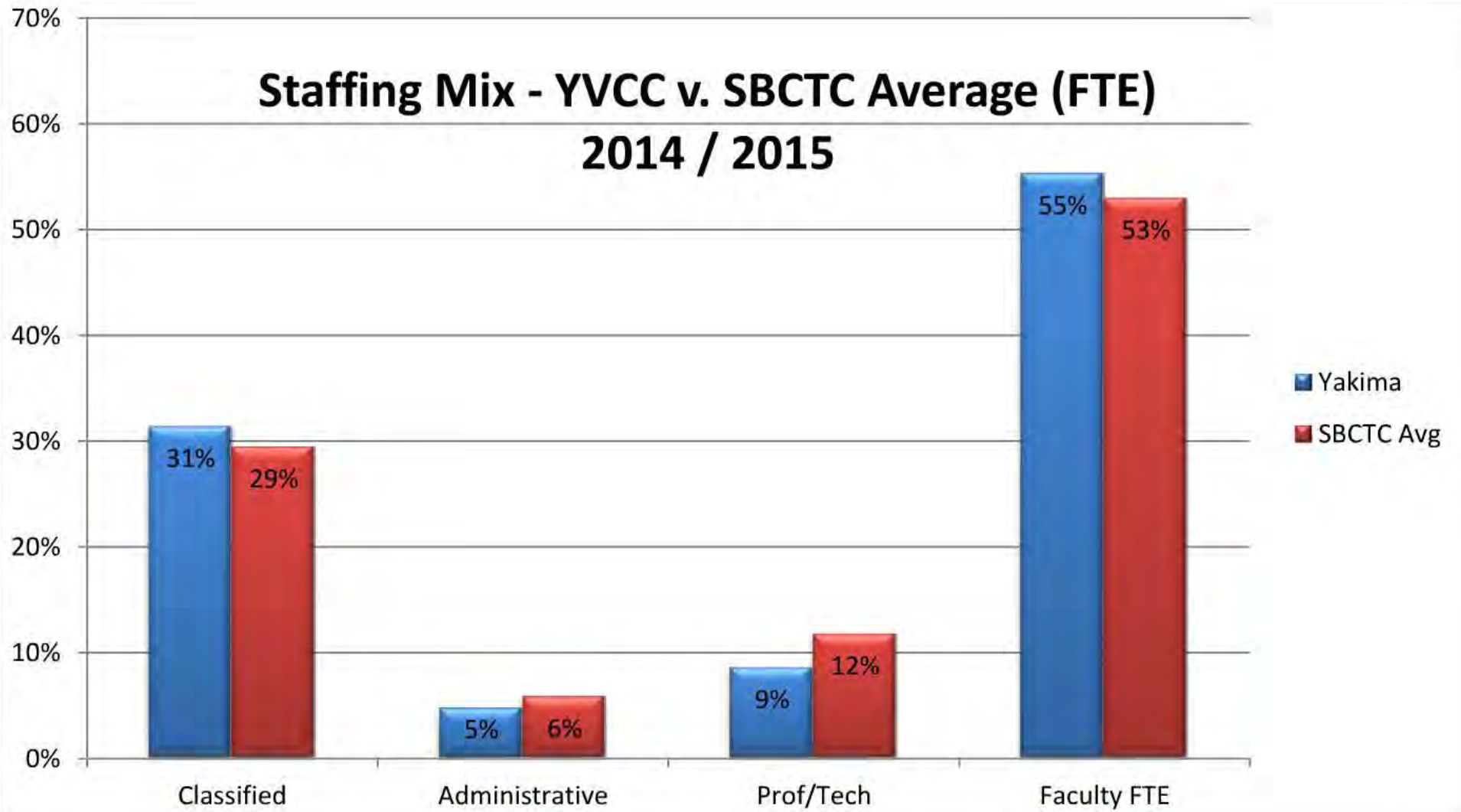
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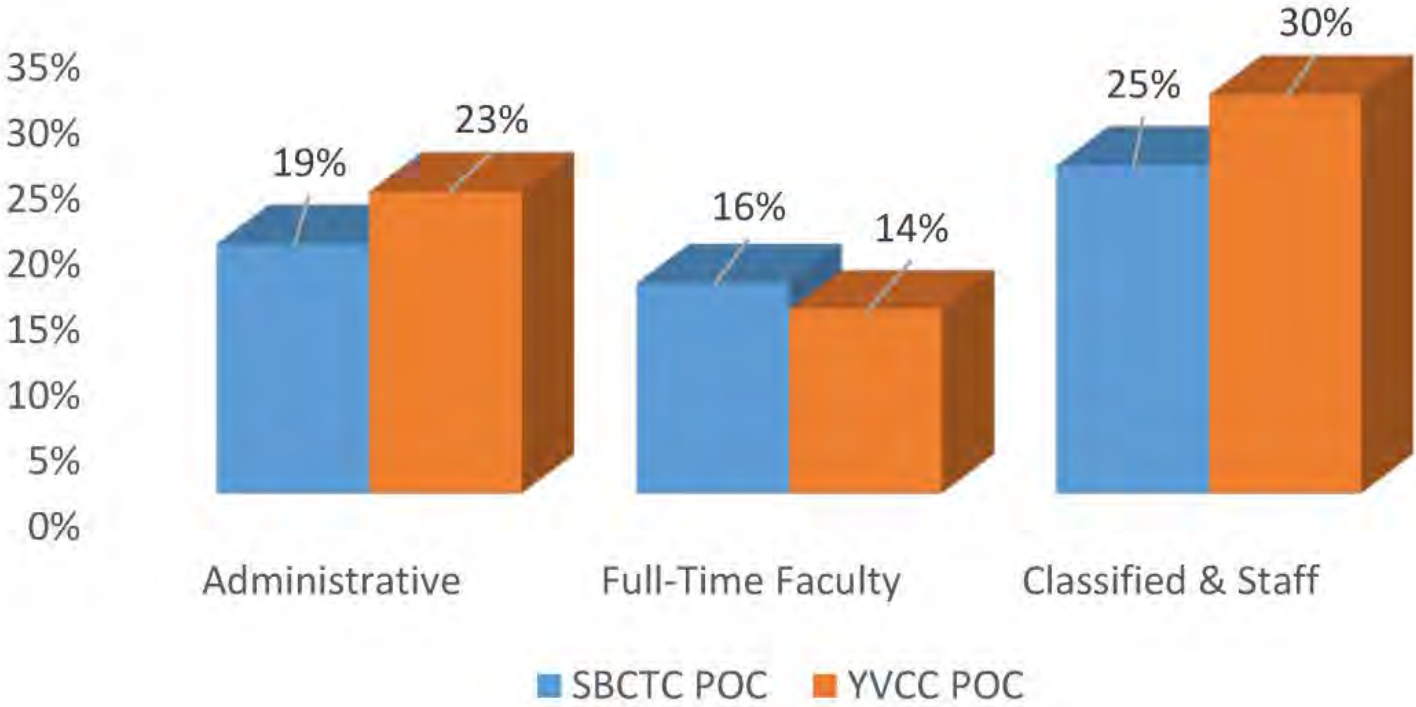




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COMPOSITION Asses

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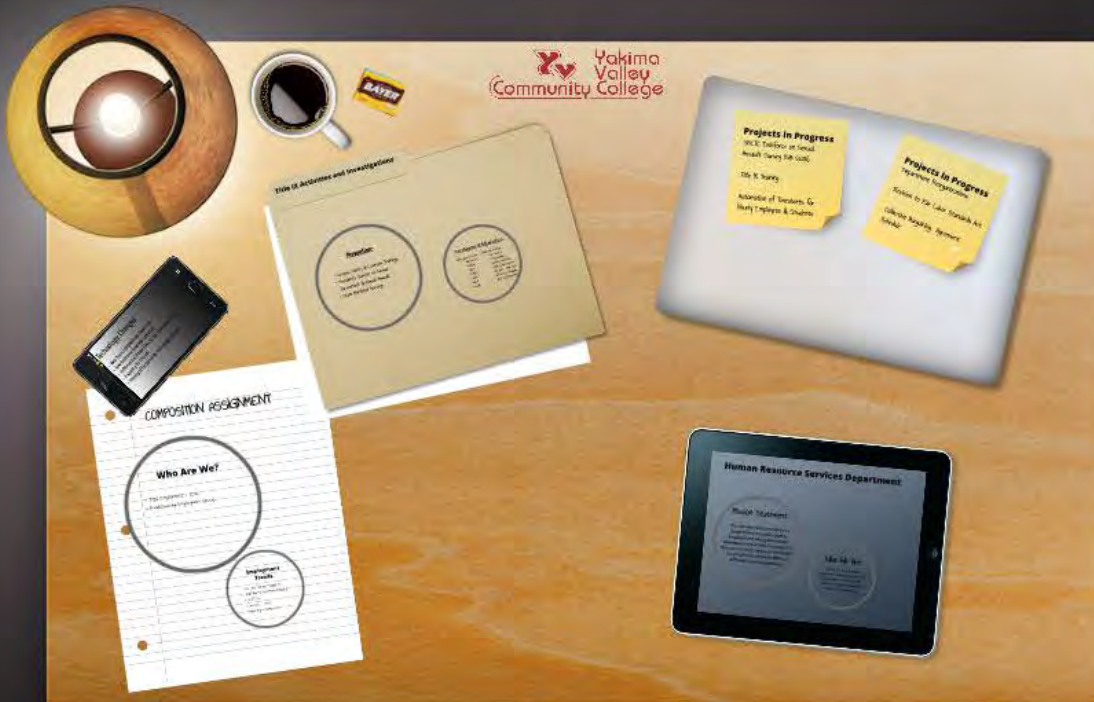
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