

**AGENDA**

SPECIAL MEETING/STUDY SESSION  
BOARD OF TRUSTEES  
YAKIMA VALLEY COLLEGE

May 18, 2017

3:30 p.m.

M. L. King Room, HUB  
Yakima Campus

- A. 2017-2018 Proposed Operating Budget, *Dr. Linda Kaminski, presenter*
- B. 2017-2018 Proposed Student Residence Center Budget, *Mr. Brady Mugleston, presenter*
- C. 2017-2018 Proposed S&A Budget, *Ms. Caitlin Goodwill, presenter*

**AGENDA**

REGULAR MEETING  
BOARD OF TRUSTEES  
YAKIMA VALLEY COLLEGE

May 18, 2017

4:30 p.m.

M.L. King Jr. Room  
Hopf Union Building, Yakima Campus

- A. Roll Call
  - Introduction of Guests and New Employees, *Mr. Mark Rogstad, presenter*
- B. Proposed Changes to the Agenda
- C. Approval of Minutes: Special and Regular Meetings of April 13, 2017

D. Action Items

- 1) Election of Board Vice Chair for 2017-18, *Chair Patricia Whitefoot, presenter*
- 2) State Certificate of Participation Financing (COP) for West Campus Expansion, *Dr. Teresa Rich, presenter*

E. Communications

F. Reports

1. Board of Trustees — *Ms. Patricia Whitefoot, Chair*
2. Students — *Elizabeth Stavros, President of ASYVC*  
*Ubaldo Pena, President of GSC – Written Report Only*
3. Classified Staff — *Ms. Cathy VanWinsen, WPEA Representative*
4. Professional Staff – No Report
5. Faculty — *Mr. Tom Mount, AFT-Y Yakima President*
6. Vice President for Administrative Services — *Dr. Teresa Rich*
7. Vice President for Instruction and Student Services — Not Present
8. President — *Dr. Linda Kaminski*  
*Community Relations Report – Mr. Jay Frank*  
*Human Resource Activity Report – Mr. Mark Rogstad*

G. Call to the Public

The public is welcome to make comments on issues not on the agenda after being recognized by the chair. Trustees may ask questions of the speaker for clarification but generally will not discuss items that are not on the agenda. If appropriate, they may refer the subject to college staff for research or request an item be placed on a subsequent agenda.

H. Date of Next Meeting— The next Regular meeting will be Thursday, June 8<sup>th</sup>, 2017 in the M.L. King Jr. Room, Hopf Union Building, Yakima Campus

I. Executive Session –

1. An Executive Session may be called for any reason allowed under the Open Public Meetings Act (RCW 42.30)
2. Announcement of time Executive Session will conclude

J. Action Items, if any, that may be necessary to be taken as a result of matters considered in Executive Session

K. Adjournment

## MINUTES

### SPECIAL MEETING/STUDY SESSION YAKIMA VALLEY COLLEGE BOARD OF TRUSTEES

May 18, 2017, 3:30 p.m.  
M. L. King Room, HUB  
Yakima Campus

The special meeting was called to order by Chair Patricia Whitefoot at 3:30 p.m. in the M.L. King Room of the Hopf Union Building on the Yakima Campus. Trustees present were Chair Patricia Whitefoot, Trustee Patrick Baldoz, Trustee Sara Cate and Trustee Robert Ozuna. Trustee Rosalinda Mendoza joined the meeting at 3:35 p.m.

#### A. **2017-2018 Proposed Operating Budget**

Dr. Linda Kaminski reported that the legislature has yet to approve a budget. The expectation is that they will approve a budget sometime in late June. However, it may be necessary to come to the board at the June board meeting for spending authority. She presented on the State, SBCTC, and YVC budget cycles. She discussed YVC's budget planning process and the series of budget meetings conducted for students, faculty and staff. A copy of the budget presentation is filed with these minutes in the President's Office.

#### B. **2017-2018 Proposed Student Residence Center Budget**

Mr. Brady Mugleston reviewed the proposed Student Residence Center (SRC) budget. Mr. Mugleston explained the need for capital expenditures to complete needed updates. Mr. Mugleston indicated that, at the June meeting, the Board of Trustees will be asked to approve the budget. A copy of the budget presentation is filed with these minutes in the President's office.

#### C. **2017-2018 Proposed S&A Budget**

Ms. Caitlin Goodwill, Student Life Coordinator presented the 2017-18 proposed S&A budget. She presented an overview of the S&A budget process and discussed the 2017-18 proposed budget. Ms. Goodwill indicated that, at the June meeting, the Board of Trustees will be asked to approve the budget. A copy of the presentation is filed with these minutes in the President's office.

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**MINUTES**

REGULAR MEETING  
YAKIMA VALLEY COLLEGE  
BOARD OF TRUSTEES  
May 18, 2017, 4:30 p.m.  
M.L. King Jr. Room  
Hopf Union Building, Yakima Campus

Chair Patricia Whitefoot called the regular meeting of the Board of Trustees to order at 4:30 p.m. Chair Whitefoot was excused from the meeting at 5:06 p.m. and Vice Chair Rosalinda Mendoza oversaw the remainder of the meeting.

**A. Roll Call and Introduction of Guests and New Employees**

Board of Trustees Present

Mr. Patrick Baldoz

Dr. Sara Cate

Ms. Rosalinda Mendoza, Vice Chair

Mr. Robert Ozuna

Ms. Patricia Whitefoot, Chair

Others Present

YVC Students

YVC Staff and Faculty

Dr. Linda Kaminski, Secretary

**Introduction of Guests and New Employees,**

President Kaminski introduced Ms. Kylie Ergeson one of YVC's nominees for the All-USA Community College Academic Team Competition. Human Resource Director, Mr. Mark Rogstad, introduced Ms. Rebecca Cort, Financial Specialist 1 Workforce Education; Ms. Stacy DeBlasio, Workfirst Coordinator Basic Skills; Ms. Carol Mosebar, Program Assistant Financial Aid; Mr. Jade Deyo, Fiscal Technician 3 Administrative Services; Ms. Stephanie Garcia, Program Assistant Financial Aid; and Ms. Monserrat Vargas, Coordinator Special Funding Financial Aid.

**B. Proposed Changes to the Agenda.** There were no changes to the agenda.

**C. Approval of Minutes:** Trustee Ozuna moved that the minutes of the Special and Regular Meetings of April 13, 2017, be approved as submitted. The motion was seconded by Trustee Baldoz and passed unanimously.

**D. Action Items**

**1) Election of Board Vice Chair for 2017-18.**

Chair Patricia Whitefoot stated that Article IV of the Board of Trustees' Constitution governs officers of the Board of Trustees. As provided in Section B of Article IV, Vice Chair Rosalinda Mendoza will assume the chair position on July 1, 2017. The Board needs to elect a new vice chair to assume that office and, subsequently, the chair position on July 1, 2018. The two remaining board offices are ex officio positions. Article IV states, "The Secretary and Treasurer will be the President and Vice President for Administrative Services of the college, respectively, as ex officio with no voting privileges." Trustee Baldoz nominated Trustee Ozuna for the position of Vice Chair for 2017-2018. There being no other nominations, Chair Whitefoot closed the nominations and called for the vote.

**MOTION 17-05-01:** Trustee Baldoz moved that Trustee Robert Ozuna be elected Vice Chair for July 1, 2017 through June 30, 2018. The motion was seconded by Trustee Mendoza and passed with Trustee Ozuna abstaining.

**2) State Certificate of Participation Financing (COP) for West Campus Expansion.**

Dr. Teresa Rich stated that in March 2017, the college purchased a 3.91-acre parcel with three buildings located at 1606, 1608, and 1704 West Nob Hill Blvd with a total square footage of 42,846 with a total developed potential of up to 50,000 square feet. Currently the buildings are in need of renovation to bring them up to the instructional and building standards that are consistent for all YVC campus facilities. The project, when complete will add approximately 30,000 square feet of unique programmatic instructional space, 15,000 square feet of meeting and conference space and 5,000 square feet of collaborative learning.

**MOTION 17-05-02:** Trustee Baldoz moved that the Board of Trustees adopt a motion to approve authorizing the college to borrow up to \$23,000,000 through the State Treasurer COP program to renovate the buildings located within the West Campus Expansion. Trustee Mendoza seconded the motion. Trustee Mendoza indicated that she was under the impression that the college had the money for the renovations. Dr. Rich indicated that the reserve would be depleted if the college used those funds for the renovation and that the State COP program allows the college to borrow at a low interest rate and pay it back over 20 years. Dr. Kaminski added that the loan could be thought of as a line of credit, once the final plans and cost have been determined the college would only borrow up to that amount but not exceed the \$23,000,000. Dr. Rich stated that our college is the only college in our system that does not have any debt and the loan would allow the college to complete the renovations sooner rather than later. If reserve funds were used, the renovations would have to be done in stages. The State COP program approval process takes time and even if our request was approved, funds would not be available for use until July 2018. Trustee Mendoza inquired about how the amount of the loan was determined. Dr. Rich indicated that the amount was based on an average construction cost per square foot. Dr. Kaminski stated that plans for the space would be on the agenda at the Board's August retreat. Trustee Ozuna and Mendoza requested that plans and budget come back to the Board for final approval prior to construction taking place. The motion was amended; Trustee Baldoz moved that the Board of Trustees adopt a motion to approve authorizing the college to borrow up to \$23,000,000 through the State Treasurer COP program to renovate the buildings located within the West Campus Expansion with a report to the Board for final budget approval before construction moves forward. Trustee Mendoza seconded the motion. There was no further discussion and the motion passed unanimously.

E. **Communications:** There were no communications

F. **Reports**

1. **Board of Trustees** — Chair Whitefoot shared that while she was visiting the Highline CC for a conference she met some students from YVC and she was impressed with their leadership. Trustee Baldoz will be attending the ACT Spring Conference and will deliver the Board's proxy votes.

2. **Students** — Elizabeth Stavros, President of ASYVC, introduced Ms. Jasmin James. Ms. James shared about her experiences at YVC and her future goals. Ms. Stavros shared about past events and upcoming events.

Ubaldo Pena, President of GSC – Not in attendance, written report only

3. **Classified Staff** — Not in attendance

4. **Professional Staff** – Not in attendance

5. **Faculty** — Not in attendance

6. **Vice President for Administrative Services.** Dr. Teresa Rich provided the Board with a copy of the monthly YVC Fiscal Report. Dr. Rich gave an update on the Grandview Campus Entrance projects; bid opening on June 7<sup>th</sup>, notice to proceed on June 28<sup>th</sup>, substantial completion by September 27<sup>th</sup>, and Final completion by October 24<sup>th</sup>. She shared that today the Palmer Martin building was awarded Leadership in Energy and Environmental Design (LEED) Gold status for resource efficiency. The state only requires buildings to earn Silver status and YVC is proud that Palmer Martin was awarded Gold. Dr. Rich gave an update on the Campus Signage project.

7. **Vice President for Instruction and Student Services** - Not in attendance

8. **President**

**Community Relations Report.** Mr. Jay Frank, Director of Community Relations, provided the Board with an updated calendar of events and discussed several upcoming events. A complete listing of all upcoming events can be found at;

<http://www.yvcc.edu/about/community-relations/Pages/Home.aspx>

**Human Resource Activity Report.** Mr. Mark Rogstad, Director of Human Resource Services, relayed to the Board that there are currently 23 open positions at the college. Recently Ms. Marcia Somer was hired as the new Grandview Dean. She will begin on June 1<sup>st</sup>. Mr. Rogstad shared that contingency plans are being discussed should the legislature not adopt a budget.

**President's Report.** 1) President Kaminski provided the Board with updated FTE Allocation and Census Reports. 2) She gave the Board a copy of a letter from SBCTC approving YVC's application to offer a Bachelor of Applied Science in Teacher Education. 3) Dr. Kaminski handed out an update on the VMware Server Software Conversion. 4) She provided the Board with copies of an article regarding YVC Financial Aid workshops. 5) She provided the Board with donation letters and invitations to pinning ceremonies.

G. **Call to the Public.** No one present indicated a desire to address the Board.

*The facilities for this meeting are free of mobility barriers. Interpreters for deaf individuals and taped information for blind individuals will be provided upon request when adequate notice is given.*

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- H. **Date of Next Meeting.** The next Regular meeting will be Thursday, June 8<sup>th</sup>, 2017 in the M.L. King Jr. Room, Hopf Union Building, Yakima Campus
  - I. **Executive Session.** No executive session was called.
  - J. **Action Items.** N/A
  - K. **Adjournment.** The meeting was adjourned at 5:27 p.m.

PATRICIA WHITEFOOT

LINDA KAMINSKI

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Patricia Whitefoot, Chair

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Attest: Linda J. Kaminski, Secretary



BOARD OF TRUSTEES MEETING

2017

ACTION ITEM

- Regular Meeting
- Special Meeting

Requested by: Patricia Whitefoot  
 Presented by: Patricia Whitefoot  
 Motion No.: 17-05-01  
 Citation(s): *Article IV, Board of Trustees' Constitution*

SUBJECT:

Election of Board Vice Chair for 2017-2018

BRIEF:

Article IV of the Board of Trustees' Constitution governs officers of the Board of Trustees. As provided in Section B of Article IV, Vice Chair Rosalinda Mendoza will assume the chair position on July 1, 2017. The Board needs to elect a new vice chair to assume that office and, subsequently, the chair position on July 1, 2018.

The two remaining board offices are ex officio positions. Article IV states, "The Secretary and Treasurer will be the President and Vice President for Administrative Services of the college, respectively, as ex officio with no voting privileges."

RECOMMENDATION:

That the Board of Trustees nominate and elect a vice chair to assume office July 1, 2017.

MOTION: \_\_\_\_\_

SECOND: \_\_\_\_\_

VOTE: Ayes \_\_\_\_\_  
 Nays \_\_\_\_\_  
 Abstentions \_\_\_\_\_  
 Carried \_\_\_\_\_  
 Defeated \_\_\_\_\_





BOARD OF TRUSTEES MEETING

May 18, 2017

ACTION ITEM

- Regular Meeting
- Special Meeting

Requested by: Dr. Teresa Rich  
 Presented by: Dr. Teresa Rich  
 Motion No.: 17-05-02  
 Citation(s): *RCW 28B.50.140(5) Board of Trustees Powers and Duties*

SUBJECT:

State Certificate of Participation Financing (COP) for West Campus Expansion.

BRIEF:

In March 2017, the college purchased a 3.91-acre parcel with three buildings located at 1606, 1608, and 1704 West Nob Hill Blvd with a total square footage of 42,846 with a total developed potential of up to 50,000 square feet.

Currently the buildings are in need of renovation to bring them up to the instructional and building standards that are consistent for all YVC campus facilities.

The project, when complete will add approximately 30,000 square feet of unique programmatic instructional space, 15,000 square feet of meeting and conference space and 5,000 square feet of collaborative learning.

RECOMMENDATION:

That the Board of Trustees adopt a motion to approve authorizing the college to borrow up to \$23,000,000 through the State Treasurer COP program to renovate the buildings located within the West Campus Expansion.

MOTION: \_\_\_\_\_

SECOND: \_\_\_\_\_

VOTE: Ayes \_\_\_\_\_  
 Nays \_\_\_\_\_  
 Abstentions \_\_\_\_\_  
 Carried \_\_\_\_\_  
 Defeated \_\_\_\_\_

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**ASYVC Board of Trustees Report  
May 18, 2017 4:30pm MLK Room**

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**Past events:**

**April 19-20: Commencement Fair**

ASYVC Student Government helped host the Commencement Fair. Students came to get information about graduation, check their name spelling, and order their caps and gowns.

**April 20: Earth Fest**

ASYVC Student Government and faculty put on the first annual Earth Fest. This included numerous tables with educational information, a game of bingo, and a raffle.

**April 26: Tie Dye Day**

ASYVC Student Government provided students with tie dye. Students brought their own articles of clothing: socks, hats, shirts, or pants. The items student dyed were worn on National Tie-Dye Day, May 1<sup>st</sup>.

**May 4: Stepping Stones**

ASYVC Student Government and Business Club hosted the final educational session of the Stepping Stones series.

**May 12: Black-out Dodge Ball**

ASYVC Student Government hosted a game of dodge ball. Students signed up to play against other teams.

**May 15: Introduction of ASYVC Student Government**

ASYVC Student Government presented the new executive board to Senate.

**May 16 -17: Transgender Awareness Day**

ASYVC Student Government, YVC Gaming Club, and Business Club hosted a two-day event for Transgender Awareness. On May 16, a panel was in the HUB. On the panel were several community members as well as students. On May 17, Dr. Luca Lewis, Vice President for Student Services, Whatcom Community College, presented the keynote address.

**Upcoming events:**

**May 24: Spring Fling**

ASYVC Student Government and clubs will host the annual Spring Fling event in the Clock Tower Courtyard. The event will feature a caricature artist, DJ, food, giant games, and more!

**May 31: End of the Year Awards**

ASYVC Student Government will host the End of the Year Awards to honor our exceptional student athletes, students, faculty, and Staff of the 2016-2017 academic year.

**June 2: Students of Color Achievement Celebration**

ASYVC Student Government, M.E.Ch.A., and Diversity Series will host the Students of Color Achievement Celebration. A multi-cultural ceremony to encompass all cultures represented here at YVC followed by a dance. The ceremony and dance are going to be held in the YVC gym.

**ASYVC Student Life Mission Statement**

To provide a broad-based program dedicated to enhancing students' cultural, intellectual, social, recreational, wellness, community service, and leadership skills.

Introduction of 2017-18 Officers

President: Nick Mejia  
Vice President: Leah Shenyer  
Secretary: Ubaldo Pena  
Programmer: Itzel Justo  
Ambassador: TBD

Events:

- Health and Wellness Week, April 10-13
  - Life Options, April 10
    - Students learned about Sexual Health
  - Nutrition Presentation and Zumba April, 11
  - Safety and Security April, 12
    - Students learned about personal safety
  - V-Fest April, 13
    - Presentation about mental health, sexual assault, and domestic violence was provided to students through a video presentation.
- Elections, April 25
  - Students voted for the GSC President and Vice President
  - Students voted for staff and faculty of the year
- Cinco de Mayo, May 4
  - Students made Piñatas
  - GSC handed out Paletas

Future Events

- Mother's Day Appreciation Essay, May 9
- Spring Fling, May 18

# YVC FISCAL REPORT

July 1, 2016 through April 30, 2017

Core Themes: Community, Access & Success

**2016-17 Board Approved Budget** **30,965,815.00**  
Adjustments already reported 961,994

## Adjustments to Operations

**Total Adjustments This Quarter** **-**

**Revised Budget** **\$31,927,809**

## Expenditures through April 30, 2017

<b>Program</b>	<b>Budget</b>	<b>Expenditures</b>	<b>Available Balance</b>	<b>% of Budget Remaining</b>
Instruction	\$16,270,664	\$11,591,945	\$4,678,719	29%
Primary Support	793,775	610,210	183,565	23%
Library and Media	801,498	590,707	210,791	26%
Student Services	3,116,745	2,109,271	1,007,474	32%
Institutional Support	5,657,146	4,338,520	1,318,626	23%
Plant Operations*	5,287,981	4,451,832	836,149	16%
<b>Total</b>	<b>\$31,927,809</b>	<b>\$23,692,486</b>	<b>\$8,235,323</b>	<b>26%</b>

\*Includes Shift to Capital

Misael Lopez 1/04/17



## Events Calendar

May 18, 2017-June 8, 2017

Prepared for the Board of Trustees

### Larson Gallery

#### Department of Visual Arts (DoVA)

May 2-27, 2017

The Larson Gallery presents the annual *Department of Visual Arts Exhibit*, featuring the work of YVC faculty and students. An opening reception will be held May 2, 2017 at 5:00pm. For more information: 574.4875 or [www.larsongallery.org](http://www.larsongallery.org).

#### 18<sup>th</sup> Annual Tour of Homes

May 20, 2017

Following what has become a popular, beautiful and educational tradition, Larson Gallery Guild once again invites you to "Living with Art," the 18th annual Tour of Artists' Homes and Studios. The tour will take place from 10:00am to 4:00pm and will feature five homes/studios of artists and one home of a prolific art collector. For more information: 574.4875 or [www.larsongallery.org](http://www.larsongallery.org).

### Other Items of Interest

#### Spring Production of *The Taming of the Shrew*

June 1-3, 2017 at 7:30pm; and June 4, 2017 at 2:00pm • Kendall Hall, Building 12, Auditorium

YVC Playmasters will presents William Shakespeare's comedy *The Taming of the Shrew*. *The Taming of the Shrew* is believed to have been written between 1590 and 1592. The main plot depicts the courtship of Petruchio and Katherine, the headstrong, obdurate shrew. Initially, Katherine is an unwilling participant in the relationship, but Petruchio attempts to temper and "Tame" her with various tactics and torments. YVC Playmasters is excited to give this classic battle of the sexes comedy a more modern twist by setting it in the late 1940's just after the end of World War II. Tickets can be purchased in advance online at the special internet price of \$7.00 at: <http://YVCTaming.brownpapertickets.com>. Tickets sold at the box office before the performance are \$10.00, cash or check only. For more information contact Ray Pritchard at [rpritchard@yvcc.edu](mailto:rpritchard@yvcc.edu) / 509.834.4554.

#### Commencement

June 15, 2017 • 7:00pm • Yakima Valley SunDome

YVC celebrates our 88<sup>th</sup> Commencement Ceremony. Join us to honor the class of 2017. Reception to follow. For more information: [www.yvcc.edu/commencement](http://www.yvcc.edu/commencement).

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Please reference the ASYVC and GSC student reports for additional student activities. Additional information can be found on YVC's college calendar at <http://www.yvcc.edu/calendar>

**Activity Report  
April 2017**

<b>NEW HIRES:</b>			
<b>Name</b>	<b>Position Title</b>	<b>Start Date</b>	<b>Division/Department</b>
Carol Mosebar	Program Assistant	4/16/2017	Financial Aid
Stephanie Garcia	Program Assistant	5/1/2017	Financial Aid
Monserrat Vargas	Coordinator – Special Funding	5/1/2017	Financial Aid
Abigail Elizondo	Custodian 1	5/16/2017	Grandview Campus
Rebecca Cort	Fiscal Specialist 1	5/16/2017	Workforce Education
Marcia Somer	Dean of Grandview Campus	6/1/2017	Grandview Campus
Senaida Lopez	Coordinator - Academic Success	6/5/2017	Grandview Campus
<b>RESIGNATIONS &amp; RETIREMENTS:</b>			
<b>Name</b>	<b>Position Title</b>	<b>Effective Date</b>	<b>Division/Department</b>
Eugene Gandy Jr.	Custodian 1	4/30/2017	Facility Operations
<b>STAFF VACANCIES</b>			
<b>Position Title</b>	<b>Current Status</b>	<b>Closing Date</b>	<b>Division/Department</b>
<b>ADMINISTRATIVE &amp; EXEMPT PROFESSIONAL:</b>			
Athletic Trainer/ Coordinator – Fitness Center	Scheduling Interviews	Closed	Student Services
Dean – Basic Skills	Screening Applications	Closed	Instruction and Student Services
<b>CLASSIFIED:</b>			
Custodian 1	Accepting Applications	Continuous	Facility Operations
Fiscal Tech 3	Scheduling Interviews	Closed	Administrative
Program Assistant	Scheduling Interviews	Closed	Workforce Education
Secretary Senior	Conducting Reference Checks	Closed	Student Services
<b>FACULTY:</b>			
Economics Instructor	Interviews Scheduled	Closed	Arts and Sciences
Education/ Early Childhood Instructor	Screening Applications	Closed	Workforce Education
Philosophy Instructor	Screening Applications	Closed	Arts and Sciences
Radiologic Sciences Instructor	Accepting Applications	5/26/2017	Workforce Education
Psychology Instructor	Screening Applications	Closed	Arts and Sciences

Sociology Instructor	Screening Applications	Closed	Arts and Sciences
Spanish Language Instructor	Interviews Scheduled	Closed	Arts and Sciences

# President's Activities

April 2017

		Community									Access						Success				
		Network w/ community	Share information	Ed/training needs	Visibility	Contribute to community	Potential donors	Legislative issues	Network w/education	Internal community	Info to prosp students	Create transitions	Scholarship funding	Expand outreach	Expand facilities	Expand learn activities	Student Recognition	Improve stu success	Influence policies, etc.	Data student success	Learn strategies
		A1	A2	A3	A4	A5	A6	A7	A8	A9	B1	B2	B3	B4	B5	B6	C1	C2	C3	C4	C5
<b>Meeting Out of District</b>																					

## Meetings—In College District

4/6	Yakima Rotary Club Meeting	•	•	•	•	•	•					•									
4/7	WACTC Conference Call		•					•	•										•		
4/10	A More Diverse America – Heritage Univ.	•		•	•	•				•			•				•	•			
4/11	Administrative Council Meeting			•						•			•		•		•	•		•	
4/11	YVCC Foundation Board Meeting	•	•				•				•	•					•			•	
4/11*	South Central Workforce Board Meeting	•	•		•	•	•	•				•	•				•		•		
4/13	Yakima Rotary Club Meeting	•	•	•	•	•	•					•									
4/13*	YVC Board of Trustees' Meeting		•														•	•			
4/14	WACTC Conference Call		•					•	•									•			
4/17	All-College Employee Meeting		•								•				•		•			•	
4/18*	Yakima Rotary Club Meeting Make Up	•	•	•	•	•	•					•									
4/20	Yakima Rotary Club Meeting	•	•	•	•	•	•					•									
4/20*	New Vision	•	•		•	•	•	•					•				•		•		
4/21	WACTC Conference Call		•					•	•										•		
4/25	Administrative Council Meeting			•						•			•		•		•	•		•	
4/27	Yakima Rotary Club Meeting	•	•	•	•	•	•					•					•	•		•	
4/28	PDC Retreat	•	•		•					•											

## President's Activities Key

\*Outside Normal Business Hours



## A-Community

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- A-1 Provided opportunity to network with community leaders
- A-2 Provided opportunity to share information about the college
- A-3 Provided opportunity to learn about educational/training needs in the community
- A-4 Provided visibility for college within the local community, state or country
- A-5 Provided opportunity for college to actively contribute to the community
- A-6 Raised awareness for potential donors to contribute to the college
- A-7 Informed legislators about issues that could potentially affect the college
- A-8 Provided opportunity to network with other educational organizations/leaders to promote collaboration and sharing of resources
- A-9 Provided opportunity to discuss issues with college's internal community

## B-Access

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- B-1 Provided opportunity to share information about the college to prospective students
- B-2 Provided opportunity to create effective transitions for students
- B-3 Provided opportunity to cultivate funding for student scholarships
- B-4 Provided opportunity to expand outreach
- B-5 Provided opportunity to expand facilities
- B-6 Provided opportunity to expand learning activities

## C-Success

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- C-1 Provided opportunity to recognize student achievements
- C-2 Provided opportunity to engage others in improving student success
- C-3 Provided opportunity to influence policies, regulations, laws and/or resource allocations that would improve or create barriers to student success
- C-4 Provided data that demonstrate accomplishments and challenges to student success
- C-5 Provided opportunity to learn about strategies from other institutions that have successfully reduced student achievement gaps

# 2017-18 PROPOSED OPERATING BUDGET

Board Study Session  
May 18, 2017



# 2017-18

## STATE & SBCTC BUDGET CYCLE

- **December 14**                      **Governor Inslee Budget**
- **March 21**                              **Senate Budget**
- **March 27**                              **House Budget**
- **April 24**                                **Special Session Began**
- **TBD**                                      **Conference Budget**
- **TBD**                                      **Governor Inslee Signed Budget**
- **TBD**                                      **SBCTC Board Approval**

# 2017-18 YVC BUDGET CYCLE

- **Dec. - Current**                      **Notify Administrative Council and college community as new information is received**
- **Feb. – Apr.**                              **Develop 2017-18 mandated unfunded list**
- **Apr. 11**                                      **Administrative Council budget meeting**
- **May 8 - 15**                                **Present proposed budget to college faculty, staff, and students**
- **May 18**                                      **Present proposed budget at board meeting study session**
- **June 8**                                      **Request budget approval or spending authority at board meeting**

# 2017-18

## SALARY & BENEFIT CHANGES

### SALARY CHANGES

- 2.0% salary increase pending legislative approval

### BENEFIT CHANGES

- Increase in health care rate (\$888 to \$889.50 monthly)
- Changes are to college cost, not employee coverage or employee cost

# 2017-18

## OTHER ALLOCATION NEWS

### TUITION CHANGES

- House: No tuition increase
- Senate: Tuition may increase 2.2% in 2018 and 2% in 2019

### PROVISO PROGRAM – TARGETED CHANGES

- No Changes

# UNFUNDED MANDATES

Dues/Subscriptions/Fees	1,600
Goods & Services	18,377
License/Software	88,781
Professional Development/Travel	2,900
Program Accreditation	6,100
<b>Grand Total</b>	<b>117,758</b>

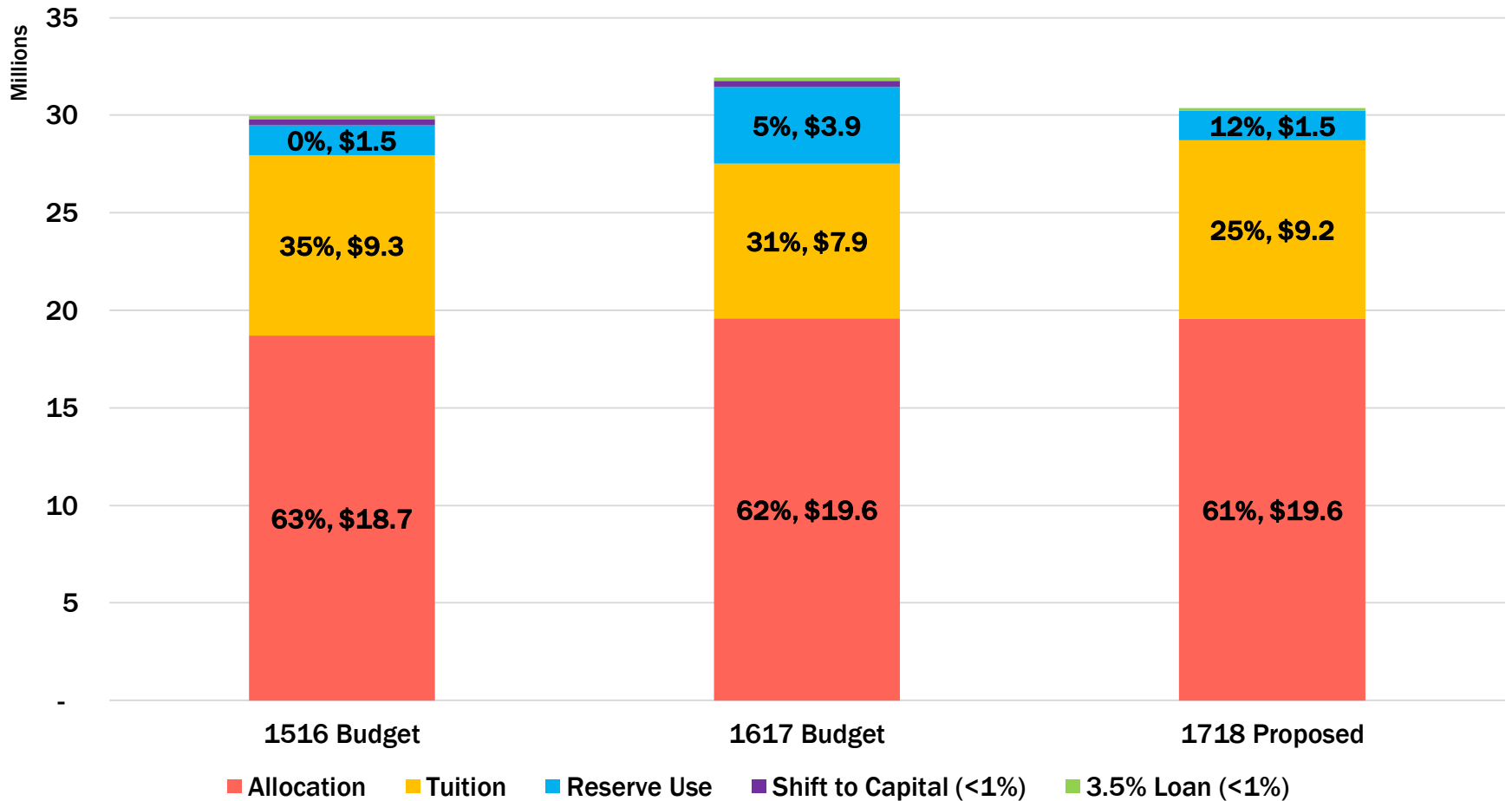
# 2017-18 PROPOSED OPERATING BUDGET ESTIMATED RESOURCES

	<b>1516 Budget</b>	<b>1617 Budget</b>	<b>1718 Proposed</b>
<b>Allocation</b>	18,701,667	19,586,917	19,556,980
<b>3.5% Loan</b>	158,000	158,000	158,000
<b>Tuition</b>	9,256,000	7,927,711	9,164,843
<b>Total Funding</b>	<b>28,115,667</b>	<b>27,672,628</b>	<b>28,879,823</b>
<b>Total Expense</b>	<b>29,955,831</b>	<b>31,927,809</b>	<b>30,372,161</b>
<b>Shift to Capital</b>	319,000	319,000	
<b>Reserve Use</b>	1,521,164	3,936,181	1,492,338



# 2017-18 PROPOSED OPERATING BUDGET

## THREE-YEAR COMPARISON OF OPERATING RESOURCES

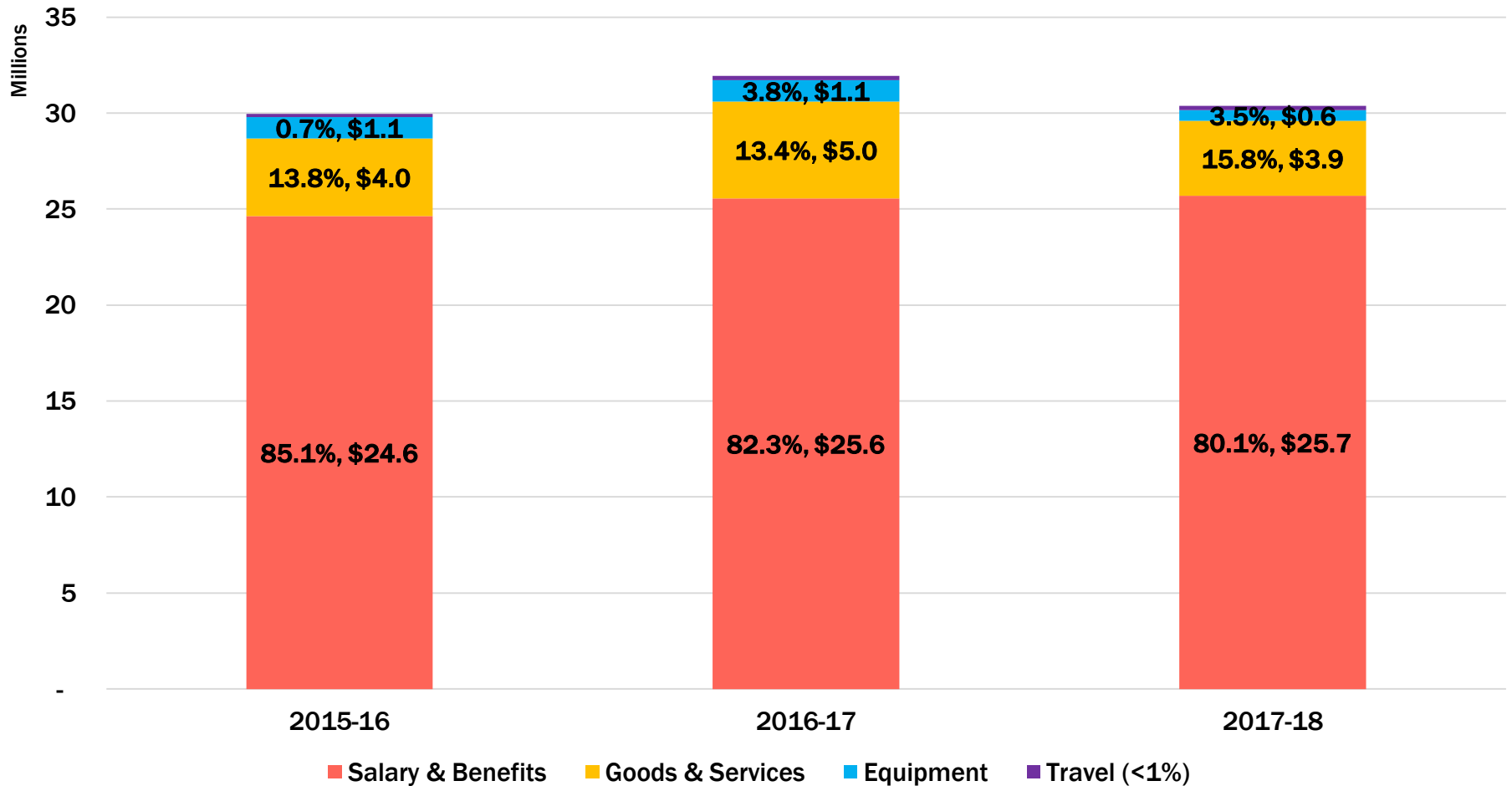


# 2017-18 PROPOSED OPERATING BUDGET EXPENSE BY OBJECT

Object	2015-16	2016-17	2017-18
<b>Salary &amp; Benefits</b>	24,644,171	25,561,735	25,689,169
<b>Goods &amp; Services</b>	4,018,061	5,030,835	3,896,155
<b>Travel</b>	163,297	204,937	206,837
<b>Equipment</b>	1,130,302	1,130,302	580,000
<b>Total</b>	<b>29,955,831</b>	<b>31,927,809</b>	<b>30,372,161</b>

# 2017-18 PROPOSED OPERATING BUDGET

## THREE-YEAR COMPARISON OF OPERATING EXPENSE BY OBJECT



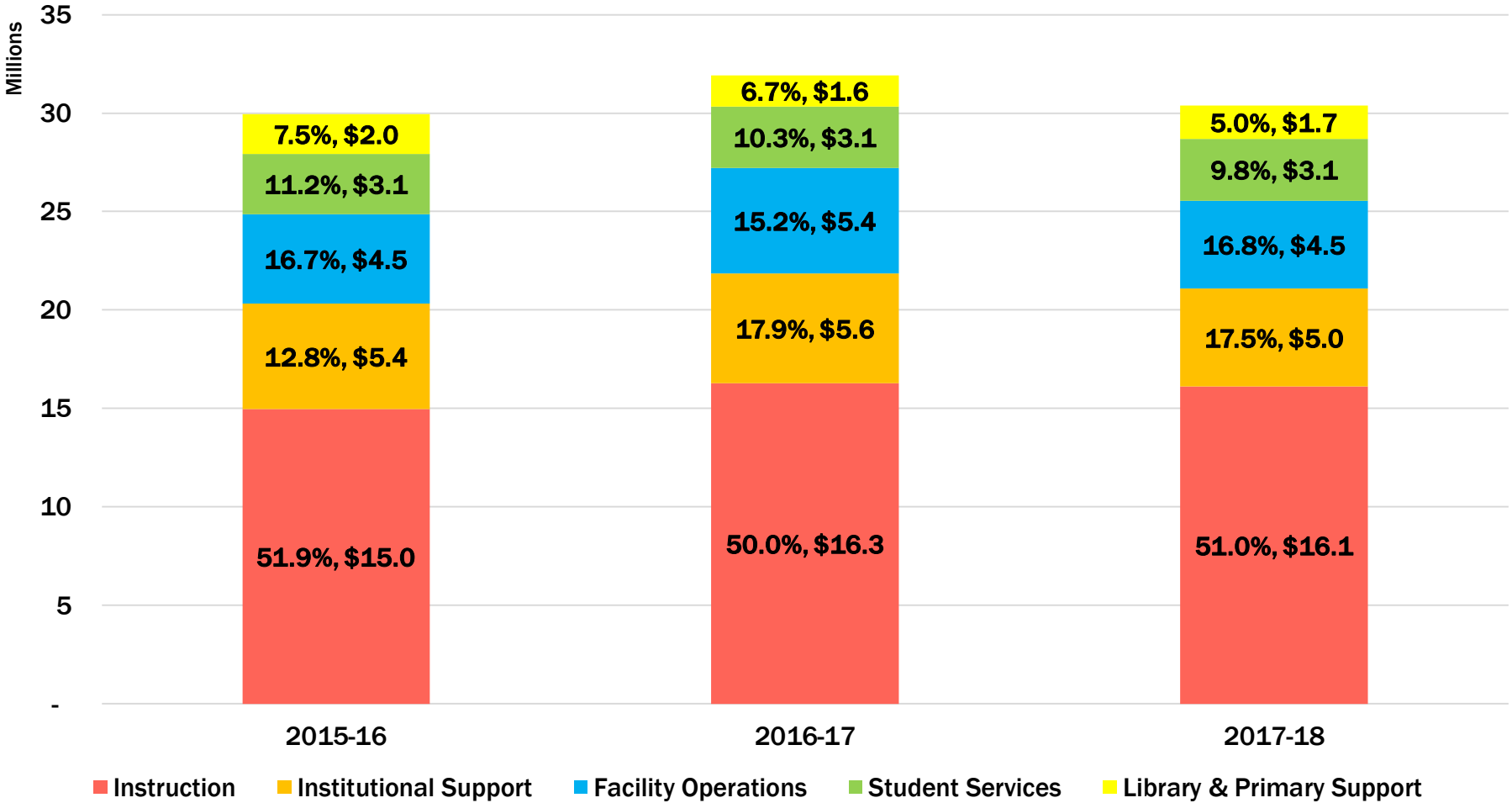
# 2017-18 PROPOSED OPERATING BUDGET

## OPERATING EXPENSE BY PROGRAM

<b>Program</b>	<b>2015-16</b>	<b>2016-17</b>	<b>2017-18</b>
<b>Instruction</b>	14,960,213	16,270,664	16,103,212
<b>Library &amp; Primary Support</b>	2,000,293	1,595,273	1,669,293
<b>Student Services</b>	3,076,880	3,116,745	3,145,501
<b>Institutional Support</b>	5,360,193	5,580,236	4,978,231
<b>Facility Operations</b>	4,538,252	5,364,891	4,475,924
<b>Total</b>	<b>29,935,831</b>	<b>31,927,809</b>	<b>30,372,161</b>

# 2017-18 PROPOSED OPERATING BUDGET

## THREE-YEAR COMPARISON OF OPERATING EXPENSE BY PROGRAM



**COMMENTS OR QUESTIONS?**

# **PROPOSED STUDENT RESIDENCE CENTER BUDGET**

**2017-18**

**CORE THEME:  
COMMUNITY  
ACCESS**

**Board of Trustees  
Study Session  
May 18, 2017**

# BUDGET HIGHLIGHTS

- **CAPITAL EXPENDITURES:**
  - Laundry Machines **16-17**
  - Kitchen Floors **16-17**
  - Furniture **16-17**
  - A/C & Heater Units **16-17**
  
  - Restroom Renovations **17-18**
  - Doors (Entry & Hall) **17-18**



# PROPOSED SRC BUDGET 2017-18: REVENUE

	2017-18	2016-17	ESTIMATED
	BUDGET	BUDGET	ACTUALS
<b>OPERATING REVENUE</b>			
Room Rental	\$480,000	\$458,000	\$480,000
Conference/Guests	27,500	31,900	32,320
Vending/Appliance Rental/Washer	8,500	6,800	9,074
Damages/Lost Keys/Late Fees	12,800	12,000	13,723
In-kind Contribution	9,120	9,120	9,120
<b>TOTAL OPERATING REVENUE</b>	<b>\$537,920</b>	<b>\$517,820</b>	<b>\$544,237</b>

# PROPOSED SRC BUDGET 2017-18: EXPENSE

	2017-18	2016-17	
	BUDGET	BUDGET	ESTIMATED ACTUALS
<b>OPERATING EXPENDITURES</b>			
Salaries and Benefits	\$267,958	\$261,269	\$261,269
In-kind Contribution	9,120	9,120	9,120
Utilities	115,000	115,000	107,068
Supplies & Operations	52,500	52,500	47,580
Contingency Expenses	15,000	15,000	
Overhead Charges	45,096	44,427	41,612
Bad Debt Expense	500	500	200
<b>TOTAL OPERATING EXPENDITURES</b>	<b>\$505,174</b>	<b>\$497,816</b>	<b>\$466,849</b>
	2017-18	2016-17	
	BUDGET	BUDGET	ESTIMATED ACTUALS
<b>Operating Reserve</b>			
Operating Reserve	\$32,746	\$20,004	\$77,388

# PROPOSED SRC BUDGET 2017-18: CAPITAL EXPENSE

	2017-18	2016-17	
	BUDGET	BUDGET	ESTIMATED ACTUALS
<b>CAPITAL EXPENDITURES</b>			
Restroom Renovations (17-18)	\$55,000		
Doors (17-18)	45,000		
Washers/Dryers (16-17)		\$20,000	\$13,133
Kitchen Floors (16-17)		8,000	7,250
Furniture (16-17)		20,000	22,707
A/C & Heater Units (16-17)		12,000	6,935
<b>TOTAL CAPITAL EXPENDITURES</b>	<b>\$100,000</b>	<b>\$60,000</b>	<b>\$50,025</b>

# PROPOSED SRC BUDGET 2017-18: SUMMARY

	2017-18	2016-17	
	BUDGET	BUDGET	ESTIMATED ACTUALS
<b>BUDGET SUMMARY</b>			
Operating Revenue	\$537,920	\$517,820	\$544,237
Operating Expenditures	505,174	497,816	466,849
Anticipated Operating Reserve	32,746	20,004	77,388
Capital Expenditures	100,000	60,000	50,025
<b>TOTAL EXPENSE</b>	<b>\$605,174</b>	<b>\$557,816</b>	<b>\$516,874</b>

# CAPITAL EXPENDITURES 2016-17

## LAUNDRY MACHINES/READERS

Existing



New



# CAPITAL EXPENDITURES 2016-17

## KITCHEN FLOORS

Existing



New





# CAPITAL EXPENDITURES 2016-17

## FURNITURE

Existing



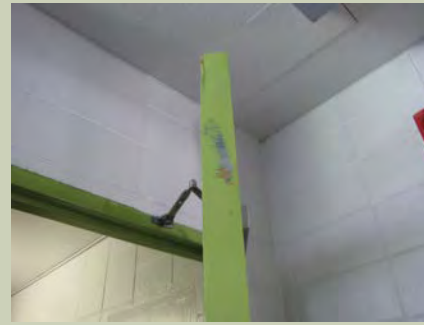
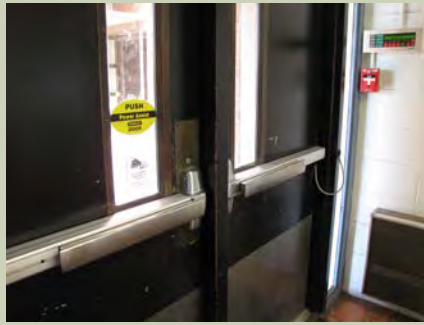
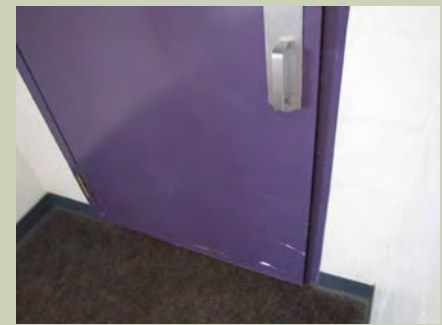
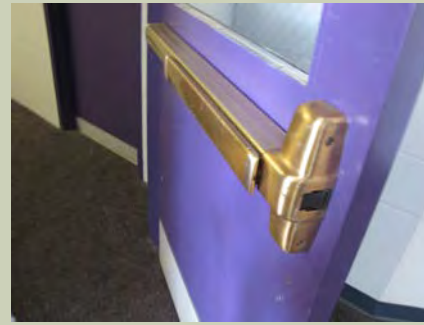
New



# CAPITAL EXPENDITURES 2017-18

## DOORS

Existing

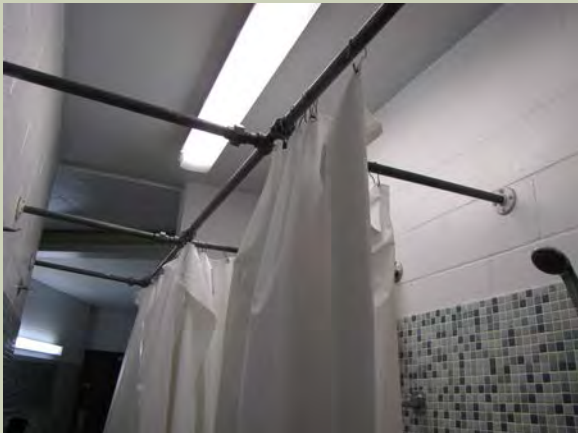




# CAPITAL EXPENDITURES 2017-18

## RESTROOMS

Existing



# COMMENTS AND QUESTIONS

## 2017-18 PROPOSED S&A FEE BUDGET

YVC BOARD STUDY SESSION  
MAY 18, 2017

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### S&A FEE BUDGET PROCESS OVERVIEW

- Club and Program Advisers submit budget proposals for their activity to the Student Life office.
- S&A Fee Budget Committee receives budget requests & new year budget allocation.
- S&A Fee Budget Committee drafts proposed budget recommendations.
- S&A Fee Budget Committee sends proposed budget recommendations to club & program advisors, then hears and responds to any appeals.
- ASYVC Senate approves proposed budget recommended from the S&A Fee Budget Committee.
- College administration reviews proposed budget and recommends to Board of Trustees for final approval.

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### 2017-2018 PROPOSED S&A FEE BUDGET SUMMARY

SUMMARY TITLE	2017-18		2016-17 Budget	Estimated Actuals	
	Budget	Revenue		Revenues	Expense
Grandview	93,887	250	94,096	252	63,414
Administration	324,026	25,000	332,465	27,885	258,655
General Accounts	204,648	2,400	209,648	11,676	194,138
Clubs	32,856	21,884	40,121	18,489	29,666
Fine Arts	60,158	24,500	49,658	25,979	48,109
Cultural Programs	25,096	400	24,662	1,741	22,393
Athletics	311,000	54,000	311,000	58,975	362,447
<b>Sub- Total Expense</b>	<b>\$1,051,671</b>	<b>\$128,434</b>	<b>\$1,061,650</b>	<b>\$144,397</b>	<b>\$978,823</b>
Champion Travel	522 264 6725	25,000	0	25,000	0
<b>Total Expense</b>	<b>\$1,076,671</b>	<b>\$128,434</b>	<b>\$1,086,650</b>	<b>\$144,397</b>	<b>\$996,323</b>

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**THANK YOU!**

## Any Questions?

### **ASYVC Student Life Mission:**

To provide a broad-based program dedicated to enhancing students' cultural, intellectual, social, recreational, wellness, community service, and leadership skills.

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