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AGENDA

SPECIAL MEETING/STUDY SESSION BOARD OF TRUSTEES YAKIMA VALLEY COLLEGE

March 9, 2017
3:30 p.m.
M. L. King Room, HUB
Yakima Campus

- A. Sabbatical Report, *Blair Shean, presenter*

- B. Financial Statement Audit, *Dr. Teresa Rich, presenter*

AGENDA

REGULAR MEETING BOARD OF TRUSTEES YAKIMA VALLEY COLLEGE

March 9, 2017
4:30 p.m.
M.L. King Jr. Room
Hopf Union Building, Yakima Campus

- A. Roll Call
 - Introduction of Ms. Lori Fischer, Transforming Lives Nominee, *Chair Patricia Whitefoot, presenter*
 - Introduction of Guests and New Employees, *Mr. Mark Rogstad, presenter*
- B. Proposed Changes to the Agenda
- C. Approval of Minutes: Special and Regular Meetings of February 2, 2017

D. Action Items

- 1) Use of Local Funds for Grandview Campus Entry, *Dr. Teresa Rich, presenter*
- 2) Approval of the 2014-2015 Audited Financial Statements, *Dr. Teresa Rich, presenter*
- 3) Nonrenewal of Faculty Serving in Temporary Appointments, *Mr. Tomás Ybarra, presenter*
- 4) Renewal of Faculty Funded by “Special Funds”, *Mr. Tomás Ybarra, presenter*
- 5) Renewal of Faculty Probationers, *Mr. Tomás Ybarra, presenter*
- 6) Granting of Tenure, *Mr. Tomás Ybarra, presenter*
- 7) Sabbatical Leave Recommendation, *President Kaminski, presenter*

E. Communications

F. Reports

1. Board of Trustees — *Ms. Patricia Whitefoot, Chair*
2. Students — *Elizabeth Stavros, President of ASYVC*
Ubaldo Pena, President of Grandview Student Council –
3. Classified Staff — *Ms. Cathy VanWinsen, WPEA Representative*
4. Professional Staff – *Ms. Diana Jennings, AFT-YPS Professional Representative*
5. Faculty — *Mr. Tom Mount, AFT-Y Yakima President*
6. Vice President for Administrative Services — *Dr. Teresa Rich*
7. Vice President for Instruction and Student Services — *Mr. Tomás Ybarra*
8. President — *Dr. Linda Kaminski*
Community Relations Report, Report Only
Human Resource Activity Report – Mr. Mark Rogstad

G. Call to the Public

The public is welcome to make comments on issues not on the agenda after being recognized by the chair. Trustees may ask questions of the speaker for clarification but generally will not discuss items that are not on the agenda. If appropriate, they may refer the subject to college staff for research or request an item be placed on a subsequent agenda.

H. Date of Next Meeting— The next Regular meeting will be Thursday, April 13, 2017 in the **Library Meeting Room, Grandview Campus.**

I. Executive Session –

1. An Executive Session may be called for any reason allowed under the Open Public Meetings Act (RCW 42.30)
2. Announcement of time Executive Session will conclude

J. Action Items, if any, that may be necessary to be taken as a result of matters considered in Executive Session

The facilities for this meeting are free of mobility barriers. Interpreters for deaf individuals and taped information for blind individuals will be provided upon request when adequate notice is given.

K. Adjournment

MINUTES

SPECIAL MEETING/STUDY SESSION YAKIMA VALLEY COLLEGE BOARD OF TRUSTEES

March 9, 2017, 3:30 p.m.
M. L. King Room, HUB, Yakima Campus

The special meeting was called to order by Vice Chair Rosalinda Mendoza at 3:30 p.m. Vice Chair Rosalinda Mendoza, Trustee Patrick Baldoz, Trustee Sara Cate, Trustee Robert Ozuna were present and Chair Patricia Whitefoot joined the meeting at 3:35 p.m.

A. Sabbatical Report

Blair Shean presented his sabbatical report to the board. He talked about his experiences volunteering for fire rescue where he reviewed EMT skills and also his time spent with the Colorado Forest Restoration Institute at CSU where he assisted in the study of forest ecology in burn sites. Mr. Shean also discussed attending the HAPS Conference in Atlanta Georgia.

B. Financial Statement Audit

Dr. Teresa Rich, Vice President of Administrative Services presented on YVC's audit report and financial statements. In order to maintain accreditation with the Northwest Commission on Colleges and Universities (NWCCU) colleges are required to have independently audited financial statements. Dr. Rich complimented Ms. Anthony, Ms. Wolfe and the entire accounting services department for their hard work in preparation for and during the audit. Trustee Baldoz also commended accounting services for their good work. The audited financial reports can be viewed at the link below and a hard copy will be filed with these minutes in the president's office.

<http://www.yvcc.edu/about/accreditation/Documents/FY15%20Audited%20Financial%20Report.pdf>

MINUTES

REGULAR MEETING
YAKIMA VALLEY COLLEGE
BOARD OF TRUSTEES
March 9, 2017, 4:30 p.m.
M.L. King Jr. Room
Hopf Union Building, Yakima Campus

Chair Patricia Whitefoot called the regular meeting of the Board of Trustees to order at 4:30 p.m.

A. Roll Call and Introduction of Guests and New Employees

Board of Trustees Present

Mr. Patrick Baldoz

Dr. Sara Cate

Ms. Rosalinda Mendoza, Vice Chair

Mr. Robert Ozuna

Ms. Patricia Whitefoot, Chair

Others Present

YVC Students

YVC Staff and Faculty

Dr. Linda Kaminski, Secretary

Introduction of Guests and New Employees. Chair Whitefoot introduced YVC's Transforming Lives Nominee, Ms. Lori Fischer. The board congratulated Ms. Fischer and presented her with a card and a check from the Board of Trustees. Human Resource Director, Mr. Mark Rogstad, introduced Ms. Alicia Pfeiffer, Procurement and Supply Support Specialist 1 with Administrative Services.

B. Proposed Changes to the Agenda. There were no changes to the agenda.

C. Approval of Minutes. Trustee Mendoza moved that the minutes of the Special and Regular Meetings of February 2, 2017, be approved as submitted. The motion was seconded by Trustee Baldoz and passed unanimously.

D. Action Items

1) Use of Local Funds for Grandview Campus Entry.

Dr. Teresa Rich stated that as part of the colleges 20-year Campus Master Plan, a new visible entrance to the Grandview campus was envisioned. The college has worked diligently to acquire the necessary property and with the help of the community and the City of Grandview the college is now ready to move forward with the construction of a New Entrance to the Grandview campus.

Currently, the college is working with the campus architect on the design for a new entrance to the Grandview campus. The estimated budget for this project is \$1,750,000. The college has identified funds to complete this project and will require Board approval to use these funds.

Budget	
Consultant Services	\$161,731
Construction Contracts	\$1,500,672
Other Costs	\$60,198
Project Management	\$27,399
Total Cost	\$1,750,000

MOTION 17-03-01: Trustee Cate moved that the Board of Trustees adopt a motion to authorize the use of \$1,750,000 from Local Funds for completing the construction of the Grandview Campus Entrance. The motion was seconded by Trustee Ozuna and passed unanimously.

2) Approval of the 2014-2015 Audited Financial Statements,

Dr. Teresa Rich, stated that in 2010 the Northwest Commission for Colleges and Universities changed their regional accreditation standards and now require all colleges and universities, they accredit, to have audited financial statements. To meet this new accreditation requirement YVC prepared 2014-2015 financial statements and during fall of 2016 those statements were audited by the Washington State Auditor's Office (SAO). At the conclusion of the audit SAO presented an unqualified opinion on the financial statements.

A requirement of board oversight is that the financial statements and audit report be reviewed by the Board and that the financial statements be approved before being made publically available. The Independent Auditor's Report was received on February 9, 2017, and was presented for board review at the March 9, 2017, study session, along with the 2014-2015 Financial Statements.

After having successfully completed the financial statement audit, the college is now requesting the 2014-2015 Financial Statements be approved.

MOTION 17-03-02: Trustee Ozuna that the Board of Trustees adopt a motion to approve the 2014-2015 Audited Financial Statements presented at the March 9, 2017 study session. The motion was seconded by Trustee Baldoz and passed unanimously.

3) **Nonrenewal of Faculty Serving in Temporary Appointments,**

Mr. Tomás Ybarra stated that the following faculty members served in temporary appointments in the 2016-2017 academic year:

Ms. Lisa Dominguez	Mr. Peter Monahan	Mr. Gregory Hinze
Ms. Melissa Matczak	Ms. Wanda Merz	Mr. Steven Slusher
Mr. William Wayenberg	Ms. Deborah Williams	Mr. Jeff Norwood
Ms. Jennifer Saracino	Mr. Larry Ovall	Ms. Crystal Bevers

MOTION 17-03-03: Trustee Cate moved that the Board of Trustees adopts a motion to not renew the above named faculty members who served in temporary appointments in the 2016-2017 academic year. The motion was seconded by Trustee Mendoza and passed unanimously.

4) **Renewal of Faculty Funded by “Special Funds”,**

Mr. Tomás Ybarra stated that RCW 28B.50.851 governs the renewal of “special faculty.” The State Board for community and Technical Colleges (SBCTC), in WAC 131-16-400, defines “special funds” as, “all funds received by a college district other than those generated by operating fees collected by such district pursuant to chapter 28B.15 RCW and state general funds appropriated by the legislature and distributed to college districts by the state board by formula allocation.” Sources for “special funds” include grants, contracts, Running Start, and Worker Retraining.

The positions occupied by the following individuals are funded by “special funds” and are hereby recommended for renewal for the 2017-2018 academic year, subject to the terms of RCW 28B.50.851 and contingent upon the availability of funds:

Ms. Tammy Calahan	Mr. Mark Quinn	Ms. Janette Pettey
Dr. Stephen Rodrigue	Dr. Joy Clark	Ms. Ericka Pope
Mr. Brian Patterson	Ms. Lori Kunkler	Ms. Stephanie Ahlg
Ms. Elizabeth Swisher	Mr. Mark Fuzie	Mr. Steven Mock
Mr. Murray Ruggles	Mr. James Klarich	Ms. Natalia Dunn
Ms. Laura May	Mr. Anthony Schmidt	Ms. Holly Ferguson
Mr. David McReynolds	Dr. Meghan Fitzgerald	Mr. Donald Roeber
Ms. Abra Ramos	Ms. Cami Pangrazi	Ms. Pingle Jacob
Mr. William Spaletta	Ms. Michele Coville	Dr. Hong-Li Sheu
Mr. John Bissonette	Ms. Sandra Erlewine	Ms. Anna Pascoe
Mr. Michael Follansbee	Mr. Travis Margoni	
Mr. Vicente Lopez-Urena	Ms. Eraina Hatch	

MOTION 17-03-04: Trustee Mendoza moved that the Board of Trustees adopts a motion to renew the faculty funded by “special funds” to the above-listed individuals, contingent upon availability of funds for the 2017/2018 academic year. The motion was seconded by Trustee Ozuna and passed unanimously.

5) Renewal of Faculty Probationers

Mr. Tomás Ybarra stated that RCW 28B.50.850 through 28B.50.869 and Article XII of the AGREEMENT between YVCC and the American Federation of Teachers—Yakima establish the procedures for review of probationary academic employees and for renewal/nonrenewal of probationary employees, and for the withholding/granting of tenure. Each trustee has had the opportunity to read the tenure review reports and recommendations of the tenure review committees. The following faculty probationers, having been recommended for renewal by their respective Tenure Review Committees, are presented for the Board's approval.

MOTION 17-03-05: Trustee Mendoza moved that the Board of Trustees adopts a motion to renew the appointments of the following faculty probationers for the 2017/2018 academic year:

Second Year

Mr. David Dalton
Mr. Gregory Kent
Mr. Matthew Lewis

Third Year

Ms. Michelle Closner
Ms. Maria Cuevas
Ms. Evangelina Ramirez-Cunningham
Ms. Carol Milliron
Ms. Julie Swedin

The motion was seconded by Trustee Cate and passed unanimously.

6) Granting of Tenure

Mr. Tomás Ybarra stated that RCW 28B.50.850 through 28B.50.869 and Article XII of the AGREEMENT between YVCC and the American Federation of Teachers—Yakima establish the procedures for review of probationary academic employees and for renewal/nonrenewal of probationary employees, and for the withholding/granting of tenure.

MOTION 17-03-06: Trustee Ozuna moved that the Board of Trustees adopts a motion to grant tenure to the following academic employees effective the beginning of fall quarter 2017:

Mr. Trent Ball
Ms. Melinda Chiprez
Ms. Tracy Croshaw
Mr. Jason Gooch

Ms. Christi Kitt
Ms. Susan Klaus
Mr. Russell Marquis

Ms. Libby McRae
Ms. Maribel Jimenez
Dr. Amon Eubanks

The motion was seconded by Trustee Baldoz and passed unanimously.

7) Sabbatical Leave Recommendation

President Kaminski stated that in accordance with our negotiated faculty agreement, a Faculty Sabbatical Leave Committee was convened to review requests for sabbatical leave. I have met with the Sabbatical Leave Committee and the applicant, and I am pleased to recommend to the Board of Trustees a one-quarter sabbatical for Ms. Carolyn Calhoon-Dillahunt.

Ms. Calhoon-Dillahunt will be Chair for the Conference on College Composition and Communication (CCCC), a college-level association under the umbrella of the National Council of Teachers of English (NCTE). She will develop a keynote address for the CCCC convention (to be held March, 2018) will transform her address into a scholarly article for publication in the disciplinary journal, CCC. She will also gather initial data on The Write Class, a new writing and reading placement tool.

MOTION 17-03-07: Trustee Mendoza moved that the Board of Trustees approves, for the 2017-2018 academic year, a one-quarter sabbatical leave for Ms. Calhoon-Dillahunt Winter Quarter 2018; provided that the instructor negotiates a contract with the college covering the time frame for the leave and the activities to be conducted during and after the sabbatical. The motion was seconded by Trustee Baldoz and passed unanimously.

E. **Communications:** Dr. Kaminski shared that she sent Mr. Sean V. O'Brien, Legislative Assistant to Dan Newhouse, copies of our DREAMER scholarship letters.

F. Reports

1. **Board of Trustees.** Trustee Cate shared her experiences at the ACCT Legislative Summit in Washington D.C. Trustee Baldoz shared about a need for Workforce training. As a result of a number of meetings some grant funding has been made available for the planning process. Trustee Mendoza reminded the trustees that the Foundation meetings are the 2nd Thursday of each month and that trustees will rotate attendance.
2. **Students.** Elizabeth Stavros, President of ASYVC, introduced Rosa the new Programmer 2. She is a full time running start student. Ms. Stavros shared about past events as well as an upcoming pajama and pancake event.

Ubaldo Pena, President of Grandview Student Council, shared that they participated in a successful coat drive for fellow students. He introduced a 2015 graduate of Sunnyside high school who hopes to transfer to a four-year college.
3. **Classified Staff.** Ms. Cathy VanWinsen, WPEA Representative, introduced Ms. Rasmussen who will fill in while Ms. VanWinsen is out on medical leave. Ms. VanWinsen mentioned weather related issues that delay starts may need to be reviewed otherwise things are going great.

4. **Professional Staff**. No report
5. **Faculty**. No report
6. **Vice President for Administrative Services** No report
7. **Vice President for Instruction and Student Services**. Mr. Tomás Ybarra discussed that the college hosted a meeting on building an inclusive environment for immigrant families. There were over 100 participants including members of the city council and local law enforcement. Mr. Ybarra also discussed advising day, it went well despite the weather. He discussed the positive feedback from faculty and students. Trustee Baldoz asked for clarification on pathway advising. Chair Whitefoot inquired what YVC's next BAS will be and Mr. Ybarra discussed the Teachers Education program.
8. **President**
Community Relations Report. Written Report Only

Human Resource Activity Report

Mr. Mark Rogstad updated the board of trustees on negotiations, the search for the Grandview Dean, invited the board to the April 28th PDC Retreat in Grandview. An announcement was made that Mr. Rogstad would be retiring this year. Trustee Ozuna expressed his gratitude to Mr. Rogstad for his many years of service and relayed that it would be a huge loss to the college.

President's Report. 1) Dr. Kaminski provided the Board with updated FTE Allocation and Census reports. 2) She provided the Board with an article on the Bridge Act. 3&4) She handed out emails about 2SHB 1375, HB 1237 & SB 5820 and their potential impact on YVC. 5) Dr. Kaminski provided the Board with the most current donation letters. 6) She also provided the Board with handouts she brought back from the ACCT Legislative Summit. 7) Dr. Kaminski discussed an email from Raj about the successful E-day event that drew a record number of 541 kids. 8) The date of the upcoming Board Summer retreat was discussed. The preferred date is August 14th at Trustee Ozuna's office in Sunnyside.

- G. **Call to the Public.** No one present indicated a desire to address the Board.
- H. **Date of Next Meeting—** The next Regular meeting will be Thursday, April 13, 2017 in the **Library Meeting Room, Grandview Campus.**

- I. **Executive Session.** No executive session was called.
- J. **Action Items.** N/A
- K. **Adjournment.** The meeting adjourned at 6:20 p.m.

PATRICIA WHITEFOOT

LINDA KAMINSKI

Patricia Whitefoot, Chair

Attest: Linda J. Kaminski, Secretary



BOARD OF TRUSTEES MEETING

March 9, 2017

ACTION ITEM

- Regular Meeting
- Special Meeting

Requested by: Dr. Teresa Rich
Presented by: Dr. Teresa Rich
Motion No.: 17-03-01
Citation(s): *RCW 28B.50.140(4) Board of Trustees Powers and Duties*

SUBJECT:

Use of Local Funds for Grandview Campus Entrance

BRIEF:

As part of the colleges 20 year Campus Master Plan, a new visible entrance to the Grandview campus was envisioned. The college has worked diligently to acquire the necessary property and with the help of the community and the City of Grandview the college is now ready to move forward with the construction of a New Entrance to the Grandview campus.

Currently, the college is working with the campus architect on the design for a new entrance to the Grandview campus. The estimated budget for this project is \$1,750,000. The college has identified funds to complete this project and will require Board approval to use these funds.

Budget	
Consultant Services	\$161,731
Construction Contracts	\$1,500,672
Other Costs	\$60,198
Project Management	\$27,399
Total Cost	\$1,750,000

RECOMMENDATION:

That the Board of Trustees adopt a motion to authorize the use of \$1,750,000 from Local Funds for completing the construction of the Grandview Campus Entrance.

MOTION: _____

SECOND: _____

VOTE: Ayes _____
Nays _____
Abstentions _____
Carried _____
Defeated _____



YVC GRANDVIEW CAMPUS
NEW CAMPUS ENTRY SITE PLAN

1:50

02/24/17

PARKING SPACES:

EXISTING:	290
NEW:	153
TOTAL:	443



BOARD OF TRUSTEES MEETING

March 9, 2017

ACTION ITEM

- Regular Meeting
- Special Meeting

Requested by: Dr. Teresa Rich
Presented by: Dr. Teresa Rich
Motion No.: 17-03-02
Citation(s): *RCW 28B.50.140(5) Board of Trustees Powers and Duties*

SUBJECT:

Approval of the 2014-2015 Audited Financial Statements.

BRIEF:

In 2010 the Northwest Commission for Colleges and Universities changed their regional accreditation standards and now require all colleges and universities, they accredit, to have audited financial statements. To meet this new accreditation requirement YVC prepared 2014-2015 financial statements and during fall of 2016 those statements were audited by the Washington State Auditor’s Office (SAO). At the conclusion of the audit SAO presented an unqualified opinion on the financial statements.

A requirement of board oversight is that the financial statements and audit report be reviewed by the Board and that the financial statements be approved before being made publically available. The Independent Auditor’s Report was received on February 9, 2017, and was presented for board review at the March 9, 2017, study session, along with the 2014-2015 Financial Statements.

After having successfully completed the financial statement audit, the college is now requesting the 2014-2015 Financial Statements be approved.

RECOMMENDATION:

That the Board of Trustees adopt a motion to approve the 2014-2015 Audited Financial Statements presented at the March 9, 2017 study session.

MOTION: _____

SECOND: _____

VOTE: Ayes _____
Nays _____
Abstentions _____
Carried _____
Defeated _____



BOARD OF TRUSTEES MEETING

March 9, 2017

ACTION ITEM

- Regular Meeting
- Special Meeting

Requested by: Tomás Ybarra
Presented by: Tomás Ybarra
Motion No.: 17-03-03
Citation(s): Title 28B RCW—28B.50.851

SUBJECT:

Nonrenewal of faculty serving in temporary appointments

BRIEF:

The following faculty members served in temporary appointments in the 2016-2017 academic year:

- | | | |
|-----------------------|----------------------|--------------------|
| Ms. Lisa Dominguez | Mr. Peter Monahan | Mr. Gregory Hinze |
| Ms. Melissa Matczak | Ms. Wanda Merz | Mr. Steven Slusher |
| Mr. William Wayenberg | Ms. Deborah Williams | Mr. Jeff Norwood |
| Ms. Jennifer Saracino | Mr. Larry Ovall | Ms. Crystal Bevers |

RECOMMENDATION:

That the Board of Trustees adopts a motion to not renew the following faculty members who served in temporary appointments in the 2016-2017 academic year:

- | | | |
|-----------------------|----------------------|--------------------|
| Ms. Lisa Dominguez | Mr. Peter Monahan | Mr. Gregory Hinze |
| Ms. Melissa Matczak | Ms. Wanda Merz | Mr. Steven Slusher |
| Mr. William Wayenberg | Ms. Deborah Williams | Mr. Jeff Norwood |
| Ms. Jennifer Saracino | Mr. Larry Ovall | Ms. Crystal Bevers |

MOTION: _____

SECOND: _____

VOTE:	Ayes	_____
	Nays	_____
	Abstentions	_____
	Carried	_____
	Defeated	_____



BOARD OF TRUSTEES MEETING

March 9, 2017

ACTION ITEM

- Regular Meeting
- Special Meeting

Requested by: Tomás Ybarra
Presented by: Tomás Ybarra
Motion No.: 17-03-04
Citation(s): Title 28B RCW—28B.50.851

SUBJECT:

Renewal of faculty funded by “Special Funds”

BRIEF:

RCW 28B.50.851 governs the renewal of “special faculty.” The State Board for community and Technical Colleges (SBCTC), in WAC 131-16-400, defines “special funds” as, “all funds received by a college district other than those generated by operating fees collected by such district pursuant to chapter 28B.15 RCW and state general funds appropriated by the legislature and distributed to college districts by the state board by formula allocation.” Sources for “special funds” include grants, contracts, Running Start, and Worker Retraining.

The positions occupied by the following individuals are funded by “special funds” and are hereby recommended for renewal for the 2017-2018 academic year, subject to the terms of RCW 28B.50.851 and contingent upon the availability of funds:

- | | | |
|-------------------------|-----------------------|-----------------------|
| Ms. Tammy Calahan | Mr. Mark Quinn | Ms. Janette Pettey |
| Dr. Stephen Rodrigue | Dr. Joy Clark | Ms. Ericka Pope |
| Mr. Brian Patterson | Ms. Lori Kunkler | Ms. Stephanie Ahlgren |
| Ms. Elizabeth Swisher | Mr. Mark Fuzie | Mr. Steven Mock |
| Mr. Murray Ruggles | Mr. James Klarich | Ms. Natalia Dunn |
| Ms. Laura May | Mr. Anthony Schmidt | Ms. Holly Ferguson |
| Mr. David McReynolds | Dr. Meghan Fitzgerald | Mr. Donald Roeber |
| Ms. Abra Ramos | Ms. Cami Pangrazi | Ms. Pingle Jacob |
| Mr. William Spaletta | Ms. Michele Coville | Dr. Hong-Li Sheu |
| Mr. John Bissonette | Ms. Sandra Erlewine | Ms. Anna Pascoe |
| Mr. Michael Follansbee | Mr. Travis Margoni | |
| Mr. Vicente Lopez-Urena | Ms. Eraina Hatch | |

RECOMMENDATION:

That the Board of Trustees adopts a motion to renew the faculty funded by “special funds” to the above-listed individuals, contingent upon availability of funds for the 2017/2018 academic year.

MOTION: _____

VOTE:	Ayes	_____
	Nays	_____
	Abstentions	_____
	Carried	_____
	Defeated	_____

SECOND: _____



BOARD OF TRUSTEES MEETING

March 9, 2017

ACTION ITEM

- Regular Meeting
- Special Meeting

Requested by: Tomás Ybarra
 Presented by: Tomás Ybarra
 Motion No.: 17-03-05
 Citation(s): Title 28B RCW—28B.50.50-869 and Section 12.6 of the AFT-Yakima Agreement

SUBJECT:

Renewal of Faculty Probationers

BRIEF:

RCW 28B.50.850 through 28B.50.869 and Article XII of the AGREEMENT between YVCC and the American Federation of Teachers—Yakima establish the procedures for review of probationary academic employees and for renewal/nonrenewal of probationary employees, and for the withholding/granting of tenure. Each trustee has had the opportunity to read the tenure review reports and recommendations of the tenure review committees. The following faculty probationers, having been recommended for renewal by their respective Tenure Review Committees, are presented for the Board’s approval.

RECOMMENDATION:

That the Board of Trustees adopts a motion to renew the appointments of the following faculty probationers for the 2017/2018 academic year:

Second Year

Mr. David Dalton
 Mr. Gregory Kent
 Mr. Matthew Lewis

Third Year

Ms. Michelle Closner
 Ms. Maria Cuevas
 Ms. Evangelina Ramirez-Cunningham
 Ms. Carol Milliron
 Ms. Julie Swedin

MOTION: _____

SECOND: _____

VOTE: Ayes _____
 Nays _____
 Abstentions _____
 Carried _____
 Defeated _____



BOARD OF TRUSTEES MEETING

March 9, 2017

ACTION ITEM

- Regular Meeting
- Special Meeting

Requested by: Tomás Ybarra
Presented by: Tomás Ybarra
Motion No.: 17-03-06
Citation(s): Title 28B RCW—28B.50.50-869 and Section 12.6 of the AFT-Yakima Agreement

SUBJECT:

Granting of Tenure

BRIEF:

RCW 28B.50.850 through 28B.50.869 and Article XII of the AGREEMENT between YVCC and the American Federation of Teachers—Yakima establish the procedures for review of probationary academic employees and for renewal/nonrenewal of probationary employees, and for the withholding/granting of tenure.

RECOMMENDATION:

That the Board of Trustees adopts a motion to grant tenure to the following academic employees effective the beginning of fall quarter 2017:

Mr. Trent Ball
Ms. Melinda Chiprez
Ms. Tracy Croshaw
Mr. Jason Gooch

Ms. Christi Kitt
Ms. Susan Klaus
Mr. Russell Marquis

Ms. Libby McRae
Ms. Maribel Jimenez
Dr. Amon Eubanks

MOTION: _____

SECOND: _____

VOTE: Ayes _____
Nays _____
Abstentions _____
Carried _____
Defeated _____



BOARD OF TRUSTEES MEETING
March 9, 2017

ACTION ITEM

- Regular Meeting
- Special Meeting

Requested by: Linda Kaminski
Presented by: Linda Kaminski
Motion No.: 17-03-07
Citation: RCW 28B.10.650 and Article 15.2 of the AFT-Y Agreement

SUBJECT: Sabbatical Leave Recommendation

BRIEF:

In accordance with our negotiated faculty agreement, a Faculty Sabbatical Leave Committee was convened to review requests for sabbatical leave. I have met with the Sabbatical Leave Committee and the applicant, and I am pleased to recommend to the Board of Trustees a one-quarter sabbatical for Ms. Carolyn Calhoon-Dillahunt.

Ms. Calhoon-Dillahunt will be Chair for the Conference on College Composition and Communication (CCCC), a college-level association under the umbrella of the National Council of Teachers of English (NCTE). She will develop a keynote address for the CCCC convention (to be held March, 2018) will transform her address into a scholarly article for publication in the disciplinary journal, CCC. She will also gather initial data on The Write Class, a new writing and reading placement tool.

RECOMMENDATION:

That the Board of Trustees approves, for the 2017-2018 academic year, a one-quarter sabbatical leave for Ms. Calhoon-Dillahunt Winter Quarter 2018; provided that the instructor negotiates a contract with the college covering the time frame for the leave and the activities to be conducted during and after the sabbatical.

MOTION: _____

SECOND: _____

VOTE: Ayes _____
Nays _____
Abstentions _____
Carried _____
Defeated _____

**ASYVC Board of Trustees Report
March 9, 2017 4:30pm MLK Room**

Past events:**February 9: Cold Weather and Cocoa**

ASYVC student government served cocoa to students to help combat the chilliness outside. We were able to serve students cocoa while informing them of upcoming events on campus, including V-Fest and Advising day.

February 16: V-Fest

ASYVC and faculty helped sponsor V-Fest. "V-Fest is the wildly popular, educational extravaganza to raise awareness about gender violence and the exploitation of women, learn about support within our community, and empower participants to believe that change can happen and it starts with each one of us." -Dodie Forest. More than 230 students participated.

February 23: Suicide Prevention

ASYVC student government presented speaker/performer Josh Rivedal on Thursday, February 23 from 1:00 p.m. to 2:30 p.m. in the HUB. Approximately 40 students attended.

February 28: Stepping Stones

ASYVC, Business club, and Score presented Stepping Stones, a pathway to business ownership. Students turned in their executive summaries for judging and learned how to present their products at the upcoming elevator pitch event.

March 2: Stepping Stones: Elevator Pitch

At this Stepping Stones event, judges scored participants' elevator pitch which they had developed after the February 28 workshop.

March 6-9: Faculty and Staff Appreciation Week

ASYVC student government presented Faculty and Staff Appreciation week. ASYVC tabled in the HUB and encouraged students to write notes of appreciation to faculty or staff.

Upcoming events:**March 8: Karaoke Day**

ASYVC student government will host another Karaoke Day in the HUB. Students can sing their hearts out to their favorite songs. Nachos will be provided.

March 15: Pajamas and Pancakes

ASYVC student government presents Pajamas and Pancakes. The event gives students a chance to have breakfast and de-stress before they go take their finals.

YVC Grandview Student Council
Board of Trustees Report
March 9, 2017

Events

- Coat Drive Finale, February 2, 2017
 - GSC collected over 40 jackets
 - Jackets were donated to the Grandview Salvation Army

- Advising Day February 9, 2017
 - GSC and Gaming and Entertainment Club organized a Gaming Tournament
 - We had over 50 students participate
 - Gaming and Entertainment Club provided games; GSC provided snacks

- Valentine's Day, February 14, 2017
 - GSC hosted a Chocolate Fountain Buffet for students
 - Pictures were available with friends at the photo booth after doing a good deed
 - Students were able to participate in karaoke

- Know Your Rights Presentation, February 23, 2017
 - GSC advertised and promoted the Northwest Justice Project
 - Students are able to obtain information and ask questions regarding Immigration issues during presentation

- Leadership Training, February 24, 2017
 - Student leaders from Grandview and Yakima to participate in leadership training with Dave Kelley
 - Topics included conflict management, time management, and motivation to name a few

- Medical Assistant Pinning Ceremony, March 1, 2017
 - GSC to provide refreshments for the ceremony
 - To be held in the Activity Center at 6 pm.

Future Events

- Women's History Month, March 2017
- Safety and Wellness, April 2017



Events Calendar

March 9, 2017-April 13, 2017

Prepared for the Board of Trustees

Larson Gallery

40th National Juried Photo Exhibit

March 9, 2017-April 15, 2017

The Larson Gallery presents *the 40th National Juried Photo Exhibit*. This exhibition features 69 works from 48 artists from around the country. An opening reception will be held March 9, 2017 at 5:00pm. For more information: 574.4875 or www.larsongallery.org

Athletics

Men's Baseball

Saturday, March 18, 2017

Home game against Grays Harbor at 3:00pm.

Women's Softball

Saturday, March 11, 2017

Home doubleheader against Pierce College at Noon & 2:00pm.

A complete schedule is available at: www.goyaks.com

Other Items of Interest

In the Flow: Stream Restoration Efforts Along Cowiche Canyon

March 14, 2017 • 7:00pm • Glenn Anthon Hall, Building 4, Room 215

YVC, in collaboration with the Cowiche Canyon Conservancy, presents Dr. Natalie Martinkus, assistant professor of Environmental Science and Pre-Engineering at Heritage University. In this talk, Dr. Martinkus will discuss the causes and effects of stream instability along portions of Cowiche Creek, and the process of restoring these reaches back to their natural state. Past and present restoration efforts in Cowiche Creek will be highlighted throughout the discussion. For more information: 509.574.4869.

Student Written & Directed One-Act Plays

March 16-17, 2017 • 7:00pm • Kendall Hall, Building 12, Black Box Theatre Room 127

YVC Playmasters presents an evening of one-act plays written and directed by YVC students. The three plays – *The Solid*; *Coffee with Greenie*; and *Linus, the Tiger, and a Bad Metaphor for Life* -- will be held March 16-17, 2017 at 7:00pm in Kendall Hall, Building 12, Black Box Theatre, Room 127. Tickets can be purchased in advance online at the special internet price of \$7.00 at <http://YVCBlackBoxII.brownpapertickets.com>. Tickets sold at the box office before the performance are \$10.00, cash or check only. For more information contact Debra Masson at dmasson@yvcc.edu / 509.574.4881.

Improv by YVC student group Adults Who Can't Adult

March 18, 2017 • 7:00pm • Kendall Hall, Building 12, Auditorium

YVC is hosting the first performance of the new student improv group, *Adults Who Can't Adult*. The free performance will be held March 18, 2017 at 7:00pm in Kendall Hall, Building 12, Auditorium. All performers are YVC students and they specialize in Short Form Improv Comedy, much like the television show *Whose Line is it Anyways?* For more information contact Debra Masson at dmasson@yvcc.edu / 509.574.4881.

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Please reference the ASYVC and GSC student reports for additional student activities. Additional information can be found on YVC's college calendar at <http://www.yvcc.edu/calendar>



**Activity Report
 February
 2017**

NEW HIRES:			
Name	Position Title	Start Date	Division/Department
Alicia Pfeiffer	Procurement and Supply Support Specialist 1	2/22/2017	Administrative Services
RESIGNATIONS & RETIREMENTS:			
Name	Position Title	Effective Date	Division/Department
Lisa Rice	Fiscal Analyst 3	3/2/2017	Administrative Services
Linda Ison	Fiscal Technician 3	6/30/2017	Administrative Services
Chris Beaudry	Radio Sciences Instructor	9/8/2017	Workforce Education
STAFF VACANCIES			
Position Title	Current Status	Closing Date	Division/Department
ADMINISTRATIVE & EXEMPT PROFESSIONAL:			
Coordinator – Academic Success	Screening Applications	Closed	Grandview Campus
Coordinator – Special Funding	Screening Applications	Closed	Financial Aid
Coordinator – Workfirst	Scheduling Interviews	Closed	Basic Skills
Dean – Grandview Campus	Scheduling Interviews	Closed	Instruction and Student Services
Director – Financial Aid Services	Accepting Applications	3/12/2017	Student Services
CLASSIFIED:			
Custodian 1	Accepting Applications	Continuous	Facility Operations
Curriculum Advisor	Accepting Applications	2/26/2017	Student Services
Fiscal Specialist 1	Accepting Applications	2/26/2017	Student Services
Fiscal Technician 3	Interviews Scheduled	Closed	Administrative Services
Program Assistant	Accepting Applications	2/26/2017	Workforce Education
Secretary Supervisor	Screening Applications	Closed	Arts and Sciences
FACULTY:			

President's Activities

January / February 2017

		Community									Access						Success				
		Network w/ community	Share information	Ed/training needs	Visibility	Contribute to community	Potential donors	Legislative issues	Network w/education	Internal community	Info to prosp students	Create transitions	Scholarship funding	Expand outreach	Expand facilities	Expand learn activities	Student Recognition	Improve stu success	Influence policies, etc.	Data student success	Learn strategies
		A1	A2	A3	A4	A5	A6	A7	A8	A9	B1	B2	B3	B4	B5	B6	C1	C2	C3	C4	C5
Meeting Out of District																					
2/8-2/20	ACCT Legislative Summit, D.C	•	•		•	•			•			•		•	•	•		•	•	•	•
2/23-2/24	WACTC Meeting, Olympia WA		•	•	•			•	•			•		•	•	•		•	•	•	•

Meetings—In College District

Jan.																					
1/4 *	Rep. Gina McCabe Listening Tour		•	•				•							•		•				
1/10	YVCC Foundation Board Meeting	•	•				•				•	•					•			•	
1/10	Reception for International Students	•	•				•				•	•					•			•	
1/10	South Central Workforce Board Meeting	•	•		•	•	•	•					•				•		•		
1/12	Yakima Rotary Club Meeting	•	•	•	•	•	•					•									
1/13	WACTC Conference Call		•					•	•											•	
1/20	WACTC Conference Call		•					•	•											•	
Feb.																					
2/2	Yakima Rotary Club Meeting	•	•	•	•	•						•									
2/2*	YVC Board of Trustees' Meeting		•														•	•			
2/2	State Auditors Exit Meeting		•														•				•
2/3	WACTC Conference Call		•					•	•											•	
2/7*	Yakima Rotary Club MakeUp	•	•	•	•	•						•									
2/21	One-Stop Meeting	•	•		•	•	•	•					•				•		•		
2/21*	Yakima Rotary Club MakeUp	•	•	•	•	•	•					•		•							
2/28*	Yakima Rotary Club MakeUp	•	•	•	•	•	•					•									

*Outside Normal Business Hours

A-Community

- A-1 Provided opportunity to network with community leaders
- A-2 Provided opportunity to share information about the college
- A-3 Provided opportunity to learn about educational/training needs in the community
- A-4 Provided visibility for college within the local community, state or country
- A-5 Provided opportunity for college to actively contribute to the community
- A-6 Raised awareness for potential donors to contribute to the college
- A-7 Informed legislators about issues that could potentially affect the college
- A-8 Provided opportunity to network with other educational organizations/leaders to promote collaboration and sharing of resources
- A-9 Provided opportunity to discuss issues with college's internal community

B-Access

- B-1 Provided opportunity to share information about the college to prospective students
- B-2 Provided opportunity to create effective transitions for students
- B-3 Provided opportunity to cultivate funding for student scholarships
- B-4 Provided opportunity to expand outreach
- B-5 Provided opportunity to expand facilities
- B-6 Provided opportunity to expand learning activities

C-Success

- C-1 Provided opportunity to recognize student achievements
- C-2 Provided opportunity to engage others in improving student success
- C-3 Provided opportunity to influence policies, regulations, laws and/or resource allocations that would improve or create barriers to student success
- C-4 Provided data that demonstrate accomplishments and challenges to student success
- C-5 Provided opportunity to learn about strategies from other institutions that have successfully reduced student achievement gaps