



Yakima Campus

S. 16th Avenue & Nob Hill Boulevard, PO Box 22520, Yakima, WA
98907-2520 P: 509.574.6800 • www.yvcc.edu

MINUTES

SPECIAL MEETING/STUDY SESSION

YAKIMA VALLEY COLLEGE

BOARD OF TRUSTEES

January 14, 2021, 3:30 p.m.

Join Zoom Meeting

<https://us02web.zoom.us/j/8276178932>

Meeting ID: 827 617 8932

dial by location

1-253-215-8782

Chair Baldoz called the special meeting to order at 3:30 p.m. Trustees present were Chair Patrick Baldoz, Vice Chair Neil McClure, Trustee Rosalinda Mendoza, Trustee Sara Cate and Trustee Cus Arteaga.

A. Mission Statement & 2021-2025 Strategic Plan,

Sheila Delquadri, Associate Dean OIE & Hilda Guzman, CAMP Grant Director presented on the highlights of YVC's institutional reform efforts and an introduction to the 2021-2025 Strategic Plan. Hilda discussed student-centered institutional culture and reforms and the leadership team involved with the strategic plan process. She reviewed the process of inquiry, synthesis of information and the alignment of the mission statement and the strategic directions. Hilda presented a copy of the new YVC mission statement. Trustee Mendoza inquired about Board participation in the process. Trustee Cate inquired about how the first sentence came to be. Tomas Ybarra indicated that the equity team and the Administrative Council spent a lot of time discussing equity and its incorporation into the mission statement. Trustee McClure indicated that in his experience a mission statement usually describes actions the institution will take to measure success and not a description of the institution. The Board suggested that the first sentence in the second paragraph be moved to the top. Dr. Kaminski indicated that she would work with Sheila and the Administrative Council on the recommended change. Sheila discussed the 2021-2025 strategic directions. Trustee Cate requested more information on the environmental sustainability. Dr. Rich indicated it has to do with developing alternative energy resources, taking advantage of recycling opportunities and educating student, faculty and staff about the importance of understanding our environmental impacts. Sheila discussed strategic objectives, key strategies, and next steps. A copy of the presentation is filed with these minutes in the President's office. Dr. Kaminski thanked Sheila and Hilda for their great work on the process and presentation.

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SPECIAL MEETING
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A. Roll Call & Introduction of Guests and New Employees

Board of Trustees Present

Cus Arteaga
Dr. Sara Cate
Patrick Baldoz, Chair
Neil McClure, Vice Chair
Rosalinda Mendoza

Others Present

YVC Students
YVC Faculty & Staff

Dr. Linda Kaminski, Secretary

Introduction of Guests and New Employees, Steve Sloniker, Executive Director Human Resource Services, introduced Sujei Palmer, Fiscal Technician 3; Justin Busby, Assistant Director of Technology Services; Taran Withrow, Customer Service Specialist 2; Miguel Martinez, Assistant Director of Business & Accounting Services; and Daniel Rodriguez, Bilingual Customer Service Specialist 2.

B. Proposed Changes to the Agenda. There were no changes to the agenda.

C. Approval of Minutes: Trustee Cate moved that the minutes of the Special Meetings of November 12, 2020 be approved as submitted. The motion was seconded by Trustee Mendoza and passed unanimously.

D. Action Items:

1. Sabbatical Leave Date Modification for Dan Peters

Dr. Linda Kaminski stated that at the March 12, 2020 board meeting the Board of Trustees approved a two-quarter sabbatical leave for Dan Peters for the 2020-2021 academic year. Due to COVID19 his Norway Fullbright Grant was cancelled for the academic year.

Dan Peters grant has been renewed for the 2021-2022 academic year. Therefore he is requesting that his sabbatical leave approval be moved to the 2021-2022 academic year.

Dan Peters will dedicate the two quarters to a professional development opportunity working with students and educators in Norway, presenting on some of the topics he currently teaches in his composition classes.

MOTION 21-01-01: Trustee McClure moved that the Board of Trustees approves the modification of the two-quarter sabbatical leave for Dan Peters for the 2021-2022 academic year; provided that he negotiates a

contract with the college covering the time frame for the leave and the activities to be conducted during and after the sabbatical. The motion was seconded by Trustee Arteaga and passed unanimously.

E. Communications. There were no communications.

F. Reports

1. **Board of Trustees.** Chair Baldoz announced that he was working with Dr. Kaminski to set a date for the Winter Retreat. Chair Baldoz welcomed Trustee Arteaga and indicated that another new trustee would be joining the Board soon. Trustee Mendoza discussed the open nominations for the ACT awards, she recommended that the Board get together to discuss their nomination. Chair Baldoz indicated that the study sessions at next month's Board meeting would be used for this discussion. Trustee Mendoza discussed her involvement with the Diversity Equity and Inclusion committee at the state level. She indicated the committee discussed a common frustration that the topic gets discussed but no action has been taken. The committee will be focusing on the live cycle of trustees, on-boarding new trustees, recruitment and training. She encouraged the Board to assign someone replace her on the committee when the new trustee is appointed. Trustee Mendoza discussed attending the January Foundation meeting. Trustee Mendoza announced that she would be a guest speaker at the January 26th ACT Winter Conference.
2. **Students:** *Penny Tahmalwash, ASYVC President.*
Abraham Lopez, GSC President, discussed the continuation of the Yak Blog and the December 10th Human Rights Day. Students were able to learn about the history of the 72 year-old universal declaration of human rights. Abraham also discussed the new Student Services Virtual Lobby. Students can drop in five days a week and ask questions and receive help from staff members from registration, admissions, financial aid and counseling. A copy of the report is filed with these minutes in the president's office.
3. **Classified Staff** – No Report
4. **Professional Staff** – No Report. Tammy LeRoue, the newly elected president for the professional staff introduced herself to the Board.
5. **Faculty** – Ms. Rachel Dorn, AFT-Y Yakima President, indicated that everyone was getting into the swing of things regarding teaching online. Some folks teaching WED Classes and Science Labs will be coming back to campus following all the safety rules. The high demand money from the state was negotiated for and spread to as many faculty as possible. Rachel stated that the Virtual Lobby is really impressive and thanked everyone involved in getting that up and running.
6. **Vice President for Administrative Services** – Dr. Teresa Rich introduced Security Supervisor Mike Lane.
 - **Clery Report.** Security Supervisor, Mike Lane provided the Board with an overview of what the Clery Act is and what the requirements for colleges are. The Clery Act requires colleges and universities that receive federal funding to disseminate a public annual security report that contains the campus crime statistics for the preceding three years. Mike also discussed crime reporting and follow up at YVC, Timely Warnings, Sex Crime Reporting, Fire Safety, Drug and Alcohol policies and maps of each campus. A copy of the YVC security report can be viewed at;
<https://www.yvcc.edu/Annual-Security-Fire-Report.pdf>

6. **Continued...** Trustee Mendoza inquired about the relation of Title IX and the Clery Act. She indicated that there is a lot of concern over the new changes that were made last year. Some Boards of Trustees and Colleges are creating their own policies to help students who are trapped between the new requirements. She asked that the Board review these policies and have a follow up discussion at a future board meeting or retreat. It was determined that this topic would be added to the Winter Retreat agenda.

Dr. Rich discussed the International Student Reception that took place right after the Tuesday Foundation meeting. Directory Mugleston prepared a great video presentation. Dr. Rich reminded the Board that the State Auditors are currently conducting their Financial Audit and they hope to be done by the end of January. Dr. Rich provided the Board with an update on the ctcLink project, capital projects and indicated that the Larson Gallery and the Tasting Room should be completed in March. A copy of the Board fiscal report is filed with these minutes in the president's office.

7. **Vice President for Instruction and Student Services** – Vice President Tomás Ybarra welcomed Trustee Arteaga to the Board. VP Ybarra discussed the real world capitol attack and his email to faculty after this unsettling event. Tomás thanked the Board for their input into the process of the mission statement and strategic plan as we strive for more equitable practices with a focus on measurable student outcomes. VP Ybarra reminded the Board of the upcoming tenure process.

Workforce Education Report. Interim Dean, Skye Field, provided the Board with information on the professional nursing certificate program. Skye informed the Board that the Allied Health programs had moved into their new learning space on the West Campus. Dean Field stated that the WED Division is preparing to submit a statement of need to the State Board to pursue the development of a BAS degree focused on production agriculture. She indicated that 20 students will be entering the nursing professional certificate program this winter. Dr. Kaminski thanked the Foundation for stepping up and providing funding for these students for incidental costs. Skye discussed the difficulties of recruiting patients for the dental hygiene program. Vice President Ybarra discussed a pioret program for extra running start student for the summer. Trustee Mendoza shared that her cousins are attending running start at a few different colleges and the cousins attending at YVC were very pleased with the program. A Copy of the report is filed with these minutes in the president's office.

8. **President**

Community Relations Report – Dustin Wunderlich, Director of Community Relations, discussed the steps taken to expand readership of the campus update; adding recent graduates to the mailing list, adding more images and promoting individual stories across the college's social media. Mr. Wunderlich shared the successes of the media campaign for the opening of the West Campus and its impact on the Yakima Valley. Director Wunderlich discussed the ongoing work with a vendor to produce a virtual campus tour. A Copy of the full report is filed with these minutes in the president's office.

Human Resource Activity Report – Steve Sloniker, Executive Director Human Resource Services, discussed a recent resignation and retirement. Mr. Sloniker reported that his department continues to be busy with recruiting efforts. Director Sloniker has been working with the state on a vaccine plan that might include vaccines for certain faculty for example nursing. Steve thanked Rachel Dorn for her work in reaching a MOU for the high demand funds. Mr. Sloniker informed the Board that the equity team will be meeting next week. A Copy of the full report is filed with these minutes in the President's office.

President's Report – 1) Dr. Kaminski talked about three free webinars that were coming up regarding legislative priorities. The first of which was today, it was very informative and some items may be included in the Board's winter retreat agenda. 2) President Kaminski discussed her participation in a community forum on December 18th with VM Memorial Hospital. There were a wide variety of



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participants, the discussion focused on where we are with COVID 19 and the changes at the hospital. These will be monthly meetings and Dr. Kaminski will continue to attend. 3) On December 16th Dr. Kaminski attended the Latino Workforce meeting which focused on the percentage of Latino Physicians in the state of Washington.

G. **Call to the Public** - No one present indicated a desire to address the Board.

H. **Date of Next Meeting**— The next Special meeting will be, **February 11, 2021**.

I. **Executive Session**. No executive session was called.

J. **Action Items**.

K. **Adjournment**. The meeting was adjourned at 6:09 p.m.

PATRICK BALDOZ
Patrick Baldoz, Chair

LINDA KAMINSKI
Attest: Linda Kaminski, Secretary