



Yakima Campus

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MINUTES

SPECIAL MEETING
YAKIMA VALLEY COLLEGE
BOARD OF TRUSTEES
April 9, 2020, 4:30 p.m.

Join Zoom Meeting
<https://zoom.us/j/124925184>
Meeting ID: 124 925 184
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Chair Sara Cate called the meeting to order at 4:30 p.m.

A. Roll Call and Introduction of Guests and New Employees

Board of Trustees Present

Dr. Sara Cate, Chair
Mr. Patrick Baldoz
Ms. Rosalinda Mendoza
Mr. Neil McClure
Mr. Robert Ozuna

Others Present

YVC Staff

Dr. Linda Kaminski, Secretary

Introduction of Guests and New Employees. Mr. Steve Sloniker had no introductions.

B. Proposed Changes to the Agenda. There were no changes to the agenda.

C. Approval of Minutes: Trustee McClure moved that the minutes of the Special and Regular Meetings of March 12, 2020 be approved as submitted. The motion was seconded by Trustee Mendoza and passed unanimously.

D. Action Items

1. Lab Fee Increases

Mr. Tomás Ybarra stated that general lab fees must be reassessed from time to time to determine if sufficient revenue is generated to cover operating costs unique to individual courses. Administrative staff and faculty have reviewed current lab fees and emerging needs and recommend the adjusted fees as shown in the attachment, which were presented in the March study session, become effective fall quarter 2020.

MOTION 20-04-01: Trustee McClure moved that the Board of Trustees adopts a motion to approve the proposed student lab fees as presented to become effective fall quarter 2020. The motion was seconded by Trustee Mendoza and passed unanimously.

E. Communications: There were no communications

F. Reports

1. **Board of Trustees.** Chair Cate indicated that the winter retreat was cancelled and those items would be moved to the summer retreat. She also reminded the board that their public disclosure commission financial affairs reports were due. The system has been updated and none of the old information carried over so it will take some additional time to complete this process. Trustee Baldoz discussed unemployment benefits and people who previously did not qualify may qualify under these special circumstances. Chair Cate thank Dr. Kaminski for her continued communication with the board of trustees throughout this process.
2. **Students** - Laura Yolo, Coordinator of Student Life, no student reports.
3. **Classified Staff** – No Report
4. **Professional Staff** – Ms. Hillary Emerson, AFT-YPS Professional Representative. No report.
5. **Faculty** – Ms. Rachel Dorn, AFT-Y Yakima President. Rachel recognized the faculty for their extra effort and creativity to convert their classes to an online format. She indicated that previously only 15% of classes had been presented online. She indicated that faculty are focused on compassion and patience and support for students. She also indicated that one nursing student was at home with a possible exposure to the virus. Rachel appreciated that Vice President Ybarra indicated that the college does not want to take advantage of faculty due to this situation and recognizes that while some classes being taught online may not be the best option for students but making it work for now but not in the future. Rachel discussed the start of negotiations this week if you zoom.
6. **Vice President for Administrative Services.** Dr. Teresa Rich discuss budget process updates. In January started watching the legislature to get a feel for the budget. The House and Senate passes supplemental budget March 12. The budget development process was sidelined due to COVID-19. The Governor signed a supplemental budget with line item vetoes on April 3rd. Will be presenting tentative budget presentations at the May board meeting. Will be presenting the budget for approval at the June board meeting. Trustee Ozuna inquired about federal funding. Dr. Rich indicated that the college will be receiving approximately \$4 Million with half of that funding going directly to students and the other half going to the institution. She cautioned that the money is one time funding and it's not for budget backfill. Dr. Kaminski indicated that the Governor has funding to help with COVID-19 but at this time we're unsure how much of that money will come to Higher Ed. The legislature is trying to figure out how to get a special session. Some of the money we thought we had coming is now at risk. Tomas discussed signs that the money for guided pathways is potentially at risk. Dr. Rich took a moment to thank the exempt and classified staff for going above and beyond in responding to the stay home stay healthy mandate. Many employees have had to make significant changes in the way they do their work from home. She also thanked those that are still on campus doing the essential jobs necessary to keep the college functioning.
7. **Vice President for Instruction and Student Services** – Mr. Tomás Ybarra presented an information item regarding changes to the associated students of Yakima Valley college constitution. The two most significant changes were the name and the selection vs. election of officers. Trustee Mendoza inquired if the outgoing members would participate in the selection of the incoming members. Laura indicated that they would participate but as a part of a bigger

selection committee. A copy of the information item is filed with the minutes in the President's office.

Grandview Campus Update - Mr. Russell Marquis, Interim Dean discussed the remodel of the science labs and classrooms. Funding from the EQUAL grant paid for the enhancements. Rusty thanked Hilda Guzman, Title V EQUAL Grant Director for her role in this project. Rusty also thanked the Grandview Student Council for being an amazing part of their team. He mentioned several new hires and noted that all but two of them are YVC Alum. He thanked the Board and Dr. Kaminski for the attention they give the Grandview campus as it continues to grow and reminded everyone of the award winning wines being produced there.

Vice President Ybarra indicated that the college has been consumed with the impact of COVID-19 in the community and our campuses. He discussed his roll, to work with each of the Deans on a daily basis regarding concerns and ideas, to communicate with faculty and staff. He discussed several of his notifications and a summary of the information that was provided. He discussed the distribution of laptops and technology to faculty, staff and students. Chair Cate inquired about students struggling to find internet access. Mr. Ybarra discussed a variety of ways students were finding access. He said that we are holding out hope for in-person instruction for summer but we take our lead from CDC and the Governor's office. He thanked all the faculty and staff who have re-doubled their efforts to make things work. Trustee McClure also thanked the faculty and staff for their dedication to get things done.

8. **President –**

Community Relations Report – Mr. Jay Frank, Director of Community Relations, discussed the communications that have gone out, 11 President Letters, 8 since the last Board Meeting; 5 videos with over 10,000 views; three webpages including a tutoring webpage. He thanked his community relations team for all their efforts. A copy of his report is filed with these minutes in the President's office. Copies of the notices can be viewed online at; <https://www.yvcc.edu/services/coronavirus/>

Human Resource Activity Report – Mr. Steve Sloniker, Executive Director of Human Resources, told the Board that Heather Hadsel, Human Resource Consultant, had resigned. He thanked technology services for assisting in moving over 500 employees to work remotely from home. He indicate that HR is working on a few open recruitments and bargaining is currently underway. Steve discussed two corrections that had to be made to the admin contract renewal list.

President Report Continued –

President's Report. 1) Dr. Kaminski presented an information item – Administrative & Exempt/Professional Employee Contracts to the Board. She explained that it is the colleges practice to notify administrative and exempt employees if their contracts are to be non-renewed. The contract expiring or non-renewed employees on the attached list have been notified. The contract renewed employees on the attached list will be notified of their contract status. All re-appointed positions are contingent upon continuation of funding. Steve made corrections to the last page on Shawn Teng and Jeff wood was on the list in error and should be removed. A copy of the information item and attachments are filed with these minutes in the president's office. 2) She provided the Board with copies of the most recent FTE and Census Reports and discussed the decline in CCR numbers. 3) Dr. Kaminski let the Board know that due to the COVID-19 issues Eva Cunningham cancelled her sabbatical leave. She will re-apply next year. 4) President Kaminski talked about how proud she is of our YVC team, faculty, staff and administration for their phenomenal work handling some really hard challenges.

G. Call to the Public – No one indicated a desire to address the Board.

H. Date of Next Meeting— The next Special meeting will be **May 12, 2020**

Join Zoom Meeting - <https://zoom.us/j/98994712137>

Meeting ID: 989 9471 2137 - Dial by your location 1 253 215 8782 US

I. Executive Session. No executive session was called.

J. Action Items. N/A

K. Adjournment. The meeting was adjourned at 6:11 p.m.

SARA CATE

Dr. Sara Cate, Chair

LINDA KAMINSKI

Attest: Linda Kaminski, Secretary