



Yakima Campus

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MINUTES

**SPECIAL MEETING/STUDY SESSION
YAKIMA VALLEY COLLEGE BOARD OF TRUSTEES**

January 9, 2020, 3:30 p.m.
M. L. King Room, HUB
Yakima Campus

Chair Cate called the meeting to order at 3:30 p.m. Trustees present were Chair Dr. Sara Cate, Vice Chair Patrick Baldoz, Trustee Rosalinda Mendoza. Trustee Robert Ozuna joined the meeting at 4:20 p.m. and trustee Neil McClure joined the regular meeting at 4:30 via phone.

A. Office of Institutional Effectiveness Report

Ms. Sheila Delquadri, Director of Institutional Effectiveness, provided the Board with an overview of the Office of Institutional Effectiveness. She highlighted several areas; Statistical Reports, Department Requests, Grants, Federal Compliance Reporting, Surveys & Evaluations and Data Governance. Sheila informed the Board that she and Wilma Dulin had been selected to be a part of the first-ever Northwest Commission On Colleges and Universities (NWCCU) mission fulfillment fellowship cohort. The fellowship prepares higher education leaders to advance institutional mission fulfillment and quality initiatives through assessment, reflection and planning. Sheila discussed the new accreditation standards for 2020. A copy of her presentation is filed with these minutes in the president's office.

B. Annual Student Outcome Data

Ms. Sheila Delquadri, Director of Institutional Effectiveness, presented on demographic trends and student outcomes. The demographics information gives a picture of who are student are. She presented on headcount, race/ethnicity, gender, average age, program participation and full time vs. part-time. Sheila presented on re-branding of our Pathway Advising to Guided Pathways. YVC began work on Pathway Advising in 2012, piloted it in 2014 and began full implementation in 2015. Beginning in 2019/2020 the legislative budget included an infusion of resources for all colleges for Guided Pathways.

MINUTES

REGULAR MEETING
YAKIMA VALLEY COLLEGE BOARD OF TRUSTEES
January 9, 2020, 4:30 p.m.
M.L. King Jr. Room
Hopf Union Building, Yakima Campus

Chair Cate called the meeting to order at 4:30 p.m.

A. **Roll Call and Introduction of Guests and New Employees**

Board of Trustees Present

Dr. Sara Cate, Chair
Mr. Patrick Baldoz
Ms. Rosalinda Mendoza
Mr. Neil McClure (by phone)
Mr. Robert Ozuna, Vice Chair

Others Present

YVC Student
YVC Staff

Dr. Linda Kaminski, Secretary

Introduction of Guests and New Employees

Mr. Steve Sloniker, Executive Director of Human Resources, introduced Mr. Joseph Trenkenschuh, Pathways Coordinator.

Introduction of Classified Employee of the Quarter

Heather Hadsel & Brittni Packard, introduced Ms. Sherrie Warren as the Classified Employee of the Quarter for Fall 2019.

- B. **Proposed Changes to the Agenda.** There were no changes to the agenda.
- C. **Approval of Minutes:** Trustee Mendoza moved that the minutes of the regular meetings of November 6, 2019 be approved as submitted. The motion was seconded by Trustee Ozuna and passed unanimously.
- D. **Celebrating Excellence:** Mr. Darin Kaschmitter, Music instructor discussed the process of receiving his Nationally Certified Teacher of Music Certification (NCTM).
- E. **Community Partner Perspective:** Dean Marc Coomer introduced Ms. Cindy Maib-Robinson, Employment and Training Director for People for People. Cindy discussed the launch of the Step Up to College learning center in Stevenson-Carson. She took an opportunity to thank Trustee Baldoz for his assistance in the project and the role that South Central Workforce played. The learning center is in place, the instructors are in place and the students are engaged and showing progress. She provided the Board with handouts, they will be filed with these minutes in the President's Office.

F. Action Items

1) **Approval of Changes to Board Policy 5.04 Non-Resident Tuition Waiver – Online Learning,**

Dean Leslie Blackaby stated that an update of Board Policy 5.04 Non-Resident Tuition Waiver – Online Learning was presented at the November 6, 2019, Board of Trustees meeting. The suggested edits update the current policy to the current language used at YVC and in State Board for Community & Technical College publications.

MOTION 20-01-01: Trustee Mendoza moved that the Board of Trustees adopts a motion to approve the changes to Board Policy 5.04 Non-Resident Tuition Waiver – Online Learning as presented at the November 6, 2019, Board of Trustees meeting. The motion was seconded by Trustee Baldoz and passed unanimously.

2) **Approval of Changes to Board Policy 1.41 Adoption and Sale of Course Materials**

Dean Leslie Blackaby stated an update of Board Policy 1.41 Adoption and Sale of Course Materials was presented at the November 6, 2019, Board of Trustees meeting. The suggested edits update the current policy to the current language used at YVC and in State Board for Community & Technical College publications.

MOTION 20-01-02: That the Board of Trustees adopts a motion to approve the changes to Board Policy 1.41 Adoption and Sale of Course Materials as presented at the November 6, 2019, Board of Trustees meeting.

G. **Communications:** There were no communications.

H. **Reports**

1. **Board of Trustees**

Trustee Mendoza discussed attending the November Foundation meeting. Dr. Kaminski invited the Board to attend the International Student Reception on January 14th at 1:15 p.m. Chair Cate thanked Trustee Baldoz for attending the ACT meeting in November for her, she indicated that she would be attending the Transforming Lives Award and the ACT Legislative meeting in February. Trustee Mendoza will also be attending both those events. Trustee Baldoz discussed attending the ACT Fall conference. He discussed a Bill that would require colleges to pay for books for running start students. Dr. Kaminski indicated that the State Board would be drafting a letter on behalf of the system regarding this Bill.

2. **Students** — Laura Yolo, Coordinator of Student Life presented on behalf of ASYVC and GSC. Due to the flu bug there weren't any official reports. Laura introduced John who is a work study for ASYVC. John shared that he graduated from Eisenhower, he is studying at YVC for his AA, and he hopes to graduate next year in spring quarter.

3. **Classified Staff** — Mr. Brad Smith, WPEA Representative, discussed last month's letter regarding hiring practices which led to a very enlightened meeting. Brad indicated he had spent some additional time with Steve Sloniker in HR regarding hiring processes, things are moving in the right direction.

4. **Professional Staff** – Ms. Hillary Emerson, AFT-YPS Professional Representative, discussed the flow chart for hiring that was shared by Steven Sloniker. Hillary stated that negotiations start next week to improve the working conditions for employees. Will be working with HR on the new overtime
5. **Faculty** — Ms. Rachel Dorn, AFT-Y Yakima President, presented the Board with a handout she had prepared regarding adjunct faculty. She indicated that she worked with Steve Sloniker to get some of the information that was included in the handout. She raised some issues of concern including; timeliness of contracts, cancelation of classes due to enrollment, wages, and availability of adjunct faculty for student inquiries. Rachel will be discussing these issues of concern further with Steve. A copy of the handout will be filed with these minutes in the President’s Office.

6. **Vice President for Administrative Services**

Dr. Teresa Rich invited the Board to the International Student Reception on January 14th at 1:15 p.m. She discussed the Financial Statement Audit, the State Auditors are on campus and will be here through the end of the month. The will send out a notice for the exit conference. Dr. Rich discussed the major project submittal to replace Kendall and a portion of Prior Hall. The project was submitted on December 18, 2019, projects will be scored in February 2020 and we will be notified in March of 2020. Dr. Rich discussed some minor projects in the science labs in Grandview that begin this summer. She updated the Board on the West Campus project which continues on time and on budget with an occupancy by September 2020.

A copy of the YVC Fiscal Report July 1, 2019 through November 30, 2019 was provided to the board. A copy of the report is filed with these minutes in the President’s Office.

7. **Vice President for Instruction and Student Services**

Mr. Tomás Ybarra introduced Director Dilbar Chhokar who presented the technology service department reports.

Mr. Dilbar Chhokar referenced his handouts in the Board packet. He provided the Board with an update on key initiatives from the past year and an overview of some initiatives technology services is pursuing during the 2019-2020 academic year. Mr. Chhokar provided a technology team update showing new staff and new positions. He also discussed technology services 2020-2025 strategic plan. Copies of the reports and strategic plan are filed with these minutes in the President’s Office.

Mr. Ybarra discussed the recent closure of Astria medical center. He introduced Ms. Yesenia Rodrigues who discussed services available to displaced workers. Tomas discussed attending the NWCCU commission meeting with Dr. Kaminski on January 8th. He indicated it was a strikingly formal process. He indicated that Dr. Kaminski knocked it out of the park with her opening statement. One of the commissioners even praised YVC for its fiscal responsibility. Next step in the process is that the college will receive its formal written notice. Mr. Ybarra was confident that we should expect good results. Trustee Ozuna inquired if YVC would be submitting for the CAMP grant and Mr. Ybarra assured him that we were.

8. **President**

Community Relations Report. Mr. Jay Frank, Director of Community Relations provided the Board with a copy of the calendar of events. He indicated this will be a buys month with 35 events over the 31 days. He highlighted the New Larson Galler exhibit which will feature the work of Doug Johnson and include contribution by local elementary schools. He also discussed January 29th Why Polar Regions Play a Key Role in Climate. A copy of the calendar will be filed with these minutes in the President's Office.

Human Resource Activity Report. Mr. Steve Sloniker, Executive Director of Human Resources, discussed tomorrows indoor snowball challenge made by ASYVC. He discussed that the HR and Payroll staff have been very busy over that last month working on W2s, the increase to minimum wage and working on a deal with LinkedIn to enhance recruitment efforts.

President's Report. 1) President Kaminski provided the Board with the weekly FTE Census and Allocation Report. 2) She provided the Board with copies of some recent donations to the college. 3) She discussed the College-Work Balancing Act Booklets and provided two copies if the Board was interested in reviewing them. 4) She informed the Board that she would be participating in a conference call with the Operating Budget Committee to discuss funding for high demand faculty.

I. **Call to the Public.** No one present expressed a desire to address the Board.

J. **Date of Next Meeting** - The next Regular meeting will be **WEDNESDAY February 5, 2020** in the M.L. King Jr. Room, Hopf Union Building, Yakima Campus

K. **Executive Session** –

1. At 6:17 p.m. Chair Cate called for an executive session for 30 minutes to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation..., invited to attend were Presidnet Linda Kaminski and James Yockey, AAG.
2. Announcement of time Executive Session will conclude. Executive session was called for 30 minutes, to end at or before 6:47 p.m. The executive session ended at 6:31 p.m.

L. **Action Items** – there were no action items as a result of the executive session.

M. **Adjournment.** The regular board meeting adjourned at 6:17 p.m. at the time Chair Cate called for the executive session.

SARA CATE

LINDA KAMINSKI

Dr. Sara Cate, Chair

Attest: Linda J. Kaminski, Secretary