



Yakima Campus

S. 16th Avenue & Nob Hill Boulevard, PO Box 22520, Yakima, WA 98907-2520

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MINUTES

STUDY SESSION MEETING BOARD OF TRUSTEES YAKIMA VALLEY COLLEGE

September 12, 2024 3:30 p.m.

West Campus Conference Center 038-122, Meeting Room D
1704 W. Nob Hill Blvd, Yakima WA

- A. Roll Call: All trustees were present, Dr. Sara Cate joined just few minutes late; Trustee Morales attended via Zoom.**

Proposed Presentation on Presidential Search process, tasks, timelines

Chair Baldoz opened the study session by highlighting his recent discussions with Kim Tanaka from the State Board regarding best practices for executive searches, which differ significantly from standard hiring processes. He emphasized the college's role within the community and the Board's responsibility in the presidential selection process, noting the considerable work involved. Chair Baldoz requested Alma to present a tentative plan, including timelines, to share with fellow Board members during today's meeting. He stressed the importance of involving additional stakeholders from the surrounding community as part of this process moving forward.

Ms. Ramirez, the Chief Human Resources Officer, addressed the Board of Trustees and referenced handouts distributed by Jocelyn Sheehan to each board member. She discussed the advantages and disadvantages of various approaches a third-party presidential hiring search firm could offer the college and the Board during this process. The first option presented involved allowing the firm to manage the entire search process as a comprehensive package. The second option was a customized package, enabling the firm to handle specific aspects of the process while allowing the college to undertake certain tasks in-house to reduce costs. The third option proposed conducting the entire presidential candidate search internally. Ms. Ramirez was referencing the handouts and items provided that she has created by working with Patrick Baldoz on the search committee proposal.

Mr. Baldoz addressed the Board, stating that he and Alma are collaborating to outline the process moving forward. He indicated that costs for the presidential search could range from \$40,000 and higher. After consulting with colleagues, he learned that Big Bend Community College conducted their presidential candidate search internally at a cost of approximately \$30,000, which required significant effort from their board members. He noted that opting for a comprehensive package from one of the firms that Alma recently contacted could exceed \$80,000. In his view, there are certain tasks the college might manage internally to minimize expenses. Kim Tanaka informed him that some firms are open to negotiating the scope of tasks, and many are willing to discuss terms. Baldoz emphasized the importance of engaging a firm to handle critical components of the search process to ensure an open and unbiased approach. This is particularly vital given that internal candidates may apply for the position, and he wants to avoid any perception of unfair advantage. He proposed that internal candidates be included in meetings, as any participant could potentially apply for the role. Chair Baldoz estimated that the hiring process for a new president could take between 6 to 9 months, and he encouraged the Board to collectively determine their preferred course of action. Trustee Ortega expressed that the initial step in the process should be to develop a job description. Given that our last president served for 29 years, it may be necessary to revise or update certain aspects of the description. She noted that some search firms can assist with this task. Ms. Ramirez agreed that this is one of the tasks a search firm is able to help with. Chair Baldoz stated that one of the first tasks that he sees as important is having the board members decide what qualities and priorities are needed particular with this college in mind. There may be fundamental differences between this college and Bellevue Community College. Trustee Ortega recommended against pursuing a hybrid model with a search firm if we can find one that is willing to handle the entire process for YVC at a reasonable rate. She expressed a preference for a firm located within the state, rather than one from out of state, such as New York, Chicago, or Ohio. She mentioned that there are at least three firms in



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Washington State that have recently assisted in hiring presidents and noted the importance of selecting a firm that specializes in college presidential searches. Chair Baldoz noted that there is a firm from Florida that has successfully hired two presidents in Washington State, although he did not claim they are the best option. He emphasized the importance of releasing the job listing to gather quotes and expressed his reluctance to spend upwards of \$80,000 on a firm, indicating a desire to negotiate costs. He then inquired whether Ms. Ramirez and her team could manage certain aspects of the process in-house, to which Ms. Ramirez affirmed their capability. Chair Baldoz expressed his preference to avoid firms that promote the job nationally, as he is concerned about candidates from the East Coast treating YVC as a temporary opportunity rather than a long-term commitment, especially given the talented pool of candidates available within the state. Trustee Ortega emphasized that if we identify a firm that meets our needs, we can pursue negotiations; however, she cautioned against getting ahead of ourselves in the process. Trustee Cate inquired whether there are any Washington-based firms known for conducting presidential searches specifically within the state. Trustee Ortega noted that there have been 10 presidents hired in the last two years, and pointed out that our college's budgeting process differs significantly from that of many other institutions, particularly in how trustees and presidents are appointed. This presents a challenge for our budget, highlighting the need to find a candidate who is well-versed in Washington State procedures. Trustee Cate inquired if Ms. Tanka recommended a firm. Chair Baldoz stated that is how he heard about the firm from Florida, but he doesn't want to rule out any other organizations that also may be qualified. Dr. Rich, in her capacity as Vice President of Administrative Services, emphasized that whatever decision the Board makes, it is essential to issue a Request for Proposals (RFP) and follow the RFP process. She noted that there is a specific document outlining this process in detail. Chair Baldoz affirmed that all bids will be evaluated objectively and emphasized the importance of not overlooking any steps in this process. Trustee Cate asked for clarification on this process. Chair Baldoz stated that he assumed it went out on a site statewide. Dr. Rich concurred that issuing a statewide RFP would allow any firm that believes it can meet our criteria the opportunity to submit a bid. Trustee Morales addressed the Board, emphasizing the importance of returning to the basics. He stated that his primary concern is the Yakima community, ensuring that all constituents—students, business partners, non-profits, employees, unions, and other stakeholders—have the opportunity to be represented and heard. He expressed his support for the idea of a hybrid search firm, noting that a tailored process is essential and that the firm must understand the unique needs of Yakima. Drawing from his experience with outside consulting firms for the City of Yakima, he mentioned that he has not had significant success and cautioned against overlooking the diverse needs of the Yakima community. Regardless of the direction the Board decides to take, he acknowledged that it will be a considerable undertaking. Chair Baldoz affirmed that any work conducted by an outside firm will be done under the supervision of the Board, with appropriate guidance. He stressed that the Board will be actively involved in the process, as they possess a better understanding of the community's needs. While the firm may assist in ranking the applications, the Board will retain full authority over all final decisions. He then asked for confirmation from the members if this approach is acceptable to everyone. Vice Chair Flores, drawing on her HR expertise, inquired whether Ms. Ramirez and her team have the manpower, availability, and capacity to implement a hybrid model for the search process. Ms. Ramirez responded that she can assist in coordinating the community forums and other aspects of the process. She assured the Board that she and her team are capable of managing whatever tasks are necessary. Vice Chair Flores suggested that it would be advisable to remove the responsibility from HR and allow the firm to take the lead in the process, utilizing their expertise to coordinate effectively. Chair Baldoz concluded by directing Ms. Ramirez to issue a Request for Proposals (RFP) based on the components agreed upon by the Board, and if there were further questions, he and Vice Chair Flores could work with Ms. Ramirez. He emphasized the importance of identifying a firm that can successfully deliver a qualified candidate and indicated that they would assess the need to negotiate specific terms or consider a second applicant if necessary. Ms. Ramirez inquired about the process for requesting funds from the Board once a firm has been selected. Dr. Rich explained that an action item would need to be presented to the Board to request the use of reserve funds, similar to a previous request made by Mr. Mugleston for the technology update project. She also suggested that, in the funding request, it would be prudent to consider expenses related to applicant travel or any other costs that may arise. Chair Baldoz asked Board members to review the list of stakeholders included in one of Ms. Ramirez's handouts and to suggest any additional stakeholders that should be contacted to ensure comprehensive representation. He encouraged members to email Ms. Ramirez with their recommendations. He noted that the timelines provided may shift based on scheduling considerations. Ms. Ramirez explained that there will be a step in the process that needs to be completed every month or two; some agencies estimate the process could be completed in as little as four months, while others suggest nine months.



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Chair Baldoz expressed his goal of having bids back by the November Board meeting for review and requested that members come prepared for that discussion. He reiterated that this is an important and engaging process aimed at finding a suitable president. Trustee Ortega recommended that Ms. Ramirez reach out to other nearby colleges currently engaged in the RFP process, including Whatcom College. Chair Baldoz also mentioned that Kathy Brown would be sending additional information and expressed his enthusiasm for moving forward.

Study Session Concluded at 4:18pm



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**REGULAR MEETING BOARD OF TRUSTEES
YAKIMA VALLEY COLLEGE**

September 12, 2024 4:30 p.m.

West Campus Conference Center 038-122, Meeting Room D
1704 W. Nob Hill Blvd, Yakima WA

B. Roll Call and Introduction of Guests and New Employees

Board of Trustees Present

Patrick Baldoz, Chair
Laura Flores, Vice Chair
Bertha Ortega, Trustee
Dr. Sara Cate, Trustee
David Morales, Trustee (ZOOM)

Others Present

YVC Staff & Faculty

Introduction of Guests and New Employees, Alma Ramirez, Interim Executive Director HR, reported a significant number of new hires over the summer, details of which are included in the board's packet. She requested that each new hire present at the meeting today stand and introduce themselves to the board. Two new hires were present at the meeting.

C. Proposed Changes to the Agenda: There were no changes to the agenda

D. Call to the Public – No one present expressed a desire to address the board.

E. Approval of Minutes: Trustee Ortega moved to that the minutes of the Study Session & Regular Meetings of June 13th, 2024; Special Meeting on June 24th, 2024; Special Meeting on July 1st, 2024; Special Meeting on July 8th, 2024; Special Meeting on July 22nd, 2024; and Special Meeting of July 30th, 2024 be approved as submitted. The motion was seconded by Trustee Cate and passed unanimously.

F. Action Items: No Action Items

G. Communications: There were no communications.

H. Reports

1. Board of Trustees

Bertha Ortega provided an overview of the ACT Retreat she attended two weeks ago. The primary focus was on the roles and responsibilities of Trustees in community colleges. Ortega emphasized the importance of Trustee participation in committee work. She will provide a list of committees to Jocelyn Sheehan for distribution among YVC Trustees. She mentioned that "Trustee Tuesdays" occur monthly, with the latest discussion focusing on legislative funding for colleges. Jocelyn Sheehan was acknowledged for her assistance in sending reminders for these events to board members. Ortega reminded the board of the ACT Meeting on November 14th in Seattle and encouraged all Trustees to attend. She also highlighted the National ACCT Conference in Seattle at the end of October, urging YVC Trustees to represent the college, as Washington is hosting this year's event.

Dr. Sara Cate expressed appreciation for the summer break, which Patrick Baldoz agreed with, remarking that "it went too fast." Chair Baldoz reviewed the recruitment process for the new college president, previously discussed during the study session. The plan is to send out a request for qualifications once finalized by Chair

Baldoz and Vice Chair Flores. The board will then decide whether to pursue a total package proposal or negotiate an à la carte model, based on the discussion earlier in the study session. He stressed the importance of including stakeholders from diverse areas, such as business, staff, organizations, racial groups, and geographic regions. If board members have additional group suggestions, they should contact Alma. The goal is to have the final bid ready for the November BOT meeting, but due to potential calendar conflicts, a special meeting may be necessary to maintain the timeline for the presidential search. Chair Baldoz requested that staff send out a list of trainings and conferences scheduled for the year to help Board members, especially newer ones, coordinate attendance. Trustees were encouraged to inform Jocelyn Sheehan if they are interested in attending specific events to allow for early planning. Both Trustee Morales and Vice Chair Flores were specifically encouraged to attend upcoming meetings and events. Trustee Ortega confirmed her attendance at both the ACT and ACCT conferences, where she will be participating as ACT President. Chair Baldoz mentioned an upcoming event in Washington, D.C., and advised board members to consider attending.

2. **Students:** No Report this month
3. **Vice President for Administrative Services** – Dr. Teresa Rich provided an update on the progress of the minor works project to remodel the Technology Complex, noting that significant progress has been made, thanks to BOR Architecture. The project is on track for completion by December 2024. A brief report detailing construction costs and the budget is included in the meeting packet. The Workforce Education Department will soon return to newly remodeled offices and collaborative workspaces for staff and faculty. Dr. Rich invited the board to attend the Yakima Valley Vintners' French Market on September 20, 2024, from 4:00–7:00 PM. The event will feature various vendors offering goods for sale, including macarons. The application period for the Vice President of Administrative Services position closed on August 30, 2024. Interviews with candidates are scheduled for October 3, 2024. Dr. Rich informed the board that she has been asked to help coordinate a Cyber Tabletop event for Presidents and Vice Presidents in October, sponsored by FEMA. Washington State has been selected as a model for this nationally recognized event, which is an honor. Dr. Rich has invited both Interim Vice Presidents to attend alongside her. Trustee Bertha Ortega suggested that the Cyber Tabletop event be highlighted in discussions with legislators, particularly when seeking funding. Dr. Rich agreed, noting that next year's state funding request will focus on additional technology support. Dr. Rich shared that the college's financial statement audit was completed in June and thanked Trustee Ortega for attending the exit conference in July. Kuddos to the financial staff, there are other college struggling with CTC Link and our staff is figuring it out. Dr. Rich shared that from Angela Garza, Director of Business and Accounting services, that this positive financial audit outcome is due to all staff across campus making sure all documentation was received in a timely. The business office team works hard and represent YVC respectfully.
4. **Interim Vice President for Instruction-** Kerrie Cavaness expressed her deep honor in joining the board as Vice President of Instruction, highlighting her eagerness to collaborate in her new role and continue fostering a positive impact on the community. VP Cavaness then introduced Cristy Rasmussen, who presented to the board YVC's new Pathway to PNWU initiative (handout in board packet, filed in the President's Office). Ms. Rasmussen provided an informative PowerPoint presentation outlining how YVC students can complete their prerequisites locally, allowing them to remain connected to their families and the Valley while still pursuing a medical degree at PNWU. Trustee Cate inquired whether students would still need to take the MCAT to gain admission to PNWU, and Ms. Rasmussen confirmed this requirement. Trustee Cate, speaking from a physician's perspective, emphasized the importance of training physicians and dentists from the community, hoping they will choose to stay and practice locally after completing their degrees. She noted that many PNWU students come from across the country, with few opting to remain in the area post-graduation. Ms. Rasmussen agreed, adding that students from rural communities may be more inclined to stay in such environments.

Additionally, Ms. Rasmussen recognized Dr. Maier's instrumental role in helping establish this partnership between PNWU and YVC. Trustee Cate, acknowledging this contribution, mentioned that Dr. Maier is her husband and expressed her intent to thank him on behalf of YVC. VP Cavaness provided an update on the new faculty orientation for the upcoming Fall 2024-2025 academic year. She also shared with the board that YVC will receive two new grants for this academic year, in collaboration with WSU and ESD105: the National Science Foundation grant and the Department of Labor grant. The National Science Foundation grant, in partnership with WSU, aims to help engineering students align their curriculum with the WSU engineering program, with further updates to follow. The Department of Labor grant has a significant application process that Dr. Skye Field has been leading, aimed at creating a pathway for paraprofessionals in the education field to enter teacher education programs. The college has decided to extend the application process to six weeks, allowing more time to complete the application and potentially secure a larger award. Lastly, VP Cavaness shared plans for the 2024 Convocation, themed “Trust, Inclusivity, and Belonging,” scheduled to begin on Monday, September 16th, at the Kaminski West Conference Center. The first day will include the entire campus community and feature a keynote speaker, Dr. V, who will also lead two afternoon workshops focused on DEI (Diversity, Equity, and Inclusion), thank you to Tenya Moravec, DEI Director. This represents an exciting shift from previous years. In addition, an all-staff retreat is being planned for December. Days two and three of Convocation will focus on faculty, guided pathways, assessment, and accreditation guidelines. Ms. Cavaness invited board members to attend the Grandview Kick-Off event, which will take place on Wednesday at the Grandview Campus and be followed by a reception at the Grandview Tasting Room. VP Cavaness expressed her eagerness for the start of classes on September 23rd and the return of students to campus.

5. **Interim Vice President of Student Services** – Pedro Navarrete introduced himself to the board as the new Interim VP of Student Services, stated that this is the first report on student services, it is a honor to be serving in this role with an amazing team. Students face multiple challenges, and he is excited to be a part of making a difference to help students and he is excited for the hard work ahead. VP Navarrete shared that the enrollment numbers are up, and they are continuing to grow as of yesterday there were 3,148 students enrolled that is a 35% increase. There were 900 students that attended the New Student Orientation, this number was close to Fall of 2019, that had 1100 attend. The college is continuing to rebuild student enrollment. He is happy to report there is 70 new Running Start students, congratulations to Hilary Emerson, she is a team of one and is doing an amazing job. At the next board meeting he will come back with final numbers for Fall quarter since they will be enrolling til the first day of classes. Trustee Ortega questioned VP Navarrete on how the financial aid fisaco was going. VP Navarrete shared that Osacr Verduzco, and his team had been working tirelessly to try and enter all of the financial aid for students, which included lots of manual work. Trustee Ortega asked if financial aid concerns were affecting enrollment. Navarrete stated that he will have a better financial aid update for the board at the next meeting, he is working to receive all the updated information. Trustee Oretaga asked VP Navarrete to thank his financial aid team from all of us, they are doing great work.
6. **Interim President Rich** –Dr. Teresa Rich, Interim President of the college, addressed the board to announce modifications to the organizational reporting structure. She informed members that two new offices, the Office of Instruction and Effectiveness and the Office of Diversity, Equity, and Inclusion, will now report directly to the President. This change reflects the comprehensive nature of these departments and their representation of the college as a whole, moving them from their previous reporting line under the Vice President of Instruction and Student Services (VP of ISS). Dr. Rich highlighted that this organizational adjustment aligns with the theme of this year’s Convocation, emphasizing new leadership and the pursuit of meaningful, positive institutional change. Moving forward, her direct reports will provide both oral and written updates to the board.

Following the board reports from her direct reports, Dr. Rich informed the board that she has collaborated with Imprenta Graphics to offer items featuring the college's logo, which are available at their store. Interested members can place orders directly; once 12 paid orders are collected, production will commence. Dr. Rich, along with Trustee Ortega and her VP of Admin Assistant, Noemi Mendoza Santiago, will visit the shop and review various options and samples. She distributed a handout containing additional information, addressing trustees' inquiries about color options, confirming that products come in a variety of colors and styles. Dr. Rich also shared her recent participation in Trustee Tuesday meetings, where discussions are ongoing regarding the upcoming budgets for the next biennium, including minor capital projects. She reported on her latest WACTC (President's) Meeting, noting an unfortunate error involving a budget request from the Office of Financial Management, which had inadvertently been doubled. As a result, they are seeking to reclaim half of the excess request. The State Board is currently deliberating on how this situation will affect different colleges. Dr. Rich reassured the board that the second allocation was not included in the college's budget, which should mitigate the impact on our institution. Chair Baldoz inquired about the amount to be returned; Dr. Rich stated she would keep the board informed, although specifics remain unclear. She also requested whether errors and omissions insurance could cover this mistake, acknowledging that the impact will vary across institutions but should not adversely affect ours. Additionally, Dr. Rich shared positive news regarding the Office of Institutional Effectiveness, noting that faculty member Stephanie O'Brine and Associate Dean Dr. Sheila Delquadri have been accepted for a proposal sharing Program Learning Assessment. This marks a significant achievement, as we have not presented at the NWCCU conference in the past, representing Region 10. Dr. Rich outlined her plans for increased community engagement, mentioning a recent meeting with the President of Central Washington University and an upcoming meeting with the Superintendent of the Yakima School District to explore future collaboration opportunities. She expressed gratitude to Chair Baldoz for recommending her membership on the South-Central Workforce Board and confirmed that she has not been asked to be a member of the Yakima County Development Association (YCDA).

Community Relations Report – Dustin Wunderlich provided an update on the launch of the college's public-facing website, which went live in late August. He demonstrated the new site to the board, highlighting the addition of a multi-language viewing option. He also noted that upcoming features would include integrated content such as a course catalog and program offerings, complete with program histories. This enhancement will guide students through their educational journey, with features like the Workforce Education Program that will automatically update course information, preventing outdated content. The integration of these updates will occur over the next several weeks. Additionally, Mr. Wunderlich shared that the Community Relations team is working on integrating a career opportunities and earnings module. This feature will provide information on career paths, such as the surgical technician program, including average state earnings. This tool aims to help students make informed decisions about programs that lead to well-paying careers in the region. He emphasized that the website's new features were a collaborative effort from various departments across campus. Trustee Ortega complimented the website's appearance, noting that it looked very well designed. Mr. Wunderlich also provided an update on YAK Nights, noting that the first event took place in May, with a recent one held on the Yakima Campus the previous night, which was well attended by staff, students, and families, with an estimated few hundred in attendance. He expressed his enthusiasm for the next YAK Nights event, scheduled for September 26th at the Grandview Campus from 4:00-7:00 PM. He hopes for good weather to ensure a successful event, which aims to engage students and their families while giving them a full YVC experience.

Human Resource Activity Report – Alma Ramirez addressed the board of trustees, providing an update on several key initiatives undertaken by her team over the summer. She reported that her department conducted a new supervisor training series for approximately 65 supervisors from the Yakima and Grandview campuses. Ms. Ramirez noted that the training sessions, held in the afternoons on the Yakima campus, were well attended and highly interactive. In addition to the supervisor training, her department

has developed and launched a new Employee Assistance Program (EAP) to further support staff. Ms. Ramirez also provided a brief update on union contract negotiations. The college is currently in negotiations with AFT-Y and YPS, while the WPEA remains under a rolling contract, with negotiations scheduled to begin later this year. She further highlighted that 35 new staff members were hired over the summer, and she concluded with an update on the implementation of new Title IX regulations, made possible by the board's emergency rule-making. The college is actively working on updating its procedures and processes to align with these changes.

Diversity, Equity, and Inclusion Report- Tenya Moravec introduced herself to the board as the Director of Diversity, Equity, and Inclusion (DEI) at Yakima Valley College, a position she has held for approximately seven months. Ms. Moravec presented a calendar of events that she will be facilitating during the Fall quarter, which includes the Convocation event marking the beginning of Hispanic Heritage Month, featuring live music by guest musicians as staff and faculty arrive on the first day. She also announced a new diversity series and a Día de los Muertos event, where students will have the opportunity to engage by creating altars in honor of their families. Ms. Moravec expressed her vision for collaboration across both the Yakima and Grandview campuses to enhance student engagement. She highlighted the upcoming "It's Fall Y' All" event scheduled for October 14th on the Yakima Campus, thanking Patrick Baldoz for agreeing to serve as a guest judge and inviting other board members to participate if possible. This event, inspired by a successful student-led spring fling last year, aims to foster social interaction among employees. The Fall event will feature workshops and refreshments. Vice President Cavaness inquired about Ms. Moravec's office relocation. Ms. Moravec informed the board that she has moved from the upstairs area of the Prior Building to the HUB, where she has already had the opportunity to engage with many more students and staff than in previous months. She expressed her enthusiasm for being more visible and accessible to both staff and students. The Trustees and Dr. Rich thanked Ms. Moravec for the work that she is doing on campus.

Office of Institutional Effectiveness Report- Dr. Sheila Delquadri introduced herself to the Board of Trustees as the Associate Dean of Institutional Effectiveness at the college. She discussed the new regulations imposed by the Department of Education, highlighting the current challenges facing higher education institutions. These regulations require colleges to provide detailed information about all enrolled students, not just those receiving financial aid, including enrollment data and graduation statistics for each student. This information must be compiled manually and submitted by the tight deadline of October 1st, complicating the enrollment and registration process for the Fall quarter. Additionally, the Department of Education is requesting data on the employment outcomes of students in the college's 18 certificate programs, specifically assessing whether graduates have utilized their degrees in the past two years. This involves analyzing data for approximately 9,000 students. The sensitivity and importance of this data cannot be overstated, as it directly impacts the eligibility of these certificate programs for federal financial aid in the future. Dr. Delquadri noted that this data request affects multiple departments across the campus, including Financial Aid, Enrollment Services, the Business Office, and Community Relations. She expressed concern about the ongoing changes to the data submission requirements, which have added to the complexity of the task. Dr. Delquadri acknowledged the hard work of her colleagues in navigating these challenges while preparing for the Fall quarter and has sought additional guidance from her contacts at the State Board. The State Board is attempting to create queries in ctc Link to streamline data retrieval, but currently, data must be entered manually, including sensitive information such as students' Social Security numbers. Trustee Cate remarked that the demands from the Department of Education seem unreasonable. Dr. Rich added that there are many moving parts at the federal level, particularly during an election year, suggesting that updates may be forthcoming. Dr. Delquadri indicated that the Department may desire this data before the elections and committed to keeping the Board informed in the next meeting.



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7. Classified Staff – No Report

8. Professional Staff – No Report

9. Faculty – No report

I. Call to the Public – No one present expressed a desire to address the Board.

J. Date of Next Meeting - The next meeting will be Thursday, October 10, 2024.

K. Executive Session – No executive session was called.

L. Action Items – N/A

M. Adjournment – Meeting adjourned at 5:42 p.m.