2.12 ELECTRONIC COMMUNICATION POLICY

Approved by the Board of Trustees on 4/12/01, Motion 01-04-01

Supersedes Management Action Team Approval 4/23/97

Click here to refer to related administrative procedures.

Computer and network use at Yakima Valley College must be consistent with the mission, policies, and procedures of the college and applicable federal, state, and local laws and regulations. The primary use of the Yakima Valley College computers and networking facilities are for educational and research purposes.

Users must respect the rights and property of others. Users must not improperly access or attempt to access, misuse, send, or misappropriate information or files. Unauthorized access to systems, software, or data is prohibited.

Yakima Valley College computers and network facilities must not be used for commercial purposes or private gain.

Yakima Valley College computers and network facilities must not be used to transmit or solicit the transmission of any communication in any form where the content and/or meaning of the message transmitted or distributed would violate any applicable law or regulation.

Users of Yakima Valley College computers and network facilities must promote efficient use of the networks. Users must minimize and avoid unnecessary network traffic, which may interfere with or negatively affect the work of other users of the Yakima Valley College network or connected networks. Uses that significantly interfere with the ability of others to make effective use of the network or which disrupt the Yakima Valley College network or any connected networks, systems, services, or equipment are prohibited.

Revision Log

Date	By	Notes

Policy Contact: Director of Technology Services