Second Degree Form

Student Information			
Student Name (Last, First)	CTCLink ID		
Student Email	Student Phone Number	Pathway	Program Code

THIS FORM MUST BE WRITTEN AND SIGNED IN BLUE OR BLACK INK, NOT PENCIL.

Please read the instructions completely: Your financial aid has been suspended because our records indicate that you have completed a degree program. **This form is only to be completed if you plan to continue at YVC.** For accurate calculation of your annual loan eligibility and for calculation of your new Maximum Time Frame, we need to document the exact number of college level units you have earned that apply toward your new degree. In order to continue with financial aid funding, you will need to ensure you abide by the following, in accordance with our **Satisfactory Academic Progress/Repayment Policy**:

- Maintain a quarterly and cumulative GPA of at least 2.0
- Maintain a quarterly and cumulative Pace of Progression of at least 67%. This means that your academic record must show that you have passed at least 67% of all units attempted. The following grades: W, V, F, NS, NC and "I" grades are not considered passing grades
- Must be able to successfully complete your degree or academic credential by taking no more than 150% (Federal Aid) of the units required to graduate your new degree.

To ensure that you are given full consideration for aid, please complete this form using the instructions given below:

1. **Please visit Registration to verify that you are correctly coded in the degree you are now seeking.**
2. Visit your Academic Advisor to determine how many of your total college level units apply toward your new degree.
3. Have the advisor or counselor sign off on this calculation.
4. Select your new program on the backside of this form.
5. Submit to Financial Aid for processing.

ENTER COLLEGE UNITS

Total College Units earned that apply to new degree _____ # Units

Total College Units left to complete new degree _____ # Units

Note: Total College units earned that apply to new degree plus the number of units the student has left to complete (with the exception of remedial courses) should equal the total number of units required by the program.

Applicant Signature: _____ **Date:** _____

Advisor Signature: _____ **Date:** _____

Advisor Name: _____ **Extension:** _____

For Office Use Only:
MTF   Status Assigned F W Sp Su 20_____
☐ Approved   Beginning ☐ Fall 20_____ ☐ Winter 20_____ ☐ Spring 20_____ ☐ Summer 20_____

☐ # of Credits_____ # of Credits added to Max Units_____

☐ Denied Reason: _____

☐ Second Degree marked "completed"   ☐ LWG Comm Added

FAO:_____ Date: _____

Financial Aid

S. 16th Avenue & Nob Hill Boulevard, PO Box 22520, Yakima, WA 98907-2520
P: 509.574.6855 • Fax: 509.574.4740 • finaid@yvcc.edu • www.yvcc.edu

Second Degree/Eligible Academic Plans

Certificate Programs	Associate of Applied Science (continued)
Business Accounting – ATBBAC45 (505C)	Land Survey & Construction Design – DDTLCAPT (778A)
Business Management – BAMBMC45 (502A)	Medical Assisting – MLAMAAPT (381)
Business Marketing – MAMBKC45 (245C)	Para-Educator – TEAPEAPT (839D)
BT Bilingual Office Assistant – OOCBBC45 (559D)	Pharmacy Technician – PTAPTAPT (399A)
BT General Office Assistant – AASBGC45 (551)	Ag Production/Pest Management – APOPPAPT (105)
CNC Operator – CNCCOC45 (809C)	Radiologic Sciences – RDTRSAPT (358A)
Computer User – INPCUC45 (514H)	Substance Use Disorder – SAASUAPT (437)
Dental Assisting – DEADAC20 (305)	Surgical Technology – SUESTAPT (332A)
Medical Assisting Certificate – MLAMAC45 (381C)	Veterinary Technology –VHTVTAPT (115)
Medical Billing & Coding – MICMBC45 (313)	Vineyard & Winery Technology – VINWVAPT (121E)
Pharmacy Technician – PTAPTC45 (399)	Vineyard Technology – VIEVTAPT (121A)
Practical Nursing – LPNPNC45 (326)	Winery Technology – VIEWTAPT (121C)
Retail Management – REARMC20 (298)	Heating, Vent, AC/Refrigeration Tech – HRMHRAPT (703)
State Early Childhood Education (ECE) – ECEECC45 (46E)	Digital Media – RTBDMAPT (628B)
Substance Use Disorder – SAASUC45 (437A)	Electrical Technology – ELEETAPT (784)
Tree Fruit Production – APOTFC20 (116)	Instr/Industrial Automation Technology – INTIAAPT (637)
Vineyard Technology – VIEVTC20 (121B)	**Associate in Arts Program**
Winery Technology – VIEWTC20 (121D)	Assoc in Arts in General Studies – LASGSAGS (998)
Associate of Applied Science Degree Programs	**Transfer Degree Programs**
Accounting – ATBACAPT (505)	AAS-T Agribusiness – ABMABAAS (110P)
Aerospace Machining Technology – CNCATAPT (809B)	AAS-T Business Administration – BAMBAAAS (502P)
Agribusiness – ABMABAPT (110)	AAS-T Criminal Justice – CJLCJAAS (832P)
Automotive Service Technology – AUMASAPT (712)	AAS-T Education & Early Childhood Education – ECEECAAS (402Y)
BT Administrative Assistant – OMSBAAPT (547)	AAS-T Early Childhood Education WSU – ECEEWAAS (402X)
BT Bilingual Administrative Office Asst – OMSBBAPT (547B)	AAS-T Vineyard Technology – VIEVTAAS (121P)
BT Bilingual Legal Office Asst – LAABBAPT (577B)	AS-T Track 1 – LRST1AS (999L)
BT Legal Office Assistant – LAABOAPT (577)	AS-T Track 2 – PHST2AS (999M)
BT Bilingual Medical Office Asst – MASBBAPT (565B)	AA DTA – LASDTAA (999A)
BT Medical Office Assistant – MASBOAPT (565)	Associate in Business (DTA/MRP) – BUCBUAA (999C)
Business Management – BAMBMAPT (502)	Associate Computer Science (DTA/MRP) – CSACSAA (CSA)
Business Management – E-Commerce Spec – ELCBEAPT (543)	Associate in Nursing (DTA/MRP) – RENDTAA (RNDT)
Business Management Entrepreneur Spec – ENRBMAPT (254)	AAS-T Criminal Justice CWU – CJLCWAAS
Business Management Marketing Spec – MAMBKAPT (245B)	**Bachelor of Applied Science**
Civil Engineering Tech – CETCTAPT (612)	Agricultural Sciences – APOASBAS (10B)
Criminal Justice – CJLCJAPT (832)	Business Management – BAMBMBAS (50B)
Early Childhood Education – ECEECAPT (402)	Dental Hygiene – DEHDHBAS (30B)
ECE Preschool Sped Option – TEAPOAPT (839G)	Teacher Education – ECETDBAS (40B)
Food Technology – AFRFTAPT (666)	IT Networking System Administration – SYAISBAS (53B)
IT General – INPIGAPT (514G)	
IT Network Administrator – CSTNAAPT (527)	
IT Support Specialist – CSSSSAPT (509D)	
IT Web Technologist – DMWWTAPT (524)	