YAKIMA VALLEY COLLEGE

GRADUATE APPLICATION
Associate of Applied Science in Information Technology Support Specialist #509D – 92 credits
(Revised 11/23/20)

Step 1. Meet with your academic advisor for initial review and signature.

Step 2. **Submit within 30 days of Advisor signature** and with **$10 application fee** to cashier's office for an unlimited number of applications during the academic year.

Step 3. Make a copy for your records.

Step 4. Expect an email verification that your listed plan meets official graduation requirements.

STUDENT INFORMATION

SELECT THE QUARTER YOU PLAN TO COMPLETE THIS DEGREE: ☐ Summer ☐ Fall ☐ Winter ☐ Spring of Year _____

NAME AS YOU WISH IT TO APPEAR ON DEGREE - Last name must match records: _____

STUDENT ID # _____

MAILING ADDRESS (Address, City, State, Zip): _____

REQUESTING HIGH SCHOOL DIPLOMA: ☐ Yes ☐ No   PHI THETA KAPPA MEMBER ☐ Yes ☐ No

INSTRUCTIONS: If you are using transferred credits toward degree requirements, list course name, number, and credit amount as it appears on your evaluated transcript. Place an asterisk (*) beside each transferred course. List colleges/universities below and a photocopy of each evaluated transcript must be attached.

COLLEGE/UNIVERSITY NAME	COLLEGE/UNIVERSITY NAME	COLLEGE/UNIVERSITY NAME

On the following list indicate the courses you have already completed by writing in the grade received. For courses you are currently enrolled in and the courses you anticipate enrolling in write in the abbreviation for the quarter, ie, F, W, Sp, Su in the quarter column. If you have permission to substitute a course, write in the new class number beside the one listed. Your advisor must initial the changes. Students must earn a cumulative 2.00 GPA to obtain a degree.

REQUIRED COURSES FOR INFORMATION TECHNOLOGY SUPPORT SPECIALIST

COURSE	CREDIT	GRADE	QTR	COURSE	CREDIT	GRADE	QTR
IT 101	5			IT 225	5		
IT 103	5			IT 253	5		
IT 105	5			IT 259	5		
IT 110	5			IT 260	5		
IT 140	5			IT 265	5		
IT 142	3			BA 115	5		
IT 143	5			BA 138	5		
IT 144	5			BA 225	5		
IT 145	5						
IT 149	2						
IT 160	5						

DEGREE TOTAL CREDITS 92

EARNED CREDITS _____

PROJECTED CREDITS _____

TOTAL CREDITS _____

IT Keyboarding Proficiency
BT 105 ☐ or **BT 101** ☐

ADDITIONAL REQUIRED COURSES FOR IT SUPPORT SPECIALIST

Choose 2 credits from the following: IT 190, 191, 192, 193, 290, 291, 292, 293.

COURSE	CREDIT	GRADE	QTR	COURSE	CREDIT	GRADE	QTR

You must inform the Registration office and Academic Advisor of all changes you make in your projected schedule. Not following this plan may delay your graduation.

ADVISOR AND STUDENT SIGNATURES

Printed Advisor Name	Date
Advisor Signature (Initial Review Completed) **X**	Date
Student Signature **X**	Date

DO NOT WRITE IN THIS SECTION - FOR OFFICE USE ONLY

REQUESTING HIGH SCHOOL DIPLOMA _____ HIGH SCHOOL DIPLOMA POSTED _____ HIGH SCHOOL DIPLOMA MAILED _____

SM5001 _____ SM6015 _____ FINAL GPA _____ SM6009 (POSTED TO TRANSCRIPT) _____